

VILLAGE OF NORTH UTICA
248 W. Canal St. North Utica, IL 61373
Meeting of the Board of Trustees
February 26, 2024

www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- V. Village Clerk
- VI. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on Upcoming Events in the Village
 - 3.) Update on the status of the Cadott Sign System
- VII. Village Treasurer
- VIII. Police Department – Chief Mandujano
- IX. Building / Zoning Enforcement
- X. Maintenance Department / Public Works Director
 - 1.) Update –Upcoming / Ongoing projects in the Village
 - 2.) Update –2024 Project List
- XI. Village Engineer
 - 1.) Update –Upcoming / Ongoing projects in the Village
- XII. Village Attorney
- XIII. Village President
 - 1.) Consideration and Possible Action on an Ordinance authorizing the Village President to enter into a Contract with HR Green to provide Engineering Services as related to the plans for the re-design of the parking and drainage near the Village Administrative Building
 - 2.) Consideration and Possible Action on an Ordinance authorizing the Village President to enter into a Contract with HR Green to provide Engineering Services as related to various Village Projects
 - 3.) Update on the Rebuild Illinois Downtown & Main Streets Grant; Mini Mill St. Shop Development Project & Design Plan
 - 4.) Update on the Build Illinois Bond Grant; I & M Canal Re-watering Project
 - 5.) Consideration and Possible Action re: Donation to Illinois Valley Animal Rescue in the amount of \$600

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XIV. Trustee Reports

XV. Public Comment

XVI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance, or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Possible Action regarding Executive Session items

XVIII. Adjournment

Posted 02-23-2024

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MINUTES

At 7:06 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert Nate Holland, Kylie Mattioda, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were . Village Attorney Herb Klein, Village Engineer Kevin Heitz, Village Treasurer Jill Margis, Police Chief James Mandujano, Director of Village Affairs Jamie Turczyn, and Public Works Director / Zoning Enforcement Officer Curt Spayer.

Mayor Stewart asked the group if they would like to outside to look at the newly constructed building that will be one of the Mini Mill St. Shops in the Rebuild Grant Development Area on Mill St. and Church St. Everyone agreed and proceeded to go outside of the Village Administrative Building to look at the small building.

Once everyone was seated again in the meeting room, the meeting continued.

Village Clerk: NONE

Director of Village Affairs: NONE

Village Treasurer: NONE

Police Department: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department: NONE

Village Engineer: Engineer Heitz is working on the design plans for the Mini Mill St. Shops Development Project.

Village Attorney: NONE

Village President:

Item #1 regarding the Consideration and Possible Action on an Ordinance authorizing the Village President to enter into a Contract with HR Green to provide Engineering Services as related to the plans for the re-design of the parking and drainage near the Village Administrative Building; No Action was taken.

Item #2 – It was motioned by Trustee Krizel, seconded by Trustee Schweickert to approve an Ordinance authorizing the Village President to enter into a Contract with HR Green to provide Engineering Services as related to various Village Projects. ORD 2024-09

6 Yes

Motion Carried

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Update on the Rebuild Grant Development Project – Mayor Stewart stated that Engineer Heitz is working on the Design Plans now and he and Engineer Heitz will be finalizing a lot of the design details in the next few weeks in the hope that we can go out for bids in May.

Update on the Build Illinois Bond Grant I & M Canal Re-Watering Project – IDNR is requesting that the Village meet with Ottawa Officials to discuss their re-watering project and any issues they may have had. We have also answered some questions from IDNR and we are waiting to hear back from them.

Illinois Valley Animal Rescue – It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve a donation in the amount of \$600 to Illinois Valley Animal Rescue for their assistance in our community.

6 Yes

Motion Carried

Trustee Reports: Trustee Krizel asked about a Camper that is parked at a local business. Chief Mandujano will look into the matter to determine if someone is living in the camper.

Executive Session: NONE

Public Comment: NONE

With no additional business, the meeting was adjourned at 7:20 pm; Motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk