

VILLAGE OF NORTH UTICA
248 W. Canal St. North Utica, IL 61373
Meeting of the Board of Trustees
September 12, 2024
www.utica-il.gov

AGENDA

- I. **6:00** p.m. - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 08-08-24; 08-29-24
 - 2.) August 2024 Financial Stmts / Summary / Revenue Reports
 - 3.) August 2024 Prepaids
 - 4.) August 2024 A/P Bills
- V. Village Clerk:
 - 1.) Consideration and Possible Action to Cancel the meetings that were scheduled to be held on September 26, 2024.
 - 2.) Consideration and Possible Action to Cancel the October 10, 2024 Board Meeting and to schedule a Special Board Meeting to be held on October 17, 2024 at 6 pm.
- VI. Director of Village Affairs:
 - 1.) Update on Utica Business Association
 - 2.) Update on Upcoming Events in the Village
- VII. Village Treasurer: Consideration and Possible Action on an Ordinance approving the Annual Treasurer's Report for Fiscal Year ending 3-31-2024
- VIII. Police Department – Chief Mandujano:
 - 1.) Consideration and Possible Action on the purchase of Lenslock Body Cameras for the Village of North Utica Police Department, in the amount of \$5,389 per year;
The total cost for the Body Cameras for 5-years is \$26,945 with the annual Term beginning on 10-01-2024 and ending on 9-30-2029
- IX. Building / Zoning Enforcement
- X. Maintenance Department / Public Works Director:
 - 1.) Update –Upcoming / Ongoing projects in the Village
 - 2.) Update –Water Tower Maintenance Project
- XI. Village Engineer:
 - 1.) Update - Rebuild Illinois Downtown & Main Streets Grant; 'Market on Mill St.' Development Project
 - a) Consideration and Possible Action on Engineers Pay Estimate #2, payable to Illinois Valley Excavating, Inc., in the amount of \$652,384.98 for services provided on the Market on Mill St. Development Project
 - 2.) Update - Village Administrative Building Parking and North Entrance Design Project

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- XII. Village Attorney
- XIII. Village President:
 - 1.) Update - Build IL Bond Grant; I & M Canal Re-watering Project
- XIV. Trustee Reports
- XV. Public Comment
- XVI. Executive Session:
 - 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XVII. Possible Action regarding Executive Session items
- XVIII. Adjournment

Posted 09-09-2024

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MINUTES

At 6:18 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Kylie Mattioda, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were, Director of Village Affairs Jamie Turczyn, Village Attorney Herb Klein and Police Chief James Mandujano, Engineer Kevin Heitz and Village Treasurer Jill Margis. Public Works Director / Zoning Enforcement Officer Curt Spayer was absent from the meeting.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the Consent Agenda as follows:

- 1.) Minutes: 08-08-24; 08-29-24
- 2.) August 2024 Financial Stmts / Summary / Revenue Reports
- 3.) August 2024 Prepaids
- 4.) August 2024 A/P Bills

6 Yes

Motion Carried

Village Clerk: It was motioned by Trustee Holland, seconded by Trustee Schrader to Cancel the meeting(s) that were previously scheduled to be held on September 26, 2024.

6 Yes

Motion Carried

It was motioned by Trustee Pawlak, seconded by Trustee Schrader to approve the cancellation of the October 10, 2024 Board of Trustees meeting and schedule a Special Board Meeting to be held on October 17, 2024 beginning at 6 pm.

6 Yes

Motion Carried

Director of Village Affairs: NONE

Village Treasurer: It was motioned by Trustee Schweickert, seconded by Trustee Holland to accept the Annual Treasurer's Report for Fiscal Year ending 3-31-2024.

6 Yes

Motion Carried

Police Department: Chief Mandujano provided a brief update on the department.

It was motioned by Trustee Schrader, seconded by Trustee Pawlak to approve the purchase of Lenslock Body Cameras for the Village of North Utica Police Department in the amount of \$5,389 per year, with the total cost of the cameras over five years being \$26,945; The five year Term will begin on 10-01-24 and the Term will end on 9-30-24.

6 Yes

Motion Carried

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Building / Zoning Enforcement Officer: NONE
Maintenance Department: NONE

Village Engineer: Engineer Heitz provided a brief update on the ongoing projects in the Village.
Market on Mill St. – The project is going well; the stone wall looks great and the project is really starting to come together. Parking will be expanded on the west side, stairs are being installed, and some of the buildings are being delivered.

It was motioned by Trustee Schweickert, seconded by Trustee Holland to approve Engineers Pay Estimate #2, payable to Illinois Valley Excavating, Inc., in the amount of \$652,384.98 for services provided on the Market on Mill St. Development Project.

6 Yes
Motion Carried

Village Attorney: NONE

Village President: Mayor Stewart stated that he had not received any updates on the I & M Canal Re-watering Project.

Mayor Stewart also informed the group that volunteers are needed for Burgoo. If anyone is able to help out with the Burgoo Event this year, please contact Amanda Carter, LaSalle County Historical Society.

Trustee Reports: NONE

Public Comment: NONE

Executive Session: NONE

With no additional business, the meeting was adjourned at 6:27 pm; Motioned by Trustee Schweickert, seconded by Trustee Schrader.

Respectfully submitted,

Laurie A. Gbur
Village Clerk