

**VILLAGE OF NORTH UTICA**  
**248 W. Canal St. North Utica, IL 61373**  
**Meeting of the Board of Trustees**  
**January 9, 2024**

[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **6:00** p.m. - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Attorney
  - 1.) Summary of the Petition of Warren and Wendy Munson of Warren and Wendy Munson, as Contract Purchasers of property owned by Thomas Burgess, and located at the Southeast corner of Vine St. and East Grove St., Utica IL 61373; The property is Zoned R-2, Two Family Residential District
    - a) Consideration and Possible Action on an Ordinance granting the subdivision of certain property located at the Southeast corner of Vine St. and East Grove St., Utica, IL 61373;
    - b) Consideration and Possible Action on an Ordinance approving an amendment to the Village of North Utica Zoning Ordinance to allow as a Special Use, an accessory structure on a lot that is not adjoining a principal use and structure;
    - c) Consideration and Possible Action on an Ordinance granting a Special Use to construct an Accessory structure on such property;
    - d) Consideration and Possible Action on an Ordinance granting Variances to allow a front lot setback of not less than ten (10) feet, a fourteen (14) foot height for a garage door, and to allow the accessory structure to exceed 40% of the lot grand coverage area, and for such other relief necessary to permit the re-subdivision and accessory structure.
  - 2.) Consideration and Possible Action on an Ordinance Authorizing the Village President to enter into a TIF Agreement with Country Kids Produce located at 426 S. Clark St., Utica, IL 61373
- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 12-11-2023
  - 2.) December 2023 Financial Stmtns / Summary / Revenue Reports
  - 3.) December 2023 Prepays
    - a) Including a final payment to Advanced Asphalt in the amount of \$164,151.37 for services provided for the Hitt St. Drainage Project
  - 4.) December 2023 A/P Bills
- VI. Village Clerk
  - 1.) Consideration and Possible Action to Cancel the Board Meeting previously scheduled to be held on January 11, 2024
  - 2.) Annual Village of North Utica Fireworks Event being held on Friday, July 5, 2024
    - a) Consideration and Possible Action on an Ordinance Authorizing the Village President to enter into an Agreement with ARC Pyrotechnics for the Annual Village of North Utica Fireworks Event being held on Friday, July 5, 2024
    - b) Consideration and Possible Action to make a 50% payment to ARC Pyrotechnics in the amount of \$8,750 for the Annual Village of North Utica Fireworks Event being held on Friday, July 5, 2024

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- VII. Donations & Advertising Requests: Consideration and Possible Action on the following requests:
- 1.) Donation in the amount of \$500 to Waltham PTCC toward expenses for their Annual Trivia Night Event being held on January 27, 2024
  - 2.) Donation in the amount of \$500 to Utica Fire Department toward expenses for their Annual Smoker Event being held on March 1, 2024
- VIII. Director of Village Affairs
- 1.) Update on Utica Business Association
  - 2.) Update on Upcoming Events in the Village
  - 3.) Consideration and Possible Action re: Annual advertising in the 2024 Starved Rock Country Magazine at a cost not to exceed \$5,988
- IX. Village Treasurer
- X. Police Department – Chief Mandujano
- XI. Building / Zoning Enforcement
- XII. Maintenance Department / Public Works Director
- 1.) Update –Upcoming / Ongoing projects in the Village
  - 2.) Update –2024 Project List
  - 3.) Consideration and Possible Action on an Ordinance Authorizing the Village President to enter into a Contract for the Painting / Cleaning / Repairs & Maintenance of the North Utica Water Tower
- XIII. Village Engineer
- 1.) Update –Upcoming / Ongoing projects in the Village
  - 2.) 2023 MFT Road Project-
    - a) Consideration and Possible Action on a Resolution for the Commitment of additional MFT Funds for the 2023 MFT Road Project in the amount of \$12,046.84
    - b) Consideration and Possible Action on the Final Pay Estimate to Advanced Asphalt for the 2023 MFT Road Project in the amount of \$78,465.51
- XIV. Village President
- 1.) Update on the Rebuild Illinois Downtown & Main Streets Grant; Mini Mill St. Shop Development Project & Design Plan
  - 2.) Update on the Build Illinois Bond Grant; I & M Canal Re-watering Project
  - 3.) Consideration and Possible Action to approve the purchase of a Cadott Sign System from BCE Industries in an amount not to exceed \$8,500
  - 4.) Consideration and Possible Action re: Setting the Dates for the 2024 Outdoor Dining Season on Mill St.
- XV. Committee / Trustee Reports
- 1.) Committee Assignment Updates:
    - a) 175<sup>th</sup> I & M Canal Anniversary Committee
    - b) South Business District Committee
    - c) Commercial Zoning District Review Committee
  - 2.) Trustee Reports

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XVI. Public Comment

XVII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVIII. Possible Action regarding Executive Session items

XIX. Adjournment

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