

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

October 24, 2024

www.utica-il.gov

AGENDA

- I. **6:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk:
 - 1.) Consideration and Possible Recommendation regarding the Annual Renewal of the 2025 Municipal Liability Insurance for the Village of North Utica in an amount not to exceed \$81,807.50; Option #3 payable in two installments
- V. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on upcoming Village Events
 - 3.) Consideration and Possible Recommendation for the Purchase of a 14' Outdoor Lighted Christmas Tree from Holiday Outdoor Décor in an amount not to exceed \$11,010
- VI. Village Treasurer
- VII. Police Department - Chief Mandujano
- VIII. Building / Zoning Enforcement Officer
- IX. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village
 - 2.) Update – Status of the 2024 Project list
 - 3.) Update – Status of the Water Tower Maintenance Project
- X. Village Engineer
 - 1.) Update – Upcoming / Ongoing Projects in the Village
 - 2.) Update – ‘Market on Mill St. Development’ Project
- XI. Village Attorney

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XII. Village President

- 1.) Update on the Rebuild Illinois Downtown & Main Streets Grant; Market on Mill St. Development Project
- 2.) Update on the Build IL Bond; I & M Canal Re-Watering Project
- 3.) Update on the Illinois Transportation Enhancement (ITEP) Grant Program
- 4.) Update on the CDBG Housing Rehabilitation Grant Application

XIII. Trustee / Liaison Reports

- 1.) Finance Liaison - Trustee Schweickert
- 2.) Public Service Liaison - Trustee Holland
- 3.) Governmental Affairs Liaison – Trustee Mattioda
- 4.) Beautification Liaison – Trustee Krizel
- 5.) Park & Recreation Liaison – Trustee Pawlak
- 6.) Streets & Alleys Liaison – Trustee Schrader

XIV. Public Comment

XV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
 - a) Consideration and Possible Recommendation re: annual renewal of BCBSIL (Blue Cross Blue Shield of Illinois) Employee Health Insurance for 2025 in the amount of \$6,049.60 monthly
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Adjournment

Posted: 10-22-2024

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MINUTES

At 6:03 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Kylie Mattioda, Pete Pawlak and Jim Schrader. Also present were, Director of Village Affairs Jamie Turczyn, Public Works Director / Zoning Enforcement Officer Curt Spayer and Village Engineer Kevin Heitz. Police Chief James Mandujano, Village Treasurer Jill Margis, Village Attorney Herb Klein, and Trustee Debbie Krizel were absent from the meeting.

Village Clerk: Clerk Gbur provided a summary of the Annual Renewal of the 2025 Municipal Liability Insurance for the Village of North Utica. The cost of the policy for 2025 will be \$81,807.50; an increase of \$3,511.77 from the 2024 policy. The Village has approx. \$14,484,786 in coverage for Liability, Property, Equipment and Vehicles.

It was motioned by Trustee Mattioda, seconded by Trustee Schweickert to approve the Annual Renewal of the 2025 Municipal Liability Insurance for the Village of North Utica in an amount not to exceed \$81,807.50; Option #3 payable in two installments.

5 Yes

Motion Carried

Director of Village Affairs: Director Turczyn provided a brief update on the upcoming events being held in the Village.

The Fall Fun Festival will be held on October 26, 2024; volunteers are needed. The annual Veterans Parade will be held on Sunday, November 3, 2024 and the Village will have a float decorated for the parade.

Discussion was then held about the purchase of an outdoor lighted Christmas Tree. Thoughts were shared about several different sizes of the outdoor tree. The tree can be added onto in 2-foot sections. The cost of an 18 ft. outdoor lighted tree would be approx. \$15,000 plus the additional cost of ornaments. It was motioned by Trustee Schrader, seconded by Trustee Schweickert to recommend approve of the purchase of an 18 ft. lighted tree and the additional ornaments, in an amount not to exceed \$21,000.

5 Yes

Motion Carried

Village Treasurer: NONE

Police Department: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided a brief update on the ongoing projects in the Village.

Water Tower Maintenance Project – The work on the tower is almost complete. Once they are finished, we will test the water and flush everything before putting it back online.

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Loves Lift Station – The Pump in the lift station needs to be replaced. We have a similar pump in the Grand Bear Lift Station and it works well and hasn't had any issues. We need something like that at Loves Lift Station as well, to help get through all of the solids that get into the tank and line. The chopper style pump would be approx. \$25,788 installed. It was motioned by Trustee Mattioda, seconded by Trustee Pawlak to recommend the approval of the purchase and installation of a Vaughn Chopper Pump in the Loves Lift Station in an amount not to exceed \$25,788.

5 Yes

Motion Carried

Spayer also stated that Enbiorganic is working well for the Village and it has been successful.

Village Engineer: Engineer Heitz provided an update on the ongoing projects in the Village. 'Market on Mill St.' Development Project - The project is moving along well; the contractors are working on sealing concrete and then we will be having the Turf company come in. We are working with I V Fence to obtain an estimate for hand railing and we will be getting an estimate on electrical work that needs to be completed. Maintenance has been putting the light poles together and getting that finished up and soon they will begin working on the decking that goes around the buildings.

Village Attorney: NONE

Village President: Mayor Stewart stated that he hopes to have an estimate for the electrical work by the next meeting. We are trying to get everything finished up ahead of the weather changing. As Engineer Heitz indicated, we will be installing some decking around the buildings. The Trex Decking will cost approx. \$8,500 plus the cost of concrete and other materials for about \$1,500. It was motioned by Trustee Holland, seconded by Trustee Schweickert to recommend approval of the purchase and installation of Trex Decking in an amount not to exceed \$10,000.

5 Yes

Motion Carried

Trustee Reports: Brief discussion about a possible soccer net being put up in Burgess Park and about the other half of the basketball court being finished next year.

Public Comment: NONE

Executive Session: At 6:44 pm, it was motioned by Trustee Schweickert, seconded by Trustee Schrader to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

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At 7:08 pm, the meeting was reconvened; Motioned by Trustee Schweickert, seconded by Trustee Schrader.

All in Favor
Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Holland to recommend approval of the annual renewal of BCBSIL (Blue Cross Blue Shield of Illinois) Employee Health Insurance for 2025 in the amount of \$6,049.60 monthly.

5 Yes
Motion Carried

With no additional business, the meeting was adjourned at 7:10 pm; Motioned by Trustee Schweickert, seconded by Trustee Pawlak.

All in Favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk