

VILLAGE OF NORTH UTICA
248 W. Canal St. North Utica, IL 61373
Meeting of the Board of Trustees
October 12, 2023

www.utica-il.gov

AGENDA

- I. **6:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: Viking Industrial Painting: Discussion regarding the Painting / Cleaning / Repairs & Maintenance of the North Utica Water Towers
- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 09-14-2023; 09-28-2023
 - 2.) September 2023 Financial Stmts / Summary / Revenue Reports
 - 3.) September 2023 Prepaids
 - 4.) September 2023 A/P Bills
- VI. Village Clerk
 - 1.) Consideration and Possible Action regarding setting the 2023 Trick or Treating hours in the Village of North Utica
- VII. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on Upcoming Events in the Village
 - 3.) Fall Fest – Consideration and Possible Action to approve the Village of North Utica Fall Fun Fest being held on 10-21-23 and to approve the budget for such not to exceed \$2,000
- VIII. Village Treasurer
- IX. Police Department – Chief Mandujano
- X. Building / Zoning Enforcement
- XI. Maintenance Department / Public Works Director
 - 1.) Update –Upcoming / Ongoing projects in the Village
 - 2.) Update –2023 Project List
 - 3.) Update - Fall 2023 Hydrant Flushing
- XII. Village Engineer
 - 1.) Update –Upcoming / Ongoing projects in the Village
 - 2.) Update - Mini Mill St. Shop Development Project Design Plan
 - 3.) Update – 2023 MFT Road Project
 - A. Consideration and Possible Action to authorize a Final Pay Estimate to be issued to Advanced Asphalt for services provided for the 2023 MFT Road Project

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Village Engineer (continued)

4.) Update – Hitt St. Drainage Project

- A. Consideration and Possible Action to Review Bids and Award a Contract for an Asphalt Project for Road Repairs and Pavement of Hitt St., Griffin St. and portions of Washington St. in the Village of North Utica
- B. Consideration and Possible Action to Review Bids and Award a Contract for a Concrete Project for Road Repairs and Pavement of Hitt St., Griffin St. and portions of Washington St. in the Village of North Utica

XIII. Village Attorney

- 1.) Consideration and Possible Action on an Ordinance authorizing the Village President to enter into an Intergovernmental Agreement between the Village of North Utica and Utica Fire Protection District regarding providing Fiber Optic access to the Village Water Tower located near the northeast corner of U.S. Rt. 6 and IL Route 178 in order to enhance Public Safety

XIV. Village President

- 1.) Update on the Rebuild Illinois Downtown & Main Streets Grant; Mini Mill St. Shop Development Project & Design Plan
- 2.) Update on the Build Illinois Bond Grant; I & M Canal Re-watering Project
- 3.) Update on the LSLI Grant Application regarding Lead Service Line Inventory of the Village of North Utica Water / Sewer Infrastructure

XV. Committee / Trustee Reports

- 1.) Committee Assignment Updates:
 - a) 175th I & M Canal Anniversary Committee
 - b) South Business District Committee
 - c) Commercial Zoning District Review Committee
- 2.) Trustee Reports

XVI. Public Comment

XVII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XIX. Adjournment

Posted 10-06-2023

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MINUTES

At 6:04 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees, John Schweickert, Nate Holland, Kylie Mattioda, Debbie Krizel, Pete Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Police Chief James Mandujano, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis.

Appearance Request: Viking Industrial Painting: Discussion regarding the Painting / Cleaning / Repairs & Maintenance of the North Utica Water Towers

Representatives of Viking Industrial presented information to the group regarding the current condition of the Village's Water Tower located on Norman Dr. that was built in 1991. During the initial inspection it was determined that the exterior of the Tower will require sand blasting, cleaning and painting due to the current wear of the paint. Once the exterior has been prepped and painted, there is also an upgraded coating that can be applied to extend the life of the exterior paint. This is an upgrade from the traditional polyurethane that is standard and this product has a 15 year warranty. They also provided information about the condition and repairs needed in the interior of the Water Tower as well as the estimated cost of the work. The Board thanked them for the information and will further discuss the options for the Water Tower at a future meeting.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the Consent Agenda as follows:

- 1) Minutes: 09-14-2023; 09-28-2023
- 2) September 2023 Financial Stmts / Summary / Revenue Reports
- 3) September 2023 Prepaids
- 4) September 2023 A/P Bills

6 Yes

Motion Carried

Village Clerk: It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to approve the schedule for the 2023 Trick or Treating hours in the Village of North Utica as 5:30 – 7:30 pm on Tuesday, October 31, 2023.

