

**VILLAGE OF NORTH UTICA**  
**248 W. Canal St., North Utica, IL 61373**

**Committee of the Whole Meeting**

**January 23, 2025**

**[www.utica-il.gov](http://www.utica-il.gov)**

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**AGENDA**

- I. **6:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Director of Village Affairs
  - 1.) Update on Utica Business Association
  - 2.) Update on upcoming Village Events
  - 3.) Discussion – 2025 Village Advertising
  - 4.) Consideration and Possible Recommendation re: 2025 Shaw Media Advertising Proposal in an amount not to exceed \$8,764
- VI. Village Treasurer
- VII. Police Department - Chief Mandujano
- VIII. Building / Zoning Enforcement Officer
- IX. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing / upcoming projects in the Village
  - 2.) Update –2024 Project list
- X. Village Engineer
  - 1.) Update – Upcoming / Ongoing Projects in the Village
  - 2.) Update – Status of the completion of the ‘Market on Mill St. Development’ Project
- XI. Village Attorney
- XII. Village President
  - 1.) Update - CDBG Housing Rehabilitation Grant
  - 2.) Update – Build IL Bond Grant; I & M Canal Re-Watering Project
  - 3.) Discussion – 2025 MFT Road Project
  - 4.) Discussion – Magnuson-Renz Park Basketball Court

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**XIII. Trustee / Liaison Reports**

- 1.) Finance Liaison - Trustee Schweickert
- 2.) Public Service Liaison - Trustee Holland
- 3.) Governmental Affairs Liaison – Trustee Mattioda
- 4.) Beautification Liaison – Trustee Krizel
- 5.) Park & Recreation Liaison – Trustee Pawlak
- 6.) Streets & Alleys Liaison – Trustee Schrader

**XIV. Public Comment**

**XV. Executive Session**

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

**XVI. Possible Action regarding Executive Session items**

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

**XVII. Adjournment**

**Posted: 01-21-2025**

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**MINUTES**

At 6:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. The meeting attendance was recorded. Present at the meeting were Trustees John Schweickert, Nate Holland, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, Police Chief James Mandujano, and Public Works Director / Zoning Enforcement Officer Curt Spayer. Village Clerk Laurie Gbur, Village Treasurer Jill Margis and Trustee Kylie Mattioda were absent from the meeting.

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to appoint Director of Village Affairs Jamie Turczyn as Clerk Pro-Tem for the meeting.

5 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: Director Turczyn provided an update on the Utica Business Association and upcoming events in the Village.

Also discussed was the advertising proposal from Shaw Media as well as other advertising options. Jamie will continue to review the options for advertising and it will be further discussed at the next meeting.

Village Treasurer: NONE

Police Department: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department: NONE

Village Engineer: Engineer Heitz provided a brief update on the 2025 MFT Road Project.

Village Attorney: NONE

Village President:

Update - CDBG Housing Rehabilitation Grant; Mayor Stewart had no additional updates on this.

Update – Build IL Bond Grant; I & M Canal Re-Watering Project; Mayor Stewart stated that he and Engineer Heitz will be meeting with the City of Ottawa soon to discuss.

Update – Magnuson-Renz Park Basketball Court; Mayor Stewart stated that the project for the Basketball Court will be reviewed further when the weather breaks.

Update – Market on Mill St.; Mayor Stewart stated that Ameren will be coming soon and then Ficek Electric will be coming in to get everything wired.

Update – Restrooms for Market on Mill St.; Mayor Stewart stated that he is working on different options for this and will update the Board at the next meeting.

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Trustee Reports: NONE

Public Comment: NONE

Executive Session: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to enter into Executive Session at 6:20 pm.

All in Favor

Motion Carried

Reconvene: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to reconvene the meeting at 6:33 pm.

All in Favor

Motion Carried

With no additional business, the meeting was adjourned at 6:34 pm; Motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk