

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

October 27, 2022
www.utica-il.gov

AGENDA

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on upcoming Village Events
- VI. Village Treasurer
- VII. Police Department – Chief Damron
- VIII. Building / Zoning Enforcement Officer
- IX. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village
 - 2.) Update – Status re: 2022 Project List
 - 3.) Update – Status re: Fall 2022 Hydrant Flushing Schedule
 - 4.) Update – Installation of Fencing near the Sewer Lagoon
 - 5.) Update – 2020 Chevy Silverado 5500 Maintenance / Snow Plow Truck Suspension
 - a) Consideration and Possible Recommendation for the Purchase and installation of suspension equipment for the 2020 Chevy Silverado 5500 Maintenance / Snow Plow Truck at a cost not to exceed \$10,000
- X. Village Engineer
 - 1.) Update – Upcoming / Ongoing Projects in the Village
 - 2.) Update – 2022 MFT Road Project
 - 3.) Update – IDOT Rt. 178 & Rt. 6 Roundabout Project
 - 4.) Update – Village Administrative Building Parking
 - 5.) Update - Johnson St. Drainage Project
 - 6.) Update – Village Drainage Issues / Projects
- XI. Village Attorney
- XII. Village President:
 - 1.) Discussion re: Field Maintenance - Ball Field located in Carey Memorial Park
 - a) Consideration and Possible Recommendation regarding Field Maintenance of the Ball Field located in Carey Memorial Park not to exceed \$5,696
 - 2.) Update: Oak Hill Cemetery

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

October 27, 2022

www.utica-il.gov

XIII. Committee / Trustee Reports:

- 1.) Trustee Reports
- 2.) Updates from Committees:
 - a) Village of North Utica Governmental Affairs Committee
 - b) Village of North Utica Fire & School Liaison Committee
 - c) Village of North Utica Zoning Ordinance Review Committee

XIV. Public Comment

XV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Adjournment

Posted: 10-25-2022

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

October 27, 2022

www.utica-il.gov

MINUTES

At 7:25 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Board Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Nate Holland and Kylie Mattioda. Also present were Village Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, Public Works Director / Zoning Enforcement Officer Curt Spayer, Village Treasurer Jill Margis and Police Chief Rodney Damron. Village Attorney Herb Klein did not attend the Committee Meeting.

Village Clerk: Clerk Gbur spoke briefly about the 2023 Fireworks. The Village will hold its' annual Fireworks Event on July 1, 2023; A Contract with ARC Pyrotechnics for the 2023 Event will be forthcoming.

Police Department: Chief Damron stated that the Burgoo Festival weekend was successful. There were no traffic accidents downtown and the pre-planning that was completed before the event was very helpful. There were signs posted in areas where parking was prohibited and tickets were issued to anyone that parked in a prohibited area. Chief Damron also stated that the Department is now focusing on the upcoming annual Veterans Parade.

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided a brief update on the ongoing projects in the Village.

2020 Chevy Silverado 5500 – Spayer stated that the truck is working out well for the department, however it is very uncomfortable to ride in for any length of time. Since the truck is used for plowing and the hours spent in the truck at that time are considerable, he would like to add air-ride suspension. Spayer presented the Board with an estimate from Kelderman Manufacturing for the purchase of the additional suspension for the truck. Spayer stated that the Maintenance Department would install the suspension in-house. The cost for the suspension equipment is \$9,340. It was motioned by Trustee Holland, seconded by Trustee Pawlak to recommend approval of the purchase of suspension from Kelderman Manufacturing for installation on the 2020 Chevy Silverado 5500 Maintenance / Snow Plow Truck at a cost not to exceed \$10,000.

6 Yes

Motion Carried

2022 Project List – The 2022 Project List has been completed with the exception of a few items regarding drainage issues that will need to be assessed and resolved in early 2023.

Village President: Mayor Stewart briefly spoke about the Ballfield at Carey Memorial Park. There are some issues with the field due to the use of additional field dry to take care of the excess water and drainage that is on the field throughout the Little League season. 11th Nursery will winterize, aerate and maintain the lines of the field at both Carey Memorial Park and Neighbor's Park at a cost not to exceed \$5,696.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

October 27, 2022
www.utica-il.gov

MINUTES

Mayor Stewart then informed the Board that the Village had completed the final paperwork and transfer of Oak Hill Cemetery to the Village of North Utica and it has been insured and registered with the State of Illinois. A Village Ordinance will be necessary to create and adopt regulations and fees for the cemetery and a Cemetery Custodian will need to be hired part-time to assist the contracted company and funeral homes with locating and opening and closing the graves in the Cemetery. Attorney Klein prepared a draft of an Ordinance to be reviewed; the matter will be discussed at the November Board meeting.

Also discussed were changes to the schedule for meetings being held in the Village for the remainder of the year. Mayor Stewart stated that he would like to cancel the Committee Meeting previously scheduled for November 17, 2022. Instead, on that evening, there will be a Joint Meeting of the Board of Trustees and the Planning Commission at 6 pm, followed by a Special Board of Trustees Meeting at 7 pm. Tentatively, the final meeting of the year, a Village Board Meeting will be held on December 15, 2022 at 7 pm. The regular Board Meeting that was previously scheduled for December 8, 2022 will be canceled, as well as the Planning Commission and Committee Meeting(s) that were scheduled for December 15, 2022, due to the upcoming Holidays. Action to amend the meeting schedule will take place at the November 10, 2022 Board of Trustees Meeting.

Director of Village Affairs: Director Turczyn provided an update on the upcoming events being held in the Village.

The annual Veteran's Parade will be held on Sunday, November 6, 2022 beginning at 1 pm. The Village will have a float and vehicles in the parade and the Board is welcome to ride along with their children or grandchildren. Everyone that would like to ride along will meet at the Maintenance Shop at 12:30 pm. Although there will be no candy thrown from floats, people will be allowed to walk in the parade and hand out candy.

Mayor Stewart stated that the Village will be participating in Operation Green Light to display green lights in honor of Veterans and those currently in the Service. The Village ordered several green lights; half will be provided to the Veterans at the parade.

Village Engineer: Engineer Heitz provided an update on the ongoing projects in the Village. 2022 MFT Road Project – Engineer Heitz stated that he has been working on several other projects and will be moving forward to submit the paperwork to IDOT for the MFT Road Project. The project will be reviewed and approved by IDOT and the Village will seek bids early in 2023. The roads that are currently part of the proposed project are: Donaldson St., Water St., W. Johnson St., Clarks Hill, N. Bluff St., Senica Manor 6th area, Claire Ln., Cassidy Ct., Rachel Way and an area in Magnuson Park and an area near the Villages' salt shed. Due to current limitations on asphalt, the time needed from IDOT to review and approve the project, the time needed to seek bids and with the cooler Fall Weather, the Villages' MFT Road Project is best suited for early 2023.

The next project(s) that Engineer Heitz will begin working on are as follows: Johnson St. drainage as well as a few other drainage issues in the Village, the plans for parking for the Village Administrative Building, and the design of the Mini-Mill St. Shops and the Grant area, once we receive further direction from NCICG.

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

October 27, 2022

www.utica-il.gov

MINUTES

Committee / Trustee Reports: NONE

Public Comment: NONE

Executive Session: NONE

With no additional business, the meeting was adjourned at 7:52 pm; Motioned by Trustee Schweickert, seconded by Trustee Schrader.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk