

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
August 11, 2021
www.utica-il.gov

AGENDA

- I. **7:00 p.m.** - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 07-08-2021; 07-22-2021
 - 2.) July 2021 Financial Stmts / Summary / Revenue Reports
 - 3.) July 2021 Prepaids
 - 4.) July 2021 A/P Bills
 - A.) Including a Payment to IDOT in the amount of \$101,405.61 toward expenses for the IL. River Bridge Project
- V. Village Clerk:
 - 1.) Consideration and Possible Action to cancel the August 12, 2021 Board of Trustees Meeting
 - 1.) Consideration and Possible Action on the renewal of the Annual ITRON Maintenance Contract in the amount of \$949.97
 - 2.) Consideration and Possible Action re: the Annual Veterans Parade being held on 11-7-2021
 - A.) Approval of the Annual Veterans Parade and the Temporary Road Closure of Certain Village Streets
 - B.) Resolution R2021-02 for the Temporary Road Closure of IL Rt. 178
 - C.) Donation to Utica American Legion Post #731 toward Parade expenses \$ 6,000
- II. Donations & Advertising: Consideration and Possible Action on the following requests:

1.) LaSalle County Historical Society	Annual Donation Request	\$ 4,000
2.) Utica Fire Department	Annual Donation Request	\$ 750
3.) Utica Public Library	Annual Donation Request	\$ 500
- III. Director of Village Affairs:
 - 1.) Update on Utica Business Association Meeting
 - 2.) Update on Upcoming Events in the Village
- IV. Village Treasurer
- V. Police Department; Chief Damron
- VI. Building / Zoning Enforcement
- VII. Maintenance Department
 - 1.) Updates- Upcoming / Ongoing projects in the Village
 - 2.) Update – Status of the 2021 Project List

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
August 11, 2021
www.utica-il.gov

VIII. Village Engineer:

- 1.) Update – Upcoming / Ongoing projects in the Village
- 2.) Update – IDOT Rt. 6 & Rt. 178 Intersection Project & Utility Relocation
- 3.) Update – regarding the Florence Dr. Project
- 4.) Update – regarding the 2021 MFT Road Project – Village Street Assessment
- 5.) Update – regarding Storm Water Drainage along E. 752nd Rd in Senica Manor Subdivision
- 6.) Update – regarding the Johnson St. Drainage Project
- 7.) Update – regarding the New Village Hall Administrative Building

IX. Village Attorney:

- 1.) Consideration and Possible Action to accept the Hatchet Canyon right of way dedication in Ridgeview Estates from the Gift Family and granting a drainage easement to the Kim Family for groundwater drainage only (no septic discharge) subject to final review and approval of the Village Engineer, Village Attorney, and Village President.

X. Village President:

- 1.) Consideration and Possible Action Authorizing the Village President to Appoint H. R. Green, Inc. to perform Village of North Utica Bridge Inspections as required

VI. Committee / Trustee Reports:

- 1.) Updates from Committees:
 - A.) Village of North Utica Governmental Affairs Committee
 - B.) Village of North Utica Fire & School Liaison Committee
 - C.) Village of North Utica Zoning Ordinance Review Committee

XI. Public Comment

XII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XIV. Adjournment

REVISED: 08-09-2021

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
August 11, 2021
www.utica-il.gov

MINUTES

At 7:03 the Special Board meeting was called or Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Nate Holland and Ron Pawlak. Also present at the meeting were Village Attorney Herb Klein, Director of Village Affairs Jamie Turczyn, Public Works Director / Zoning Enforcement Officer Curt Spayer, Police Chief Rodney Damron and Village Treasurer Jill Margis. Village Engineer Kevin Heitz was absent from the meeting.

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 07-08-2021; 07-22-2021
- 2.) July 2021 Financial Stmts / Summary / Revenue Reports
- 3.) July 2021 Prepays
- 4.) July 2021 A/P Bills
 - A.) Including a Payment to IDOT in the amount of \$101,405.61 toward expenses for the IL. River Bridge Project

6 Yes

Motion Carried

Village Clerk:

Meetings - It was motioned by Trustee Schrader, seconded by Trustee Schweickert to cancel the Board Meeting previously scheduled to be held on Thursday, 8-12-2021.

6 Yes

Motion Carried

ITRON Contract - It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the Annual ITRON Maintenance Contract in the amount of \$949.97.

6 Yes

Motion Carried

Veterans Parade – It was motioned by Trustee Holland, seconded by Trustee Schweickert to approve the Annual Veterans Parade, along with the temporary closure of Village Streets, for the event being held on 11-07-2021.

6 Yes

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak to approve Resolution R2021-02 for the temporary Road Closure of IL Rt. 178 for the Annual Veterans Parade being held on 11-07-2021.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
August 11, 2021
www.utica-il.gov

MINUTES

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve a donation to Utica American Legion Post #731 in the amount of \$6,000 toward expenses for the Annual Veterans Parade being held on 11-07-2021.

6 Yes

Motion Carried

Donations & Advertising Requests:

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation to LaSalle County Historical Society in the amount of \$4,000.

5 Yes

1 Abstain (Holland)

Motion Carried

It was then motioned by Trustee Krizel, seconded by Trustee M. Pawlak to approve a donation to Utica Fire Department in the amount of \$750.

6 Yes

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee Schrader to approve a donation to Utica Public Library in the amount of \$500.

6 Yes

Motion Carried

Director of Village Affairs: Director Jamie Turczyn provided an update on the upcoming events being held in the Village.

Craft Brew Street Fest – 8-28-2021, Downtown Utica (Mill St. Bridge); A portion of the proceeds will be donated to Skeleton Brewery, Downers Grove, IL, toward expenses resulting from the damage of a tornado
Vintage Illinois Wine Fest – 9-18-2021 & 9-19-2021; Carey Memorial Park.

Director Turczyn then provided a brief update on the renovation project being completed at the new Village Hall Administrative Building, 248 W. Canal St., Utica. The renovation project is moving forward very well. The painting is finished and next the contractor is getting ready to begin installation of the flooring.

Village Treasurer: NONE

Police Department; Chief Damron: Chief Damron stated that the department is trying to raise awareness of the increased foot traffic along IL Rt. 178.

Building / Zoning Enforcement: NONE

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
August 11, 2021
www.utica-il.gov

MINUTES

Maintenance Department: Public Works Director Curt Spayer provided an update on the ongoing projects in the Village.

Water St. Drainage / Curb Project – The Drainage project has been completed. The road re-paving will be included in the 2021 MFT Road Project in the Fall.

Florence Dr. Project – The Maintenance Department will begin the project on Monday and the residents in the area have been notified.

Village Engineer: Absent; Mayor Stewart provided a brief update on the ongoing projects in the Village. IL River Bridge Project – A Payment to IDOT in the amount of \$101,405.61 toward expenses for the IL. River Bridge Project was included in the Payables; The Village is awaiting the Final Invoice for the Project.

Farmers Market Construction – Water St. / IL Rt. 178 – The project is moving along and they anticipate completion of the project very soon.

Beer Garden – Mill St. / Canal St. – Construction has begun; Tentatively they would like to be open by the Craft Beer Street Fest event being held on 8-28-2021.

Rt. 6 & Rt. 178 Roundabout Intersection Project – Utility relocation is almost complete and IDOT will be moving forward with the project.

2021 MFT Road Project – We hope to have a street assessment, and a prioritized list of Village roads that will be included in the project, ready for the Board to review in September.

Drainage Projects – Senica Manor: We are currently working on a lot of projects so this may be reviewed and listed for further consideration in the Spring. Johnson St.: We will require easements to move forward with this project so this will also be reviewed and then listed for further consideration in the Spring.

Village Attorney: Attorney Klein stated that the right of way of Hatchet Canyon Dr. was never formally accepted by the Village.

Trustee R. Pawlak asked if the road was initially designated as an alley. Attorney Klein stated that the Ordinance would approve accepting the right of way dedication of Hatchet Canyon Dr. in Ridgeview Estates Subdivision, Utica, IL.

It was motioned by Trustee Holland, seconded by Trustee Krizel to approve an Ordinance accepting the right of way dedication of Hatchet Canyon Dr., Utica, IL. ORD 2021-27

6 Yes

Motion Carried

Attorney Klein then stated that Paul Kim and Renee Kim are requesting a drainage easement for groundwater drainage only (no septic discharge). The Easement Agreement would be subject to final review and approval of the Village Engineer, Village Attorney, and Village President.

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve an Ordinance executing an Easement Agreement between the Village of North Utica and Paul Kim and Renee Kim.

ORD 2021-28

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
August 11, 2021
www.utica-il.gov

MINUTES

Village President: Mayor Stewart stated that H. R. Green, Inc. would be working with the Village to perform Bridge Inspections as well as other projects that require specific certifications. It was motioned by Trustee R. Pawlak, seconded by Trustee M. Pawlak to authorize the Village President to Appoint H. R. Green, Inc. to perform Village of North Utica Bridge Inspections, and other projects requiring specific certifications, as required.

6 Yes

Motion Carried

Mayor Stewart then stated that he would like to have a Joint Meeting of the Planning Commission & Board of Trustees to review and discuss the Village of North Utica Zoning Ordinance. He would like the committees that were previously appointed to begin to meet. The Zoning Review committee should begin to review the Village Code. The School and Fire Committees should plan to begin attending the meetings held by each organization. Mayor Stewart will reach out to each organization to request that someone to also attend our meetings.

Committee / Trustee Reports:

Trustee Krizel asked about the status of the Bike Share Program. Mayor Stewart stated that the Village is working with Canal Corridor to work out the details of the contract.

Trustee M. Pawlak stated that the communication between the Fire Department and the Village has been great; The two groups work well together.

Public Comment: NONE

With no additional business, the meeting was adjourned at 7:23 pm. Motion made by Trustee R. Pawlak, seconded by Trustee Schrader.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk