

VILLAGE OF NORTH UTICA
248 W. Canal St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
November 17, 2022
www.utica-il.gov

AGENDA

- I. **7:00 p.m.** - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- V. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- VI. Village Clerk:
 - 1.) Discussion regarding the Annual Renewal of the Municipal Insurance for the Village of North Utica
 - a) Consideration and Possible Action regarding the Annual Renewal of Municipal Insurance for the Village of North Utica in an amount not to exceed \$87,000

- VII. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on upcoming Village Events

- VIII. Village Treasurer

- IX. Police Department – Chief Damron

- X. Building / Zoning Enforcement Officer

- XI. Maintenance Department: Update – Upcoming / Ongoing Projects in the Village
 - 1.) Discussion regarding Pump Equipment located in the Love’s Lift Station
 - a) Consideration and Possible Action for the Repairs, Rebuilding, Purchase and Removal and Installation of Pump Equipment located in the Love’s Lift Station in the Village of North Utica not to exceed \$25,000
 - 2.) Update – 2022 Project List

VILLAGE OF NORTH UTICA
248 W. Canal St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
November 17, 2022
www.utica-il.gov

XII. Village Engineer: Update – Upcoming / Ongoing Projects in the Village

XIII. Village Attorney

- 1.) Consideration and Possible Action on an Ordinance amending the Village of North Utica Zoning Ordinance at Section 10-15-1 et. seq., regarding Signs. The proposed changes under consideration include, but are not limited to:
 - a) Regulations regarding Definitions (10-15-2);
 - b) Regulations regarding Temporary Portable Signs (10-15-3F.2.e);
 - c) Regulations affecting Illuminated Signs (10-15-4A);
 - d) Regulations regarding Wall Business Signs (10-15-7C);
 - e) Regulations affecting Signs requiring a Special Use, including Advertising Signs, Billboards and Offsite Signage (10-15-8);
 - f) Regulations regarding Single Pole Banner Signs and Temporary Signs (10-15-9);
 - g) Any and all other amendments to Ordinances regulating Signs and Village Ordinances, necessary to effectuate any changes.

XIV. Village President

XV. Committee / Trustee Reports:

- 1.) Trustee Reports
- 2.) Updates from Committees:
 - a) Village of North Utica Governmental Affairs Committee
 - b) Village of North Utica Fire & School Liaison Committee
 - c) Village of North Utica Zoning Ordinance Review Committee

XVI. Public Comment

XVII. Adjournment

POSTED: 11-15-2022

VILLAGE OF NORTH UTICA
248 W. Canal St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
November 17, 2022
www.utica-il.gov

MINUTES

At 7:03 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance.

Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Board Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Nate Holland and Kylie Mattioda. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, Public Works Director / Zoning Enforcement Officer Curt Spayer, Police Chief Rodney Damron and Village Treasurer Jill Margis.

Executive Session: It was motioned by Trustee Holland, seconded by Trustee Schrader to enter into Executive Session at 7:04 pm, for the purpose of:

- 1.) The establishment of reserves of settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, 1; if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member.

All in Favor
Motion Carried

Reconvene Meeting: It was motioned by Trustee Krizel, seconded by Trustee Pawlak to reconvene the meeting at 7:20 pm.

All in Favor
Motion Carried

Village Clerk: Discussion was held regarding the Annual Renewal of Municipal Insurance for the Village of North Utica. It was then motioned by Trustee Schweickert, seconded by Trustee Mattioda to approve the Annual Renewal of Municipal Insurance for the Village of North Utica for 2023, with the Illinois Municipal League Risk Management Association (IMLRMA) in an amount not to exceed \$ 76,090.90 (Payable in two payments; December 2022 and May 2023)

6 Yes
Motion Carried

Director of Village Affairs: Director Turczyn provided a brief update on the upcoming Christmas in the Village Event being held on November 26th & 27th and on the upcoming Utica Fire Department Santa Parade being held on December 17th.

Police Department: Chief Damron stated that the Utica American Legions' Annual Veteran's Parade went well and the event was very well attended.

Building / Zoning Enforcement Officer: NONE

VILLAGE OF NORTH UTICA
248 W. Canal St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
November 17, 2022
www.utica-il.gov

MINUTES

Maintenance Department: Public Works Director Spayer provided an update on the recent pump issues at the Love's Lift Station. The pumps have failed and a portable pump has been used to maintain discharge into the Lift Station Pit. The current plan is to remove both pumps and rebuild to make one good pump and then to reinstall such. A new pump would then also be purchased and installed in the Pit. The total cost for the repairs and the purchase of a new pump, including removal and installation costs, would be approx. \$ 25,000.

It was then motioned by Trustee Schrader, seconded by Trustee Holland to approve the pump repairs / rebuilding, the purchase of a new chopper pump and the removal and installation of the pumps at a cost not to exceed \$ 25,000.

6 Yes

Motion Carried

Village Engineer: Engineer Heitz provided a brief update on the ongoing projects in the Village.

IDOT IL Rt. 178 Roundabout – The Project will continue in the Spring; the temporary stop lights are in place and will be utilized for the Winter season.

Engineer Heitz then stated that he will be moving forward with completing and submitting the final documents to IDOT for approval of a 2023 MFT Road Project. Once that has been submitted, he will begin reviewing the Village Administrative Building Parking Plan and the remaining drainage projects including the Hitt St. Drainage Project and the Johnson St. Drainage Project.

Village Attorney: Attorney Klein provided a summary of the Public Hearings that were held with the Planning Commission regarding the extensive review of the Village of North Utica Zoning Ordinance at Section 10-15-1 et. seq., regarding Signs. The proposed amendments for consideration include, but are not limited to:

- a) Regulations regarding Definitions (10-15-2);
- b) Regulations regarding Temporary Portable Signs (10-15-3F.2.e);
- c) Regulations affecting Illuminated Signs (10-15-4A);
- d) Regulations regarding Wall Business Signs (10-15-7C);
- e) Regulations affecting Signs requiring a Special Use, including Advertising Signs, Billboards and Offsite Signage (10-15-8);
- f) Regulations regarding Single Pole Banner Signs and Temporary Signs (10-15-9);
- g) Any and all other amendments to Ordinances regulating Signs and Village Ordinances, necessary to effectuate any changes.

The Planning Commission discussed several areas of the Villages' Sign Ordinance and completed their review on October 27, 2022, providing their recommendations for the Village Board to consider. The recommendations and amendments being considered for Pole Banner Flags and Off-Premises Signage were further discussed by the Board. Following the discussion, it was then motioned by Trustee Holland, seconded by Trustee Krizel to approve Ordinance 2022-37 amending the Village of North Utica Sign Ordinance.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
248 W. Canal St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
November 17, 2022
www.utica-il.gov

MINUTES

Village President: Mayor Stewart reminded everyone about the upcoming IVAC Annual Dinner being held on December 8, 2022.

He also reminded the group about the Joint Meeting of the Board of Trustees and Planning Commission for the Public Hearing regarding review of the Hotel, Motel, Bed & Breakfast and Vacation Rental Lodging Ordinances being held on December 15, 2022, beginning at 5 pm; followed by the Special Board of Trustees Meeting, being held that evening at 6 pm.

Committee / Trustee Reports: A brief discussion was held regarding the recent LaFarge and the recent blasting they have been performing in the community. The blasting has been stronger and LaFarge is no longer taking calls from residents, but rather they have informed the Village that residents will need to reach out directly to IDNR to address their concerns.

Public Comment: NONE

Adjournment: At 7:57 pm, the meeting was adjourned; Motion made by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk