

VILLAGE OF NORTH UTICA

North Utica, IL 61373

Meeting of the Board of Trustees

**MEETING WILL BE HELD VIA REMOTE ACCESS**

**December 10, 2020**

[www.utica-il.gov](http://www.utica-il.gov)

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**THIS MEETING CAN BE JOINED**

**FROM A COMPUTER, TABLET OR SMARTPHONE AS FOLLOWS:**

**WEBSITE:** <https://global.gotomeeting.com/join/776743421>

**MEETING DIAL IN PHONE NUMBER:** **1 (872) 240-3212**

**MEETING ACCESS CODE:** **776743421#**

**AGENDA**

- I. **7:00 p.m.** - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 11-12-2020
  - 2.) November 2020 Financial Stmt. / Summary / Revenue Reports
  - 3.) November 2020 Prepaids
  - 4.) November 2020 A/P Bills
  - 5.) Annual renewal of Municipal Insurance at a cost not to exceed \$78,035.15 (Option #3 payable in two installments)
  
- V. Village Clerk:
  - 1.) Consideration and Possible Action regarding cancellation of the December 17, 2020 Committee Meeting
  - 2.) Consideration and Possible Action regarding the 2021 Meeting Schedule for the Village of North Utica Board, Committee and Planning Commission Meetings
  
- VI. Director of Village Affairs:
  - 1.) Update on upcoming Village Events & Affairs
  
- VII. Village Treasurer
  
- VIII. Finance Liaison
- IX. Donations & Advertising Requests:
  - 1.) Consideration and Possible Action re: Donation to Utica Garden Club in the amount of \$1,000
  
- X. Police Department Liaison
- XI. Water / Sewer Liaison

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- XII. Governmental Affairs Liaison:
  - 1.) General updates on Utica Business Association
  
- XIII. Park & Recreation Liaison
- XIV. Streets, Lights & Alleys Liaison
  
- XV. Building / Zoning Enforcement
- XVI. Maintenance Department
  - 1.) Updates on any ongoing / upcoming projects in the Village
  
- XVII. Village Engineer:
  - 1.) Updates on any ongoing / upcoming projects in the Village
  
- XVIII. Village Attorney:
  - 1.) Summary of the Public Hearing held on October 29,2020 re: The Petition of David Johnson, DND Property Solutions, LLC, seeking a Special Use under the Village of North Utica Zoning Ordinance Section 10-8B-3 to operate a bar with video gaming devices on his property, located at 325 Clark St., Utica, IL. The Property is zoned C-2.
    - a) Consideration and Possible Action re: An Ordinance granting a Special Use to operate a bar with video gaming on the premises.
  
- XIX. Village President
  
- XX. Committees / Trustees
  - 1.) Trustee Reports
  
- XXI. Public Comment
  
- XXII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXIII. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
    - a) Authorization for the Village President to negotiate and enter into a Contract to Purchase property located at 248 W. Canal Street upon terms acceptable
  
- XXIV. Adjournment

Posted: 12-08-2020

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MINUTES

At 7:07 pm the remote meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present were as follows: Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Chief of Police Rodney Damron, Village Treasurer Jill Margis and Director of Village Affairs Jamie Turczyn.

Consent Agenda: It was motioned by Trustee Krizel, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 11-12-2020
- 2.) November 2020 Financial Stmtms. / Summary / Revenue Reports
- 3.) November 2020 Prepaids
- 4.) November 2020 A/P Bills
- 5.) Annual renewal of Municipal Insurance at a cost not to exceed \$78,035.15 (Option #3 payable in two installments)

6 Yes

Motion Carried

Village Clerk: It was motioned by Trustee R. Pawlak, seconded by Trustee M. Pawlak to cancel the Committee Meeting previously scheduled to be held on December 17, 2020.

All in Favor

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee Krizel to approve the 2021 Meeting schedule for the Board of Trustees, Committee and Planning Commission meetings as presented.

6 Yes

Motion Carried

Director of Village Affairs: Director Jamie Turczyn provided an update on the Utica Fire Departments' annual Santa Parade beginning at 6:00 pm on Saturday, December 19, 2020. There will be no visit with Santa scheduled for after the parade due to the current Covid-19 protocols, however, treat bags will be provided to children along the parade route. Residents are being encouraged to remain in their driveways and on sidewalks to maintain social distancing as the parade passes by.

Village Treasurer: NONE

Finance Liaison: NONE

Donations & Advertising Requests: It was motioned by Trustee Krizel, seconded by Trustee M. Pawlak to approve a donation in the amount of \$1,000 to Utica Garden Club. The Village Board also thanked the Garden Club for everything they do for our community by continuing to help us keep the Village looking beautiful throughout the Seasons.

6 Yes

Motion Carried

Governmental Affairs Liaison: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

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MINUTES

Building / Zoning Enforcement: Zoning Officer Spayer stated that there will be another home built in the Ridgeview Estates Subdivision.

Maintenance Department: Public Works Director Spayer provided an update on the ongoing projects in the Village. Spayer stated the he and his staff have been working to wrap up some projects before the weather turns and plowing season begins.

Village Engineer: Village Engineer Heitz provided an update on the ongoing projects in the Village.

IL River Bridge Project – Engineer Heitz stated that he and Public Works Director Spayer had been working with IDOT on the project as it relates to Village water and sewer. He also stated that IDOT is working on getting the street lights installed.

IL Rt. 178 / Rt. 6 Intersection Project – Engineer Heitz stated that he is working on the plan to relocate utilities in and near the intersection as well as the necessary easements that will be needed. The cost estimates for utility relocation along with the easement agreement will be presented at the February or March meeting.

2021 Street Program – Engineer Heitz stated that the Village will begin looking at doing a street program in 2021 and additional information will be provided at a future meeting.

Village Attorney: Village Attorney Klein provided a brief summary of the Petition submitted by DND Property Solutions, LLC, David Johnson, seeking a Special Use for the operation of a bar with video gaming devices on property located at 325 Clark St., Utica. Due to the meeting being held remotely, it was motioned by Trustee Holland, seconded by Trustee R. Pawlak to Table the item until the January 14, 2021 Board Meeting.

6 Yes

Motion Carried

Village President: Mayor Stewart stated that he had received several compliments about the Christmas lights and decorations in the Village this year. The Village may consider purchasing additional decorations prior to the next holiday season in 2021. The Board agreed that everything looks great and thanked the Maintenance Department for their efforts in putting up the lights and other decorations.

Committee / Trustee Reports:

Trustee M. Pawlak wished everyone a Merry Christmas and a safe and happy holiday.

Public Comment: NONE

Executive Session: At 7:20 pm, it was motioned by Trustee Krizel, seconded by Trustee R. Pawlak to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

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MINUTES

Reconvene: At 7:35 pm, it was motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak to reconvene the meeting.

All in Favor

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee R. Pawlak to authorize the Village President to negotiate and enter into a Contract to purchase property located at 248 Canal St., Utica, IL.

6 Yes

Motion Carried

With no additional business, the meeting was adjourned at 7:38 pm. Motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk