

**VILLAGE OF NORTH UTICA**  
**248 W. Canal St. North Utica, IL 61373**  
**Meeting of the Board of Trustees**  
**June 18, 2024**

[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **6:00** p.m. - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village President:
  - 1.) Review and Discussion regarding Contractor Bids received by the Village of North Utica for the construction of the Rebuild Illinois Downtown & Main Streets Grant; 'Market on Mill St.' Development Project
  - 2.) Consideration and Possible Action authorizing the Village President to accept a Bid and Award a Contract for construction of the Rebuild Illinois Downtown & Main Streets Grant; 'Market on Mill St.' Development Project
  - 3.) General Updates
- V. Village Engineer:
  - 1.) Update – Village Administrative Building Parking and North Entrance Design
- VI. Public Comment
- VII. Adjournment

Posted 06-15-2024

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**MINUTES**

At 6:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Kylie Mattioda, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were, Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis and Village Engineer Kevin Heitz. Village Attorney Herb Klein, Police Chief James Mandujano, Public Works Director / Zoning Enforcement Officer Curt Spayer were absent from the meeting.

Village President: 'Market on Mill St.' Development Project - Mayor Stewart stated that the 'Market on Mill St.' Development Project Re-Bids were received. One Bid was received and Mayor Stewart and Engineer Heitz reviewed the Bid. IV Excavating was the only bidder this time and their new bid came in at \$1,842,692.66. The Villages' estimate was \$1,850,139.00.

Engineer Heitz explained that the re-bid estimate and the new bid received from IV Excavating was lower than the previous bids, due to some items being removed from the scope of the project.

There was also further clarification provided to the contractor on some of the items, as well as separate costs. Other local contractors will be working on the project for the Village as well; Advanced Asphalt, Wozniak, Ficek Electric and R & R Landscaping.

Trustee Holland asked what the largest expense is for the Project.

Engineer Heitz stated that the retaining wall is a substantial cost to the Village but it will be constructed well and last the Village many, many years.

Trustee Mattioda asked what items were removed from the Project Re-Bid documents.

Engineer Heitz stated that the artificial turf, weed barrier, rock, mulch, and a steel guardrail were removed. These items will now be separate, and some of the items will be able to be done in house by the Maintenance Department.

Trustee Krizel asked who removed the items from the Project.

Engineer Heitz stated that he and Mayor Stewart reviewed the entire scope of the project and were able to better determine what items could be removed and done either in house or contracted out separately.

Trustee Mattioda asked where the money will come from to fund the project.

Mayor Stewart also stated that Funds will come out of the Village's TIF Funds, the Water / Sewer Fund, and the majority will come from Grant Funds.

Mayor Stewart stated that the Village Will submit bills to the State and the Stated will reimburse the Village.

Trustee Holland asked what items are not included in the Contract.

Mayor Stewart stated that the buildings were not included, and Public Restrooms are not part of the Contract. The restrooms will be portable in the beginning with the intention of putting in something more permanent at some point in the future.

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It was then motioned by Trustee Holland, seconded by Trustee Schweickert to approve the Bid and Award the Contract for the Rebuild Grant Market on Mill St. Development Project to IV Excavating, in an amount not to exceed \$1,842,692.66.

5 Yes

1 Abstain (Pawlak)

Motion Carried

Village Engineer:

Update – Village Administrative Building Parking and North Entrance Design – Engineer Heitz stated that the Concept Plans for the Bid documents for the Village Parking Project will go out in the next couple of weeks.

Mayor Stewart stated that the Village Parking Project will be completed in phases; we will only be focusing on the Division St. phase at this time.

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to authorize the Village Engineer to seek bids on the Village Administrative Building Parking Project.

6 Yes

Motion Carried

Public Comment: NONE

With no additional business, the meeting was adjourned at 6:21 pm; Motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk