

**VILLAGE OF NORTH UTICA**  
**248 W. Canal St. North Utica, IL 61373**  
**Meeting of the Board of Trustees**  
**March 14, 2024**

[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **6:00** p.m. - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 02-08-24; 02-26-24
  - 2.) February 2024 Financial Stmtts / Summary / Revenue Reports
  - 3.) February 2024 Prepaids
  - 4.) February 2024 A/P Bills
- V. Village Clerk
- VI. Director of Village Affairs
  - 1.) Update on Utica Business Association
  - 2.) Update on Upcoming Events in the Village
- VII. Village Treasurer
- VIII. Police Department – Chief Mandujano
- IX. Building / Zoning Enforcement
- X. Maintenance Department / Public Works Director
  - 1.) Update –Upcoming / Ongoing projects in the Village
  - 2.) Update –2024 Project List
  - 3.) Update –Water Tower Maintenance
  - 4.) Consideration and Possible Action to Approve additional repairs to the Vactor Truck in an amount not to exceed \$8,000
- XI. Village Engineer
  - 1.) Update –Upcoming / Ongoing projects in the Village
- XII. Village Attorney

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XIII. Village President

- 1.) Update on the Rebuild Illinois Downtown & Main Streets Grant; Mini Mill St. Shop Development Project
- 2.) Update on the Build IL Bond Grant; I & M Canal Re-watering Project
- 3.) Update on the Village Administrative Building Parking and North Entrance Design Project
- 4.) Consideration and Possible Action to Authorize the Village President to renew the Lease Agreement with Daniel Peddicord, for the purpose of continuing to utilize the Billboard Sign located at mile 99 and E. 26<sup>th</sup> Rd., along Eastbound IL Rt. 80, with a Term of Ten (10) years, beginning retroactively on January 1, 2024 through December 31, 2033, in the amount of \$400 annually, to be paid in full, upon execution of the Lease.

XIV. Trustee Reports

XV. Public Comment

XVI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Possible Action regarding Executive Session items

- 1.) Consideration and Possible Action to approve the 2024 Payroll Schedule

XVIII. Adjournment

Posted 03-08-2024

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MINUTES

At 6:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Trustee Kylie Mattioda, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were Police Chief James Mandujano, Director of Village Affairs Jamie Turczyn and Public Works Director / Zoning Enforcement Officer Curt Spayer. Village Attorney Herb Klein, Village Engineer Kevin Heitz and Village Treasurer Jill Margis were absent from the meeting.

Consent Agenda: It was motioned by Trustee Holland, seconded by Trustee Schweickert to approve the Consent Agenda as follows:

- 1.) Minutes: 02-08-24; 02-26-24 = MINUTES WERE TABLED UNTIL THE NEXT MEETING
- 2.) February 2024 Financial Stmts / Summary / Revenue Reports
- 3.) February 2024 Prepaids
- 4.) February 2024 A/P Bills

6 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: Director Turczyn stated that we will be hanging Military Banners throughout the downtown again this year and she reminded everyone that the number of poles that the Village has to hang banners on is limited.

Village Treasurer: NONE

Police Department: Chief Mandujano spoke to the Board about the purchase of Body Cameras for the Department. He will be trying out a Body Camera before he purchases any to be sure that they will work to meet the Departments' needs. He is also applying for a Grant to help cover some of the cost of the cameras.

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided a brief update on the Department. 2024 Project List – Director Spayer stated that he would be updating the progress on the Project List at the Committee Meetings throughout the season.

Water Tower Maintenance – Director Spayer has been working with Maguire Iron on the Utica Logo that will go on the Tower and they will be providing a revised rendering soon.

Vactor Truck – The Vactor Truck needs some additional repairs. The amount for the parts will be approximately \$8,000. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the purchase of parts for the repairs to the Vactor Truck in an amount not to exceed \$8,000.

6 Yes

Motion Carried

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Village Engineer: NONE

Village Attorney: NONE

Village President: Mayor Stewart provided updates as follows:

Rebuild Illinois Downtown & Main Streets Grant; Mini Mill St. Shop Development Project - We would like to get the Design Plans for the project out for bids by the end of April or the first week of May. We had a few minor changes on the building so they are going to make those changes and begin construction of the additional buildings.

Build IL Bond Grant; I & M Canal Re-watering Project – No Updates; Village still needs to meet with Ottawa to discuss their re-watering project.

Village Administrative Building Parking and North Entrance Design Project – We will probably need to design the entire project and then do the construction in phases. Engineer Heitz has provided a scope of work and a cost for the engineering in the amount of \$82,500. The other bid that we received for the scope of work on this project was \$165,000.

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to Authorize the Village President to execute a Contract between the Village of North Utica and New Heitz Engineering to provide engineering services for the design of the Village Administrative Building Parking and North Entrance Design Project at a cost not to exceed \$82,500.

6 Yes

Motion Carried

Trustee Reports: NONE

Executive Session: At 6:18 pm, it was motioned by Trustee Krizel, seconded by Trustee Schweickert to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

At 6:32 pm, it was motioned by Trustee Schweickert, seconded by Trustee Schrader to reconvene the meeting.

All in Favor

Motion Carried

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It was then motioned by Trustee Holland, seconded by Trustee Krizel to approve the 2024 Payroll Schedule.

6 Yes

Motion Carried

With no additional business, the meeting adjourned at 6:34 pm; Motioned by Trustee Schweickert, seconded by Trustee Schrader.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk