

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
May 13, 2021 – Current BD
www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: Mr. Jerry Plunkett, re: Proclamation of May 22-28, 2021 as National Safe Boating Week
- V. Appearance Request: Ms. Amanda Carter, re: the LCHS Blacksmith Shop
 - 1.) Consideration and Possible Action regarding a donation toward expenses for the seasonal operation of the LCHS Blacksmith Shop in an amount not to exceed \$3,000
- VI. Appearance Request: Ms. Kelly Waters, Skoog's Pub & Grill, re: Summer Bands on Mill St.
 - 1.) Consideration and Possible Action regarding the schedule for Summer Bands on Mill St.
 - 2.) Consideration and Possible Action regarding a donation toward the 2021 Summer Band Schedule on Mill St.
- VII. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 04-08-21; 04-22-21
 - 2.) April 2021 Financial Stmts / Summary / Revenue Reports
 - 3.) April 2021 Prepays
 - 4.) April 2021 A/P Bills
- VIII. Village Clerk
- IX. Director of Village Affairs
- X. Village Treasurer
- XI. Finance Liaison
- XII. Donations & Advertising Requests: Consideration and Possible Action on the following Requests:

1.) Advertising in the 2021-2022 Regional Office of Education School Directory	\$100
2.) Horizon House Road to Independence Campaign	\$100
3.) Steve Brust Memorial Golf Outing 6-3-2021	\$ 60
4.) Kids Fishing Expo 5-22-2021	\$ 50
5.) Utica Garden Club Garden Faire 6-12-2021 & 6-13-2021	
- XIII. Park & Recreation Liaison
- XIV. Water / Sewer Liaison
- XV. Streets, Lights & Alleys Liaison
- XVI. Governmental Affairs Liaison
- XVII. Police Department Liaison

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XVIII. Building / Zoning Enforcement Officer

XIX. Maintenance Department / Public Works Director

- 1.) Update – Upcoming / Ongoing projects in the Village
- 2.) Update – 2021 Project List

XX. Village Engineer

- 1.) Update – Upcoming / Ongoing projects in the Village
- 2.) Update – IDOT Rt. 6 & Rt. 178 Intersection project regarding Utility Relocation
- 3.) Update – regarding the Florence Dr. Project
- 4.) Update – regarding the 2021 MFT Road Project – Village Street Assessment
- 5.) Update – regarding Storm Water Drainage along E. 752nd Rd in Senica Manor Subdivision
- 6.) Update – regarding the Johnson St. Drainage Project
- 7.) Update --New Village Hall Administrative Building
 - a) Consideration and Possible Action on the Schedule and Budget for Renovations to the Property located at 248 W. Canal St., Utica, IL.

XXI. Village Attorney

XXII. Village President

XXIII. Public Comment

XXIV. Committee / Trustee Reports

XXV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXVI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXVII. Adjournment

Posted 05-11-21

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MINUTES

At 7:04 pm, the Board of Trustees Meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Meeting attendance was recorded by Village Clerk Laurie Gbur. Present at the Meeting were Board Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present at the Meeting were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Police Chief Rodney Damron, Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis and Public Works Director / Zoning Enforcement Officer Curt Spayer.

Appearance Request: Mr. Jerry Plunkett, re: Proclamation of May 22-28, 2021 as National Safe Boating Week. Mr. Plunkett did not attend the Meeting; Mayor Stewart stated that the Clerk would reach out to Mr. Plunkett and reschedule.

Appearance Request: Ms. Amanda Carter, re: The LCHS Blacksmith Shop
Ms. Carter stated that the LaSalle County Historical Society (LCHS) would be hiring someone to work in the local Blacksmith Shop for the summer season. The cost to have the Blacksmith Shop open on the weekends for the summer would be approx. \$9,000. LCHS has applied for a Grant however, they have not yet received notification of being awarded the Grant and they would like to move forward with having the Blacksmith Shop open. They have requested shared funding from the Utica Business Association (UBA) and would like to request the same from the Village. The shared cost would be \$3,000. It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve a donation to LaSalle County Historical Society toward expenses for operating the Blacksmith Shop for the season in the amount of \$3,000.

6 Yes

Motion Carried

Appearance Request: Ms. Kelly Waters, Skoog's Pub & Grill, re: Summer Bands on Mill St.

Ms. Waters stated that the businesses on Mill St. would be having Bands play throughout the summer while Outdoor Dining is open. The cost would be \$8,850 and a stage would be set up in front of Mill St. Market.

Ms. Waters requested a donation toward the events.

Trustee Schrader stated that although it would be nice to have music, he is concerned that the benefit would be only to those businesses located on Mill St. as it is not a Village-wide event. He also noted that there is a concern regarding sound amplification for those residents living nearby.

Trustee Holland stated that if the UBA was sponsoring the music on Mill St, then the Village could consider making a donation directly to the Business Association.

Trustee Schweickert stated that although the music would be on Mill St. and not throughout the south Business District in the Village, the Board could make a donation directly to the Utica Business Association and they could decide how to use the funds.

Ms. Carter, UBA President, stated that there will be a discussion about summer bands on Mill St. at the next UBA meeting. It was decided that the Board would re-consider making a donation after the UBA meeting.

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MINUTES

Consent Agenda:

It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 04-08-21; 04-22-21
- 2.) April 2021 Financial Stmts / Summary / Revenue Reports
- 3.) April 2021 Prepaids
- 4.) April 2021 A/P Bills

6 Yes

Motion Carried

Donations & Advertising:

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve Advertising in the Regional Office of Education School Directory for 2021-2022 in the amount of \$100.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve a donation to Horizon House for their annual Road to Independence Campaign in the amount of \$100.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a donation to the Steve Brust Memorial Golf Outing in the amount of \$60.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve a donation to the Kids Fishing Expo in the amount of \$50.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve a donation to the Utica Garden Club toward expenses for their annual Garden Faire in the amount of \$500.

6 Yes

Motion Carried

Police Department: Chief Damron stated that there had been an incident involving an explosion near Starved Rock State Park during the prior week. The Utica Police Department assisted the Utica Fire Department however, the incident took place outside of the Village of North Utica limits and is being investigated by Illinois State Police.

Park & Recreation Liaison: Trustee M. Pawlak stated that the Villages' parks look great and they are being utilized a lot this year.

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Maintenance Department: Public Works Director Spayer provided a brief update on the ongoing projects in the Village.

Spayer stated that they are working on the 2021 Project List and noted that the poles are being installed at the Basketball Courts.

Trustee R. Pawlak asked about drainage issues on Northwest St.; Spayer stated that the area will be reviewed when the street assessment is being done for the upcoming MFT Road Project.

Village Engineer: Engineer Heitz provided a brief update on the ongoing projects in the Village.

Ec. Development – A new Farmers Market will be coming to the Village; located on property immediately south of the Country Cupboard Ice Cream Shop. The Michelini Family, who also has a similar development in Peru, will be developing the property. They will be constructing a larger building as well as installing a wire basket stone wall to mitigate potential flood plain issues. The Village will also be installing curbing along Water St. to further address any drainage issues. They will require a Site Plan Review of the Development at the May 26, 2021 Planning Commission Meeting. The property is zoned C-2 and this will be a great development for the property and a great addition to the Village.

IL River Bridge – Heitz stated that one of the street lights was damaged and is being replaced.

Rt. 6 & Rt. 178 Intersection Project – There has been a lot of activity in the area of the intersection recently to get ready to begin the utility relocation project. A Contract has been awarded and the EPA Permit has been received.

Florence Dr. Project – Engineer Heitz and Public Works Director Spayer are working on plans to extend drainage to Wright Dr. Further updates will be provided at the next Village meeting.

2021 MFT Road Project – Engineer Heitz and Public Works Director Spayer are working on a Street Assessment. Information will be provided at the next meeting.

Drainage issues along 752nd Rd. (Senica Manor Subdivision) – Engineer Heitz is working on an assessment of the area. Some of the properties have paved driveways and / or filled in the ditches which is now creating issues with drainage. Further updates will be provided at the next meeting.

Johnson St. Drainage Project – Engineer Heitz stated that a property easement may be needed to address the drainage issues. An update will be provided at the next meeting.

New Village Hall Administrative Building – Engineer Heitz explained that the renovations to the building is a large scope project with many little things requiring attention. Engineer Heitz has created a ‘punch list’ of items that need to be done such as demo work and constructing walls. Cetwinski Construction has reviewed the ‘punch list’ of items and the cost would be approx. \$35,000. It was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to approve a Contract with Cetwinski Construction to begin work on the building. The Contract will be in an amount not to exceed \$35,000; time and materials.

6 Yes

Motion Carried

Village President: Mayor Stewart stated that the Village will be rescheduling meetings from May 27, 2021 to May 26, 2021 due to LP High School Graduation. The Planning Commission meeting will be held on Wednesday, May 26, 2021 at 6 pm, followed by a Special Board meeting at 7 pm. The Planning Commission meeting and Committee meetings scheduled for May 27, 2021 will be canceled.

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Mill St. Outdoor Dining – Mill St. is closed and Outdoor Dining is going well. Wind Sails have been approved; they are not considered to be tents and they protect people from the sun and they come down easily. Some of the businesses have acquired extra space from neighboring businesses and those areas have been added to the insurance that they provided the Village.

Grove St. Community Garden – The community garden has been a great addition to the Village. Last year it benefited 20 – 25 families and items were also delivered to elderly in the community. The garden is maintained by volunteers and this year AX Church came in and helped to get it planted. Thank you to everyone that volunteers their time and donates to the garden; it's been a wonderful thing for our community.

Public Comment: NONE

Committee / Trustee Reports:

Trustee M. Pawlak stated that she has received calls from people about the parking downtown behind the businesses in the back alley. Employees are supposed to be parking in the lots and not behind Mill St. Mayor Stewart stated that the businesses have been reminded to let their employees know that they should be parking in the lots to allow for customer parking behind the businesses.

With no additional business, the meeting was adjourned at 7:50 pm. Motioned by Trustee Schweickert, seconded by Trustee R. Pawlak.

All in Favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk