

VILLAGE OF NORTH UTICA
248 W. Canal St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
October 26, 2023
www.utica-il.gov

AGENDA

- I. **6:00 p.m.** - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Attorney
 - 1.) Summary of the Public Hearing held on October 26, 2023 regarding the Petition of Legacy Solar, LLC, as Petitioner and Jason Harmon, as Owner. Petitioner is seeking a Special Use under Section 10-19-1 et. seq. of the Village of North Utica Code, to allow the installation and operation of a ground-mounted solar energy system, intended to provide an alternative source of energy to a private residence, on property located at 3213 E. 9th Road, Utica, IL; Property is zoned R-1.
 - A. Consideration and Possible Action on an Ordinance granting a Special Use under Section 10-19-1 et. seq. of the Village of North Utica Code, to allow the installation and operation of a ground-mounted solar energy system, intended to provide an alternative source of energy to a private residence, on property located at 3213 E. 9th Road, Utica IL 61373. The property is zoned R-1.
- V. Village Clerk
 - 1.) Consideration and Possible Action on the Annual Renewal of the Blue Cross Blue Shield of Illinois Employee Health Insurance Policy for 2024 in the amount of \$ 5,064.00 monthly
- VI. Director of Village Affairs
 - 1.) Update on upcoming Village Events
- VII. Village Treasurer
- VIII. Police Department – Chief Mandujano
 - 1.) Consideration and Possible Recommendation of a Donation in the amount of \$1,000 to LaSalle County Emergency Management Agency (LS County EMA) for services provided to the Village of North Utica during community events
- IX. Building / Zoning Enforcement Officer
- X. Maintenance Department: Update – Upcoming / Ongoing Projects in the Village
 - 1.) Update – 2023 Project List
 - 2.) Update – Wastewater Treatment System re: Bioaugmentation
 - 3.) Update – Fall 2023 Hydrant Flushing Schedule; Flow Testing
 - 4.) Discussion regarding the Painting / Cleaning / Repairs & Maintenance of the North Utica Water Towers
 - 5.) Consideration and Possible Action to Trade in a 2013 Dodge Ram Truck to Bill Walsh in Ottawa for a credit in the amount of \$2,500
 - 6.) Consideration and Possible Action on the purchase a 2016 Dodge Ram 1500 4 X 4 Crew Cab Truck from Bill Walsh in Ottawa in an amount not to exceed \$10,000
 - 7.) Consideration and Possible Action to transfer the 2014 Dodge Ram Truck from the Village of North Utica Police Department to the Maintenance Department

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XI. Village Engineer: Update – Upcoming / Ongoing Projects in the Village

- 1.) Update – 2023 MFT Road Project
 - A. Consideration and Possible Action to authorize a Final Pay Estimate to be issued to Advanced Asphalt for services provided for the 2023 MFT Road Project
- 2.) Update – Hitt St. Drainage Project
- 3.) Update - Mini Mill St. Shop Development Project Design Plan

XII. Village President:

- 1.) Update - Rebuild Downtown & Main Street Grant: Mini Mill St. Shop Development
- 2.) Update - Build Illinois Bond Grant: I & M Canal Rewatering Project

XIII. Committee / Trustee Reports

- 1.) Committee Assignment Updates:
 - a) 175th I & M Canal Anniversary Committee
 - b) South Business District Committee
 - c) Commercial Zoning District Review Committee
- 2.) Trustee Reports

XIV. Executive Session:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XV. Possible Action regarding Executive Session items:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVI. Public Comment

XVII. Adjournment

Posted: 10-20-2023

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MINUTES

At 6:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Nate Holland, Kylie Mattioda, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis. Trustee John Schweickert and Police Chief James Mandujano were absent from the meeting.

Village Attorney: Attorney Klein provided a brief summary of the Public Hearing that was held earlier in the evening with the Planning Commission regarding the Petition of Legacy Solar, LLC, as Petitioner and Jason Harmon, as Owner. Petitioner is seeking a Special Use under Section 10-19-1 et. seq. of the Village of North Utica Code, to allow the installation and operation of a ground-mounted solar energy system, intended to provide an alternative source of energy to a private residence, on property located at 3213 E. 9th Road, Utica, IL; Property is zoned R-1.

It was Motioned by Trustee Holland, seconded by Trustee Mattioda to approve an Ordinance granting a Special Use under Section 10-19-1 et. seq. of the Village of North Utica Code, to allow the installation and operation of a ground-mounted solar energy system, intended to provide an alternative source of energy to a private residence, on property located at 3213 E. 9th Road, Utica, IL. ORD 2023-30

5 Yes

Motion Carried

Village Clerk: Clerk Gbur discussed the renewal options for the Employee Health Insurance. The cost for the renewal of the current Blue Cross Blue Shield Health Insurance Plan will be \$5064.00, an increase of approx. 13.86%. The current plan provides employees with a benefit of an in network deductible in the amount of \$1,000 and an in network out of pocket maximum in the amount of \$ 2,000. Other options in the Marketplace offer a lower monthly premium, however the deductible ranges from \$3,600 - \$7,900 in network and the and out of pocket maximum ranges from \$15,800 to an unlimited amount. Trustee Mattioda stated that although she is in favor of keeping deductibles within a lower range, she would like the Village to determine the timeline of when the employees would need to begin contributing to the premium cost, as the monthly premium is currently being funded by the Village as the employer. The Board briefly discussed that in the future, the maximum amount of the employer contribution to the monthly premium would be deferred by a percentage of the monthly premium being contributed by full time employees participating in employee Health Insurance. The Board agreed that they will further discuss this at a future meeting in 2024, prior to the next renewal of employee Health Insurance. It was then motioned by Trustee Holland, seconded by Trustee Pawlak to approve the December 1, 2023 renewal of the current Blue Cross Blue Shield of Illinois Employee Health Insurance Policy in the amount of \$5,064.00 per month.

5 Yes

Motion Carried

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Director of Village Affairs: Director Turczyn provided a brief update on the upcoming events being held in the Village.

The annual Veteran's Parade will be held on Sunday, November 5, 2023. The Village will have a float in the Parade again this year; anyone who wants to ride in the Parade should plan to be there by noon. The annual Christmas in the Village event will be held on the weekend of November 25th and 26th. A budget for the event will be discussed at the November Board meeting.

Village Treasurer: NONE

Police Department: Lt. Jay Quinn provided a brief update on the Department.

Lt. Quinn stated that the Department is getting ready for the annual Veteran's Parade. The annual Witches Walk went really well and there were no issues. The Annual Burgoo event went well; LaSalle County EMA provided volunteers again this year and they were able to assist with traffic control and managing the crosswalks. It was motioned by Trustee Pawlak, seconded by Trustee Krizel to approve a donation in the amount of \$1,000 to LaSalle County EMA for their assistance during the Burgoo Event.

5 Yes

Motion Carried

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided a brief update on the ongoing and upcoming projects in the Village.

Fall 2023 Hydrant Flushing – The Village has been working on the Fall Hydrant Flushing. During the final week of the schedule, flow testing will be performed and the data recorded in order to assist the Utica Fire Department with documentation for the Village of North Utica ISO Rating.

Water Towers - At the November 9, 2023 Board Meeting, the companies will be presenting and answering questions again regarding the cleaning and maintenance of the Village's Water Towers. Trustee Holland and Public Works Director Spayer will be meeting with both companies to further discuss the proposals.

Vehicles - It was then motioned by Trustee Pawlak, seconded by Trustee Holland to approve the Trade in of the 2013 Dodge Ram Maintenance Truck to Bill Walsh in Ottawa for a credit in the amount of \$2,500.

5 Yes

Motion Carried

It was then motioned by Trustee Mattioda, seconded by Trustee Pawlak on the purchase a 2016 Dodge Ram 1500 4 X 4 Crew Cab Truck from Bill Walsh in Ottawa in an amount not to exceed \$10,000

5 Yes

Motion Carried

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It was then motioned by Trustee Krizel, seconded by Trustee Holland to transfer the 2014 Dodge Ram Truck from the Village of North Utica Police Department to the Maintenance Department.

5 Yes

Motion Carried

Village Engineer: Engineer Heitz provided a brief update on the ongoing projects in the Village. 2023 MFT Road Project – Engineer Heitz is waiting for the final quantities of the asphalt used for the project from the Contractor. Following the receipt of this information, a Final Payment can be issued to Advanced Asphalt for the 2023 MFT Road Project.

Hitt St. Drainage Project – The Concrete portion of the project is continuing and then Advanced Asphalt will be able to come in and pave the areas. The Board agreed that the residents in that area are very happy with the project.

Engineer Heitz has been working on the Design Plan. The Design Plan will be presented at an Open House in November; date to be confirmed.

Village President:

Update - Rebuild Downtown & Main Street Grant: Mini Mill St. Shop Development - Engineer Heitz has been working on the Design Plan. The Design Plan will be presented at an Open House in November; date to be confirmed.

Update - Build Illinois Bond Grant: I & M Canal Rewatering Project – Mayor Stewart stated that it had been 3 months since we submitted the paperwork and he will be reaching out to them to inquire about the status.

Committee / Trustee Reports: NONE

Executive Session: NONE

Public Comment: NONE

Adjournment: With no additional business, the meeting was adjourned at 6:25 pm; Motioned by Trustee Schrader, seconded by Trustee Krizel.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk