

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
October 28, 2021
www.utica-il.gov

AGENDA

- I. **7:00 p.m.** - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: Mr. Kyle Videgar, IDOT, re: an Update on the Status of the IL Rt. 178 & Rt. 6 Intersection Roundabout Project
- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Sept 2021 Financial Stmts / Summary / Revenue Reports
 - 2.) Sept 2021 Prepays
 - 3.) Sept 2021 A/P Bills
- VI. Village Clerk:
 - 1.) Consideration and Possible Action on the Annual renewal of IMLRMA Municipal Insurance at a cost not to exceed \$78,035.15 (Option #3 payable in two installments)
 - 2.) Annual Renewal of the Blue Cross Blue Shield of Illinois Employee Health Insurance Policy for 2022 in the amount of \$ 3,722.65 monthly
- VII. Donations & Advertising Requests:
 - 1.) Consideration and Possible Action on a donation to Illinois Valley Food Pantry toward expenses for the purchase of a new delivery vehicle.
- VIII. Director of Village Affairs:
 - 1.) Update on Utica Business Association Meeting
 - 2.) Update on Upcoming Events in the Village
- IX. Village Treasurer
- X. Police Department; Chief Damron
- XI. Building / Zoning Enforcement
- XII. Maintenance Department
 - 1.) Updates- Upcoming / Ongoing projects in the Village
 - 2.) Update – Status of the 2021 Project List
 - 3.) Update – regarding the Florence Dr. Project
- XIII. Village Engineer:
 - 1.) Update – Upcoming / Ongoing projects in the Village
 - 2.) Update – IDOT Rt. 6 & Rt. 178 Intersection Project & Utility Relocation
 - 3.) Update – regarding the 2021 MFT Road Project – Village Street Assessment
 - 4.) Update – regarding the New Village Hall Administrative Building
 - 5.) Consideration and Possible Action to review Bids and Award a Contract for the repaving of certain Village Streets in an amount not to exceed \$230,000

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XIV. Village Attorney:

- 1.) Consideration and Possible Action on an Ordinance for the Annexation of Property located at 767 N. 2856th Rd. in the Village of North Utica

XV. Village President:

- 1.) Consideration and Possible Action on a Proclamation recognizing January 23 - 29, 2022 as School Choice Week in the Village of North Utica

XVI. Committee / Trustee Reports:

- 1.) Updates from Committees:
 - A.) Village of North Utica Governmental Affairs Committee
 - B.) Village of North Utica Fire & School Liaison Committee
 - C.) Village of North Utica Zoning Ordinance Review Committee

XVII. Public Comment

XVIII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XIX. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XX. Adjournment

POSTED: 10-26-2021

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MINUTES

At 7:00 the Special Board meeting was called or Order by Village President David Stewart who then led the Pledge of Allegiance.

It was then motioned by Trustee Krizel, seconded by Trustee Schweickert to appoint Director Jamie Turczyn as Clerk Pro-tem for the meeting.

5 Yes

Motion Carried

Meeting attendance was recorded. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, and Nate Holland. Also present at the meeting were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, Public Works Director / Zoning Enforcement Officer Curt Spayer, Police Chief Rodney Damron and Village Treasurer Jill Margis. Village Clerk Laurie Gbur was absent from the meeting.

Appearance Request: Mr. Kyle Videgar, IDOT, re: and Update on the Status of the IL. Rt. 178 & Rt. 6 Intersection Roundabout Project.

Mr. Kyle Videgar, Mr. Nate Sell and Mr. Craig Olsen provided a brief update on the status of the Roundabout Project. They stated that there had been a few setbacks during the beginning of the project regarding utility relocation. All utilities will be permanently relocated soon completing this portion of the project. The project is tentatively scheduled to begin again in May 2022 with a proposed completion timeline within the 2022 construction season. Following the completion of the construction, there will be landscaping scheduled for installation in 2023. The Board appreciated the update on the project.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Sept 2021 Financial Stmt's / Summary / Revenue Reports
- 2.) Sept 2021 Prepaids
- 3.) Sept 2021 A/P Bills

5 Yes

Motion Carried

Village Clerk: Director Jamie Turczyn provided an update on the following items:

IMLRMA Municipal Insurance- It was motioned by Trustee Holland, seconded by Trustee Schrader to approve the renewal of the IMLRMA Municipal Insurance for 2022 in the amount of \$78,035.15.

5 Yes

Motion Carried

BCBSIL Employee Health Insurance – It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the renewal of the Blue Cross Blue Shield of Illinois Employee Health Insurance Policy in the amount of \$3,722.65 monthly.

5 Yes

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Donations & Advertising Requests:

Illinois Valley Food Pantry - It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve a donation in the amount of \$500 to the Illinois Valley Food Pantry.

5 Yes

Motion Carried

Director of Village Affairs: Director Turczyn provided an update on events being held in the Village of North Utica.

Witches Night Out – The Witches Night Out event held on October 21st went really well.

Veterans Parade – The Utica American Legion will have their annual Veteran Parade on Sunday, November 7, 2021. The Village will have a float and everyone is invited to ride in the parade.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update on the ongoing projects in the Village.

Florence Dr. Project – The project should be completed within a couple of days, weather permitting. The road will need to be repaved.

Mill St. – Outdoor Dining is finished for the season so Mill St. has been re-opened to vehicle traffic.

The Maintenance Department will be re-focusing on completing the 2021 project list.

Village Engineer: Village Engineer Kevin Heitz provided an update on the ongoing projects in the Village.

Rt. 6 & Rt. 178 Intersection Project – Utility relocation will be completed in mid-November after Ameren is finished with their portion of the relocation.

MFT / Non-MFT Road Project – The MFT Road Project will be put on hold until the 2022 season. A request for bids on the Non-MFT Road Project will be sent out to local contractors to do re-paving of Florence Drive, Northwest St. and the Basketball Courts at the park prior to the end of the year. The estimated cost of this project is between \$200,000 - \$220,000. It was motioned by Trustee Schrader, seconded by Trustee Krizel to authorize the Village Engineer to seek bids for a Non-MFT Road Project and for the Village President to execute a Contract with the lowest responsible bidder for the re-paving of Florence Dr., Northwest St. and the Basketball Courts in an amount not to exceed \$230,000.

5 Yes

Motion Carried

Village Hall Administrative Building – The completion of the renovations of the building are getting close and the Village will begin looking at a date to be able to move in.

Village Attorney: Attorney Klein provided a brief summary about the proposed Annexation of property located at 767 N. 2856th Rd. in Senica Manor Subdivision. It was then motioned by Trustee Holland, seconded by Trustee Schweickert to approve an Ordinance Annexing property located at 767 N. 2856th Rd., Utica, IL. ORD 2021-34

5 Yes

Motion Carried

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Village President: It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve a Proclamation for January 23 – 29, 2021 being National School Choice Week in the Village of North Utica.

5 Yes

Motion Carried

Mayor Stewart then stated that the renovations to the new Village Hall Administrative Building are coming along really well. Signage that would be located at the south end of the property along Rt. 178 is also being considered. Mayor Stewart then stated that the November Board meeting will be moved to Wednesday, 11-10-2021 due to Veteran's Day being on November 11th.

Committee / Trustee Reports: NONE

Public Comment: NONE

Executive Session: NONE

Adjournment: It was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 7:33 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk