

# **BUSINESS LICENSE APPLICATION**

Village of North Utica • P.O. Box 188 • Utica, IL 61373  
Phone: (815) 667-4111 • Fax: (815) 667-4679



**License Required:** No person shall conduct, engage in, maintain, operate, carry on or manage any business, occupation, activity or establishment, either by himself or itself, or through an agent, employee or partner, for which a license is required by this Chapter, without first having obtained a license for such business, occupation, activity or establishment. Home occupations are expressly governed by this Ordinance as well as all requirements of the Zoning Ordinance of the Village. (Village Ord. 07-03) To obtain a copy of the Ordinance or if you have any questions, please contact the Village Clerk.

**Application Year:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Emergency Contact Phone #: \_\_\_\_\_

Illinois Certificate of Registration Number (Sales Tax ID#): \_\_\_\_\_

-OR-

Tax Exempt ID#: \_\_\_\_\_

-AND-

Federal Employer Identification No. / Social Security No.: \_\_\_\_\_

NOTE: Sales made within the Village must be reported to the State Department of Revenue as taxable sales within the Village by the Applicant.

Signature of Applicant: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

Date of Application: \_\_\_\_\_

FEES (check all that apply):

\_\_\_ Business License: \$15.00 per year

\_\_\_ Business License: \$7.50 if starting business after 6/30

\_\_\_ Outdoor Dining License: \$15.00 per year

\_\_\_ Summer Mill Street Dining: No Charge

Total due: \_\_\_\_\_