6 Yes

Motion Carried

Director of Village Affairs: Director Turczyn provided an update about the Fall Fun Fest Event being held on October 21, 2023. The event will include apple cider donuts, bounce houses, games and prizes. It was motioned by Trustee Krizel, seconded by Trustee Mattioda to approve the Fall Fun Fest Event being held on October 21, 2023 along with the budget for the event not to exceed \$2,000.

6 Yes

Motion Carried

Village Treasurer: NONE

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Police Department: Chief Mandujano provided an update on the Police Department. The Burgoon Event went well. LaSalle County EMA provided 8 volunteers for the event and their assistance was very much appreciated. They were a great help to the Village with assisting with safety and crosswalks, which allowed the North Utica Police Department to focus on other areas.

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided a brief update on the ongoing and upcoming projects in the department.

Fall 2023 Hydrant Flushing – The Fall 2023 Hydrant Flushing will begin on October 16, 2023. There will be some flow testing performed on a portion of the hydrants to continue to document the flow data for assistance to the Utica Fire Department in establishing the Village’s ISO Rating.

Village Engineer: Village Engineer Heitz provided a brief update on the ongoing and upcoming projects in the Village.

2023 MFT Road Project – Engineer Heitz stated that he is waiting on the information regarding final quantities from the 2023 MFT Road Project. Once received, he will be able to determine the amount of the final payment that the Village will need to make to Advanced Asphalt for the project.

Hitt St. Drainage Project - The Bids received by the Village for the Hitt St. Project for Concrete and Asphalt were reviewed.

It was motioned by Trustee Mattioda, seconded by Trustee Krizel to approve the Bid and Award a Contract to Advanced Asphalt for an Asphalt Project for the Hitt St. Drainage Project to include paving of Hitt St., Griffin St. and portions of Washington St. in the Village of North Utica at an amount not to exceed \$151,070.

5 Yes

1 Abstain (Pawlak)

Motion Carried

It was motioned by Trustee Holland, seconded by Trustee Schweickert to approve the Bid and Award a Contract to Wozniak Concrete for a Concrete Project for the Hitt St. Drainage Project to include Hitt St., Griffin St. and portions of Washington St. in the Village of North Utica at an amount not to exceed \$131,947.

6 Yes

Motion Carried

Village Attorney: It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve an Ordinance authorizing the Village President to enter into an Intergovernmental Agreement between the Village of North Utica and Utica Fire Protection District regarding providing Fiber Optic access to the Village Water Tower located near the northeast corner of U.S. Rt. 6 and IL Route 178 in order to enhance Public Safety. ORD 2023-29

6 Yes

Motion Carried

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Village President: Mayor Stewart provided an update on the Rebuild Illinois Downtown & Main Streets Grant; Mini Mill St. Shop Development Project & Design Plan. Engineer Heitz is working on the Design Plan for the area. The plans will include a small event space, twelve (12) individual small prebuilt units (mini shops for lease), and public restrooms. Mayor Stewart stated that there will be an Open House in November to present the Design Plans to the community.

Build Illinois Bond Grant; I & M Canal Re-watering Project – Mayor Stewart stated that there have been no updates on the I & M Canal Re-watering Project but he is going to reach out to inquire about the status.

LSLI Grant Application regarding Lead Service Line Inventory of the Village of North Utica Water / Sewer Infrastructure – Mayor Stewart stated that he was informed that the Village does not qualify for this Grant.

Committee / Trustee Reports: NONE

Public Comment: NONE

Executive Session: NONE

Adjournment: With no additional business, the meeting was adjourned at 6:56 pm; Motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk