

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Committee of the Whole Meeting

April 28, 2022
www.utica-il.gov

AGENDA

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk: Consideration and Possible Recommendation regarding the annual renewal of MSI Accounting Software & Support with Harris Computer systems in the amount of \$6,493.82
- V. Donations / Advertising Requests: Consideration and Possible Recommendation regarding the following requests:
 - 1.) LP Endzone Club Golf Outing being held on 6-4-2022 \$50
 - 2.) Horizon House Road to Independence Campaign \$100
 - 3.) NCAT North Central Area Transit \$100
 - 4.) American Red Cross \$100
- VI. Director of Village Affairs
 - 1.) Update on Utica Business Association
 - 2.) Update on upcoming Village Events
 - 3.) Consideration and Possible Recommendation to Transfer Village Funds from Checking Accounts into Money Market Accounts
 - 4.) Consideration and Possible Recommendation to Open an additional Money Market Account for the deposit of Village Funds
- VII. Village Treasurer
- VIII. Police Department - Chief Damron
- IX. Building / Zoning Enforcement Officer
- X. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village
- XI. Village Engineer
 - 1.) Update – Upcoming / Ongoing Projects in the Village
 - 2.) Update – 2022 MFT Road Project
 - 3.) Update – Village Administrative Building Parking
 - 4.) Update – Drainage Projects:
 - a. Johnson St. Drainage Project
 - b. Doehrr Property / Hitt St. Drainage Project
 - c. Senica Manor Drainage Project
 - d. East Canal St. Drainage Project
- XII. Village Attorney
- XIII. Village President

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XIV. Committee / Trustee Reports:

- 1.) Trustee Reports
- 2.) Updates from Committees:
 - a) Village of North Utica Governmental Affairs Committee
 - b) Village of North Utica Fire & School Liaison Committee
 - c) Village of North Utica Zoning Ordinance Review Committee

XV. Public Comment

XVI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVIII. Adjournment

Posted: 04-26-2022

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MINUTES

At 7:40 pm the Committee Meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Mary Pawlak, Debbie Krizel, Kylie Mattioda and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn and Police Chief Rodney Damron. Village Treasurer Jill Margis was absent from the meeting.

Village Clerk:

Annual renewal of MSI Accounting Software & Support - It was motioned by Trustee Holland, seconded by Trustee Pawlak to recommend approval of the annual renewal of MSI Accounting Software & Support with Harris Computer systems in the amount of \$6,493.82.

6 Yes

Motion Carried

Donations & Advertising Requests:

LP Endzone Club – It was motioned by Trustee Pawlak, seconded by Trustee Krizel to recommend approval of a donation in the amount of \$50 to LP Endzone Club for their annual Golf Outing being held on 6-4-2022.

6 Yes

Motion Carried

Horizon House – It was motioned by Trustee Krizel, seconded by Trustee Schweickert to recommend approval of a donation in the amount of \$100 to Horizon House for their annual Road to Independence Campaign.

6 Yes

Motion Carried

NCAT – It was motioned by Trustee Schrader, seconded by Trustee Krizel to recommend approval of a donation in the amount of \$100 to NCAT; North Central Area Transit.

6 Yes

Motion Carried

American Red Cross – It was motioned by Trustee Schweickert, seconded by Trustee Mattioda to recommend approval of a donation in the amount of \$100 to American Red Cross.

6 Yes

Motion Carried

Director of Village Affairs: Director Turczyn spoke to the Board about Village Funds located in checking accounts at LaSalle State Bank. Money Markets are paying higher interest now. The Village's Illinois Funds accounts also have lower interest now but those will remain in the same accounts. There is no limit on the number of checks that can be written from the accounts and two signatures will still be required on all checks. We would like to transfer the Village's current Funds from regular low interest checking accounts into Money Market Accounts at LaSalle State Bank. The account numbers will all remain the same; funds will just be receiving higher interest in the money market accounts.

It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to recommend approval of transferring the Village Funds from Checking Accounts into Money Market Accounts at LaSalle State Bank.

6 Yes

Motion Carried

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We would also like to open up another separate money market account for the deposit of funds being received for the 99-year easements that were granted to SBA for the property where the cell towers are located.

It was then motioned by Trustee Krizel, seconded by Trustee Pawlak to recommend approval of opening a new money market account at LaSalle State Bank for the deposit of funds being received for the 99-year easements that were granted to SBA for the property where the cell towers are located.

6 Yes

Motion Carried

Upcoming events – Mill St. Outdoor Dining will open this weekend for the 2022 season.
The Sweet Stroll will be held on April 30, 2022.

Village Treasurer: Absent

Police Department – Chief Damron provided a brief update to the Board.

Chief Damron stated that the department is getting ready for the summer and the upcoming events.

Outdoor Dining -They addressed some issues regarding employees parking in the back alley behind some of the Mill St. businesses while outdoor dining is being held. Employees are supposed to park elsewhere so that the back alley can provide parking for visitors that are shopping or dining.

Speed Sign – The speed sign located on Hallet Rd. stopped working so the unit was sent in for repairs under warranty.

Building / Zoning Enforcement Officer: NONE

Maintenance Department: NONE

Village Engineer: Engineer Heitz provided a brief update on the ongoing and upcoming projects in the Village.

IDOT Rt. 6 & Rt. 178 Roundabout Project – A large asphalt pad will be constructed in the intersection to move traffic through as they work on the roundabout.

Trustee Schweickert asked if the former Visitor's Center building is going to remain at the Northeast corner of the intersection.

Engineer Heitz stated that it will remain there for now.

Trustee Mattioda asked if traffic will be re-routed off on I-80 to Starved Rock.

Engineer Heitz stated that IDOT will probably do that on their overhead sign on Rt. 80

Engineer Heitz then reminded the Board that there will be another Engineer's Pay Estimate coming for consideration at the May Board Meeting.

Engineer Heitz then provided an update on a water break that had happened over the winter near Starved Rock Realty. The area needs to be assessed to determine if additional work needs to be done.

Donation of a bench from the Illinois Township Highway Commissioners are donating a bench and a small tree in memory of Dave Carey. The tree will be planted near the Memorial and the bench will be placed in the area as well.

Rock & Soul Shop – Addressing water / runoff issues with additional downspouts. The 20 ft. Alley behind the property is the Village's. It is gravel however, so the Village may need to consider paving the alley at some point in the future.

Hatchet Canyon Rd. – There are some potholes that need to be filled on that road as well.

Ditches near the Plankenhorn and Spray properties needed to be addressed. The area was rolled and mowed but R & R will need to come in to re-seed and clean up the area once in dries up.

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East Canal St. – needs to be assessed regarding the drainage issue but this should be an in-house project that the Maintenance Department can take care of.

Doehrr Property (Hitt St.) – this also will be an in-house project once the weather dries things up.

Johnson St. – This project will need to be bid out. There is also some curbing that will need to be repaired near St. Mary's Church at that time.

Engineer Heitz then stated that he will have information at the next meeting regarding updates on the MFT Road Project and the plan for parking at the Village Administrative Building.

Village Attorney: NONE

Village President: NONE

Committee / Trustee Reports: NONE

Public Comment: NONE

With no additional business, the meeting was adjourned at 8:04 pm. Motioned by Trustee Schrader, seconded by Trustee Krizel.

All in Favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk