

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Meeting of the Board of Trustees
January 12, 2023

www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 12-15-2022
 - 2.) December 2022 Financial Stmts / Summary / Revenue Reports
 - 3.) December 2022 Prepaids
 - 4.) December 2022 A/P Bills
- V. Village Clerk:
 - 1.) Consideration and Possible Action to Cancel the Board Meeting previously scheduled for Thursday, February 9, 2023; and to Schedule a Board Meeting to be held on Wednesday, February 8, 2023, at 7 pm.
- VI. Donations & Advertising Requests: Consideration and Possible Action on the following requests:
 - 1.) Donation in the amount of \$500 to Waltham PTCC toward expenses for their Annual Trivia Night Event being held on February 4, 2023
 - 2.) Donation in the amount of \$500 to Utica Fire Department toward expenses for their Annual Smoker Event being held on March 3, 2023
- VII. Director of Village Affairs:
 - 1.) Update on Utica Business Association
 - 2.) Update on Upcoming Events in the Village
- VIII. Village Treasurer
- IX. Police Department – Chief Damron:
 - 1.) Consideration and Possible Action on the Purchase of a new 2023 Dodge Ram Police Truck along with Equipment and Striping at a cost not to exceed \$60,000.
- X. Building / Zoning Enforcement Officer
- XI. Maintenance Department / Public Works Director
 - 1.) Update – Upcoming / Ongoing projects in the Village
- XII. Village Engineer
 - 1.) Update – Upcoming / Ongoing projects in the Village

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XIII. Village Attorney:

- 1.) Consideration and Possible Action on an Ordinance removing the Moratorium on Issuing Licenses for Lodging Establishments in the Village of North Utica
- 2.) Consideration and Possible Action on Amending the Ordinance Regulating Abandoned Vehicles in the Village of North Utica

XIV. Village President

XV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Committee / Trustee Reports

XVIII. Public Comment

XIX. Adjournment

Posted 01-09-2023

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MINUTES

At 7:07 pm the Meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Nate Holland and Kylie Mattioda. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director Curt Spayer, Police Chief Rodney Damron, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis.

Consent Agenda: It was motioned by Trustee Krizel, seconded by Trustee Holland to approve the Consent Agenda as follows:

- 1.) Minutes: 12-15-2022
- 2.) December 2022 Financial Stmtns / Summary / Revenue Reports
- 3.) December 2022 Prepaids
- 4.) December 2022 A/P Bills

6 Yes
Motion Carried

Village Clerk: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to Cancel the previously scheduled February 9, 2023 Board Meeting, and to schedule a Special Board Meeting to be held on Wednesday, February 8, 2023 at 7 pm.

6 Yes
Motion Carried

Donations & Advertising Requests:

Waltham PTCC – It was motioned by Trustee Holland, seconded by Trustee Pawlak to approve a donation in the amount of \$500 to Waltham PTCC toward expenses of their annual Trivia Night being held on February 4, 2023.

5 Yes
1 Recuse (Mattioda)
Motion Carried

Utica Fire Department - It was motioned by Trustee Pawlak, seconded by Trustee Krizel to approve a donation in the amount of \$500 to Utica Fire Department toward expenses of their Annual Smoker Fundraising Event being held on March 3, 2023.

6 Yes
Motion Carried

Director of Village Affairs: Director Turczyn provided an update on the upcoming events being held in the Village.

Waltham PTCC Trivia Night – 02-04-2023

Winter Wine Walk 2023 – 02-11-2023

UFPD Smoker - 03-03-2023

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Village Treasurer: NONE

Police Department: Chief Damron provided an update on the number of calls that the Department responded to in 2022. There were 743 calls in 2022, which was down from the number of calls in 2021.

Chief Damron then spoke about the need for a new Police Squad for the Department. The 2013 Ford Expedition would be traded on the purchase of a new Dodge Ram Truck from Bill Walsh. The cost of the new truck would be approx. \$60,000 with equipment and striping, and delivery could be approx. 8 months or more. The Trade-in allowance for the Ford Expedition will be \$4,000.

Trustee Holland asked if there is an ability to locate a truck in stock so that the Village wouldn't have to wait for 8 months. Chief Damron stated that the Village receives the State Bid Pricing for the vehicle and none are available in stock.

Trustee Holland asked about the possibility of getting a Chevy or Ford truck instead to expedite delivery.

Chief Damron stated that they aren't taking orders for a Chevy or Ford and the pricing would be more than it is to order the Dodge Ram.

It was then motioned by Trustee Holland, seconded by Trustee Schweickert to approve the purchase of a 2023 Dodge Ram Police Truck with equipment and striping from Bill Walsh at a cost not to exceed \$60,000.

6 Yes

Motion Carried

A motion was then made by Trustee Schweickert and seconded by Trustee Krizel to approve the Village Trade-in of the 2013 Ford Expedition Police Squad toward the purchase of the 2023 Dodge Ram Truck. The truck will be traded immediately, once the equipment has been removed.

6 Yes

Motion Carried

Building / Zoning Enforcement Officer: NONE

Maintenance Department / Public Works Director: Public Works Director Spayer provided a brief update on the Maintenance Department.

Gymnasium – The refurbishing of the Village Recreational Gymnasium has now been completed. The gym has been repainted and the floors have been refinished. The gym is already being used by the community and Travel Basketball has begun.

Village Engineer: Engineer Heitz provided a brief update on the ongoing and upcoming projects in the Village.

I & M Canal Re-watering Project – Engineer Heitz has been continuing to work on the Pilot Project to re-water a portion of the I & M Canal. The plan will need to be submitted to IDNR for consideration and approval. The Village received a Grant in the amount of \$150,000 to utilize for the project.

Trustee Mattioda asked when the plans would be completed.

Engineer Heitz stated that he should have the plan completed within two weeks and be able to present it to the Board at the January Committee Meeting.

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2023 MFT Road Project – This will be a priority project in the Village in early 2023. We are still considering the same streets that have been previously discussed.

Johnson St. – The drainage project will be another priority project in 2023.

Hitt St. – The Hitt St. drainage project will need further review. Due to a narrow right of way, approx. 25', the Village may need to seek easements from the property owners in that area to be able to address the drainage issues and to run storm sewer.

Public Works Director Spayer asked when the Village will finalize the plans for the sidewalk south of the I & M Canal. A business owner had reached out to him to ask about the schedule to construct the sidewalk.

Mayor Stewart reminded the Board that the Village applied for an ITEP Grant to be able to construct a sidewalk on the west side of Rt. 178, south of the I & M Canal. Grants will be awarded in early spring. If the Village is awarded the Grant, the final plans and construction of the sidewalk would probably happen in 2024.

Village Attorney: Attorney Klein explained to the Board that the Village had previously adopted a Moratorium on the issuance of Lodging Licenses, including Hotel & Motel Licenses, Bed & Breakfast Licenses and Short Term Vacation Rental Licenses to be able to review the Ordinances. The Ordinances had some wording and definitions, such as Boarding Houses, that needed to be reviewed and updated, and some of the insurance requirements were different among the Ordinances. The Moratorium was set through March 9, 2023 however the Board has reviewed the Ordinances and then the Board adopted the amendments at the December 15, 2022 Board Meeting; Ordinance 2022-38. The Moratorium is still in effect; the Board can consider lifting the Moratorium on the issuance of Lodging Licenses or leave the Moratorium in effect.

Trustee Schweickert stated that the Moratorium was put in place to allow for the Board to have time to review the Ordinances and now that the review has been completed, the Moratorium on issuing the Licenses could be removed; The Board agreed.

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to remove the Moratorium on the issuance of Lodging Licenses, including Hotel & Motel Licenses, Bed & Breakfast Licenses and Short Term Vacation Rental Licenses, effective immediately. ORD 2023-01

6 Yes

Motion Carried

The item regarding the consideration of amending the Ordinance Regulating Abandoned Vehicles in the Village of North Utica was Tabled, pending further review. Motioned by Trustee Holland, seconded by Trustee Mattioda.

6 Yes

Motion Carried

Village President:

Mayor Stewart also informed the Board that there hadn't been any Variance or Special Use requests regarding signage that would need to be removed as a result of the amendments made to the Sign Ordinance. Businesses were given until January 27th to file the necessary paperwork or to remove any sign no longer in compliance.

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Mayor Stewart then stated that there will be a dedication in the Spring for Magnuson Park. The Renz family has donated several pieces of playground equipment. The Park is being renamed as the Magnuson Renz Park. There will also be a new sign at Neighbors Park.

Committee / Trustee Reports: Mayor Stewart stated that now that the review of the Sign Ordinance and the review of the Lodging Ordinances has been completed, he will be reassigning new Committees at the January Committee Meeting.

Trustee Schweickert stated that the fundraiser held at Canal Port for Lt. Quinn was a great event with a lot of community support.

Executive Session: NONE

Public Comment: NONE

With no additional business, the meeting was adjourned at 7:31 pm. Motioned by Trustee Schweickert, seconded by Trustee Mattioda.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk