

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

July 28, 2022
www.utica-il.gov

AGENDA

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on upcoming Village Events
- VI. Village Treasurer
- VII. Police Department – Chief Damron
- VIII. Building / Zoning Enforcement Officer
- IX. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village
 - 2.) Update – Status of the 2022 Project List
- X. Village Engineer
 - 1.) Update – Upcoming / Ongoing Projects in the Village
 - 2.) Update – 2022 MFT Road Project
 - 3.) Update – IDOT Rt. 178 & Rt. 6 Roundabout Project
 - 4.) Update – Neighbors Park Ballfield
 - 5.) Update – Village Administrative Building Parking
 - 6.) Update – Status of Drainage Projects:
 - a) Senica Manor Drainage Project
 - b) Johnson St. Drainage Project:
 - c) Doehrr Property / Hitt St. Drainage Project
 - d) East Canal St. Drainage Project
 - 7.) Culvert Replacement -11th Rd.
 - A. Consideration and Possible Recommendation regarding the replacement of a Culvert on 11th Rd. at a cost not to exceed \$7,800.
- XI. Village Attorney
- XII. Village President:
 - 1.) Discussion re: Establishing a Queen of Hearts Raffle License in the Village of North Utica
 - 2.) Discussion re: Construction of a Basketball Court at Burgess Park
 - A. Consideration and Possible Recommendation regarding the construction of a Basketball Court at Burgess Park

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XIII. Committee / Trustee Reports:

- 1.) Trustee Reports
- 2.) Updates from Committees:
 - a) Village of North Utica Governmental Affairs Committee
 - b) Village of North Utica Fire & School Liaison Committee
 - c) Village of North Utica Zoning Ordinance Review Committee

XIV. Public Comment

XV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Adjournment

Posted: 07-26-2022

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MINUTES

At 7:21 pm the meeting was called to Order by Village Clerk Laurie Gbur who then led the Pledge of Allegiance. Meeting attendance was recorded. Present at the Meeting were Trustees Debbie Krizel, Mary Pawlak, John Schweickert and Nate Holland. Mayor David Stewart and Trustees Jim Schrader and Kylie Mattioda were absent from the meeting. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director Curt Spayer, Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis and Police Chief Rodney Damron.

Village Clerk: NONE

Director of Village Affairs: Director Turczyn provided an update on the events being held in the Village. The Dueling Pianos event had a really good crowd. Chalk the Block is being held by the Visitor's Center on 8-7-2022. Craft Beer Fest is being held on 8-20-2022.

Village Treasurer: NONR

Police Department – Chief Damron is getting some pricing for additional defibrillators and will bring the information to an upcoming meeting.

The Police Department is ready for the upcoming Craft Beer Fest being held in August and the Vintage Wine Festival being held in September.

Trustee Krizel asked Chief Damron if there are rules provided to residents that are getting a permit for their ATV's. Chief Damron stated that the Department does an inspection of the ATV and goes over everything with the driver, but he will look at putting something together that can be printed out and provided with the permit.

Trustee Pawlak stated that there are a lot of kids driving the ATV's in the Village.

Chief Damron stated that the driver needs to be a licensed driver to be permitted to operate an ATV in the Village.

Trustee Krizel stated that some ATV's are being driven on Village sidewalks.

Chief Damron stated that the Officers are good about stopping anyone that they see that is driving on the sidewalk or if kids are driving them, but he will let the Officers know to be looking out for them.

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided an update on the ongoing projects in the Village. Canal St. Drainage should be completed in the next couple of weeks.

The remaining dirt that is in Senica Manor will be removed within the week.

Village Engineer: Engineer Heitz provided an update on the ongoing projects in the Village.

2022 MFT Road Project – The road project will be submitted to IDOT in the next couple of weeks and then the Village will be going out for bids.

Johnson St. Drainage – Engineer Heitz will have bids on the project in the next week.

Neighbor's Park Field Project – The field repairs are complete and it is being watered. After the ground settles, the contractor will come back and roll the field. He advised that there should be no activity on the field until it is ready to be used again.

The culvert on 11th Rd was discussed. The culvert needs to be replaced under the road. The cost to replace it will be \$7,800. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to recommend approval of the culvert replacement at a cost not to exceed \$7,800.

6 Yes

Motion Carried

The Villages' bridges have been inspected by H.R. Green.

Seeding needs to be completed in the areas of the Villages' utility relocation that was done as part of the IDOT Rt. 178 & Rt. 6 Roundabout Project. The Village will be receiving a final invoice and then submit for reimbursement.

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MINUTES

Village Attorney: NONE

Village President: A discussion was held regarding the Utica Business Association request to hold a Queen of Hearts Raffle in the Village.

Trustee Schrader asked if it could be stipulated that a percentage of the proceeds be donated to a certain non-profit organization.

Attorney Klein stated that the Village can't tell the UBA to donate the funds to a certain organization however. The funds do have to be donated to a non-profit organization.

Discussion was held among the Board regarding the number of licenses allowed, the location of the raffle, and liability insurance for the event.

The Board would like a detailed business plan presented by the Utica Business Association to help answer questions about the raffle.

Attorney Klein will draft an Ordinance for further discussion; anyone with comments can reach out to him directly prior to the next meeting.

Construction of a new Basketball ½ Court at Burgess Park was discussed. Several residents in the Ridgeview Subdivision would like to donate the funds to construct a new Basketball ½ Court in the park. The Village would only provide the layout of the court, and the rock for the base.

Trustee Krizel stated that it would be nice to have different amenities at each of the parks, ie., a tennis court.

Mayor Stewart stated that a tennis court is also something that he would like to have constructed. This Basketball Court has been laid out so that there is room available in the future for other things, including enough remaining green space for kids to play football.

It was then motioned by Trustee Krizel, seconded by Trustee Pawlak to recommend approval of the construction of a new Basketball ½ Court in Burgess Park at a cost not to exceed \$8,000.

4 Yes (Krizel, Pawlak, Schrader, Mattioda)

1 Absent from the Meeting Table (Schweickert)

1 Recused (Holland)

Motion Carried

Committee / Trustee Reports: NONE

Public Comment: A Representative of WCMY radio stated that the court should not face east / west because of the sunlight that would affect the west facing team in the afternoon.

Mayor Stewart thanked him for his comments.

Executive Session: NONE

Adjournment: With no additional business, the meeting was adjourned at 8:15 pm. Motion made by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,
Laurie A. Gbur
Village Clerk