

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Special Board Meeting

August 29, 2024

www.utica-il.gov

AGENDA

I. 6:00 p.m. - Call to Order Special Board Meeting

II. Pledge of Allegiance

III. Roll Call

IV. Summary on the Petition of Cody Dittle, co-owner of property located at 2891 E. 765th Rd., Utica, IL, 61350; Petitioner is seeking a Variance to the Village of North Utica Zoning Ordinance provisions, regarding the construction of a detached garage in the R-1 Zoning District; Section 10.7A-4-1 et seq. of the Zoning Ordinance. Property is Zoned R-1 (Single Family Residential)

1.) A Variance to allow a rear yard setback of not less than six (6) feet;

2.) A Variance from Section 10.7A-4-1 et seq. of the Village of North Utica Zoning Ordinance, to allow the maximum floor area of all garages and accessory buildings to exceed the allowance of square footage on the lot up to 225'. Property is located at 2891 E. 765th Rd., Utica, IL, 61350; Property is Zoned R-1(Single Family Residential)

V. Village Clerk

VI. Director of Village Affairs

1.) Update on Utica Business Association

2.) Update on upcoming Village Events

3.) Consideration and Possible Action on the following expenses for the 'Market on Mill St.' Development Project:

a) Kirby Built - Outdoor Water Fountain \$ 4,835.99

b) LT Turf Pros – Synthetic Outdoor Turf \$ 90,184.00

c) Holiday Outdoor Décor – Overhead String Lights & Installation \$ 33,675.00

4.) Consideration and Possible Action on the purchase of additional poles necessary for the Market on Mill St. Development Project Lighting

VII. Village Treasurer

1.) Draft of the Annual Treasurer's Report; Fiscal Year ending 3-31-24

VIII. Police Department - Chief Mandujano

IX. Building / Zoning Enforcement Officer

X. Maintenance Department/ Public Works Director

1.) Update - Ongoing / upcoming projects in the Village

2.) Update – 2024 Project list

3.) Update – Water Tower Maintenance

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Special Board Meeting

August 29, 2024

www.utica-il.gov

XI. Village Engineer

- 1.) Update – Upcoming / Ongoing Projects in the Village
- 2.) Update - Village Administrative Building Parking and North Entrance Design Project

XII. Village Attorney

XIII. Village President

- 1.) Update on the Rebuild Illinois Downtown & Main Streets Grant; ‘Market on Mill St.’ Development Project
- 2.) Update on the Build IL Bond; I & M Canal Re-Watering Project
- 3.) Update on the Illinois Transportation Enhancement (ITEP) Grant Program

XIV. Liaison / Trustee Reports

1.) Finance Liaison - Trustee Schweickert

Consideration and Possible Recommendation on the following Donation requests:

a) LaSalle County Historical Society	Annual Donation	\$ 4,000
b) Utica Fire Department	Annual Donation	\$ 750
c) Utica Public Library	Annual Donation	\$ 500
d) LaSalle County EMA	Annual Donation	\$ 1,500
e) LaSalle Veteran’s Home Golf Outing		\$ 100

- 2.) Public Service Liaison - Trustee Holland
- 3.) Governmental Affairs Liaison – Trustee Mattioda
- 4.) Beautification Liaison – Trustee Krizel
- 5.) Park & Recreation Liaison – Trustee Pawlak
- 6.) Streets & Alleys Liaison – Trustee Schrader

XV. Public Comment

XVI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVIII. Adjournment

Posted: 08-27-2024

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Special Board Meeting

August 29, 2024

www.utica-il.gov

MINUTES

At 6:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. The meeting attendance was recorded. Present at the meeting were Trustees John Schweickert, Nate Holland, Kylie Mattioda, Pete Pawlak and Jim Schrader. Also present were, Director of Village Affairs Jamie Turczyn, Police Chief James Mandujano, Public Works Director / Zoning Enforcement Officer Curt Spayer and Village Engineer Kevin Heitz. Village Treasurer Jill Margis Village Attorney Herb Klein, Village Clerk Laurie Gbur and Trustee Debbie Krizel were absent from the meeting.

It was motioned by Trustee Schrader, seconded by Trustee Holland to appoint Director of Village Affairs Jamie Turczyn to Clerk Pro-Tem for the meeting in the absence of the Clerk.

5 Yes

Motion Carried

Mayor Stewart provided a brief summary of the Petition of Cody Dittle, co-owner of property located at 2891 E. 765th Rd., Utica, IL, 61350; Petitioner is seeking a Variance to the Village of North Utica Zoning Ordinance provisions, regarding the construction of a detached garage in the R-1 Zoning District; Section 10.7A-4-1 et seq. of the Zoning Ordinance. Property is Zoned R-1 (Single Family Residential) Mr. Dittle would like to construct a detached garage on the north side of the property. There is already a gravel driveway from the road to the back of the property on the north side. There was no one at the Public Hearing that was in opposition of the Petition.

It was motioned by Trustee Schrader, seconded by Trustee Mattioda to grant a Variance for a setback not less than six (6) feet for the purpose of the construction of a detached garage, on property located at 2891 E. 765th Rd., Utica, IL 61350 ORD 2024-32

It was then motioned by Trustee Pawlak, seconded by Trustee Schrader to grant a Variance for the total square footage of all garage and accessory structures to not exceed 225 sq. ft. more than the square footage of the living space of the home. ORD 2024-33

5 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs:

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the purchase of a Kirby Built Outdoor Water Fountain for the Market on Mill St. Development Project in an amount not to exceed \$ 4,835.99.

5 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Holland to approve the purchase and installation of Synthetic Outdoor Turf from L T Turf Pros for the Market on Mill St. Development Project in an amount not to exceed \$ 90,184.00

5 Yes

Motion Carried

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Special Board Meeting

August 29, 2024

www.utica-il.gov

It was then motioned by Trustee Schrader, seconded by Trustee Pawlak to approve the purchase of Overhead String Lights from Holiday Outdoor Décor for the Market on Mill St. Development Project in an amount not to exceed \$ 33,675.00

5 Yes

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee Schweickert to approve the purchase of additional poles for the Market on Mill St. Lighting in an amount not to exceed \$35,000.

5 Yes

Motion Carried

Village Treasurer: A draft of the annual Treasurer's Report for Fiscal Year ending 3-31-24 was presented to the Board. The matter will be further discussed and approved at the September Board meeting.

Police Department: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: Update on the Maintenance Department projects.

Water Tower Maintenance Project – Tentatively the project will begin on the small water tower near Neighbors Park on September 9, 2024; the project will take approximately 4 weeks to complete.

Village Engineer: Engineer Heitz provided a brief summary on the Market on Mill St. Development Project. The project is coming together nicely and is approximately 50% complete at this time.

Village Attorney: NONE

Village President: ITEP Grant application being submitted; application is due at the end of September.

There will be an IDOT project coming up that will cause the railroad tracks on Rt. 178 & Lincoln St. to temporarily be closed. They are replacing the tracks in that area. The road closure will take place on September 9th and it should take approx. 10 days to complete. IDOT will have signage up alerting and detouring the traffic. We will provide updates as we receive the information from IDOT.

Liaison / Trustee Reports: Finance Liaison – Trustee Schweickert

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation to LaSalle County Historical Society in the amount of \$4,000

4 Yes

1 Abstain (Holland)

Motion Carried

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Special Board Meeting

August 29, 2024

www.utica-il.gov

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve a donation to Utica Fire Department in the amount of \$750.

5 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Holland to approve a donation to Utica Public Library in the amount of \$500.

5 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Mattioda to approve a donation to LaSalle County EMA in the amount of \$1,500.

5 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve a donation to LaSalle Veteran's Home toward expenses for their annual Golf Outing in the amount of \$100.

5 Yes

Motion Carried

Public Comment: NONE

Executive Session: NONE

With no additional business, the meeting was adjourned at 6:33 pm; motioned by Trustee Schweickert, seconded by Trustee Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk