

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**  
October 29, 2020  
[www.utica-il.gov](http://www.utica-il.gov)

---

**AGENDA**

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Village Treasurer
- VI. Director of Village Affairs
  - 1.) Update on upcoming Village Events & Affairs
  - 2.) Consideration and Possible Recommendation re: Purchase of a new replacement sign for the entrance to Ridgeview Estates Subdivision \$8,849.00.
  - 3.) Consideration and Possible Recommendation re: Annual renewal of the Code Red Notification System for 2021
- VII. Finance:
  - 1.) Consideration and Possible Recommendation re: Tax Levy for Fiscal Year April 1,2020 to March 31, 2021
- VIII. Donations / Advertising / Event Requests
- IX. Police Department Liaison
- X. Water / Sewer Liaison
- XI. Governmental Affairs Liaison
  - 1.) General updates on Utica Business Association
- XII. Park & Recreation Liaison
- XIII. Streets, Lights & Alleys Liaison
- XIV. Building / Zoning Enforcement Officer
- XV. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing / upcoming projects in the Village

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**  
October 29, 2020  
[www.utica-il.gov](http://www.utica-il.gov)

XVI. Village Engineer

- 1.) Update – Ongoing / upcoming projects in the Village
- 2.) Consideration and Possible Recommendation re: Installation of additional street lights in Ridgeview Estates Subdivision at a cost not to exceed \$8,700
- 3.) Consideration and Possible Recommendation re: Estimates to repair / replace sections of damaged Guardrail at the intersection of Rt. 178 and Hallet Rd.
- 4.) Consideration and Possible Recommendation re: Estimates / Bids for the resurfacing of the Basketball Courts located at Carey Memorial Park as well as paving needed at Magnuson Park

XVII. Village Attorney

XVIII. Village President

- 1.) Consideration and Possible Recommendation re: Annual renewal of Municipal Insurance at a cost not to exceed \$78,035.15 (Option #3 payable in two installments)
- 2.) Consideration and Possible Recommendation re: Annual Renewal of the Blue Cross Blue Shield of Illinois Employee Health & Life Insurance Policy for 2021 in the amount of \$3,180.90

XIX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Adjournment

Posted 10-29-2020

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**

October 29, 2020

[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance.

Village Clerk Laurie Gbur was absent from the meeting. A motion was made by Trustee Schrader, seconded by Trustee R. Pawlak to appoint Jamie Turczyn as Clerk Pro-Tem for the meeting.

6 Yes

Motion Carried

Meeting attendance was recorded. Present for the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis and Village Engineer Kevin Heitz. Public Works Director Curt Spayer was absent from the meeting.

Village Clerk: NONE

Village Treasurer: NONE

Director of Village Affairs:

Entry Sign for Ridgeview Estates Subdivision -The entry sign is in poor condition and needs to be replaced. The cost for a new sign is \$8,849.00. It was motioned by Trustee Holland, seconded by Trustee R. Pawlak to recommend the purchase an entry sign for the entrance to Ridgeview Estates Subdivision in an amount not to exceed \$8,849.00

6 Yes

Motion Carried

Code Red Renewal- It was motioned by Trustee R. Pawlak, seconded by Trustee M. Pawlak to recommend the renewal of the Code Red Notification System for 2021.

6 Yes

Motion Carried

Jamie then informed the Board that the Village had received grant funds from the Local Cures Act in the amount of \$55,744.00 for reimbursement of various expenses resulting from Covid-19.

Finance Liaison: A brief discussion was held regarding the Village of North Utica 2020 Tax Levy. It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to recommend approval of the 5% increase in the Tax Levy amount as follows: \$78,760.00 with a tax rate of 0.17170%.

6 Yes

Motion Carried

Donations / Advertising / Event Requests: NONE

Police Department Liaison: Police Chief Damron stated that the department had been busy. They put together Halloween bags to distribute to kids.

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: Trustee Krizel stated that there were a couple of Halloween events happening in the Village on the weekend including vendors as well as a Truck or Treat at Mix's Trading Post.

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Committee of the Whole Meeting**

October 29, 2020

[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: NONE

Village Engineer: Village Engineer Kevin Heitz provided an update on the ongoing and upcoming projects in the Village. Water main break – There was a small water main break on Rt. 178 south of the Canal and the Maintenance Department was able to repair it. They will need to wait until the gravel settles before patching the asphalt.

IL River Bridge – The Bridge is open to traffic however the lighting and bike path still need to be completed. There has been a delay in materials resulting from Covid-19.

Rt. 6 & Rt. 178 roundabout – Engineer Heitz is working with IDOT to determine which utilities will require relocation as a result of the project, including cost of such. Reviewing extending our water mains, and working with IDOT to get the permits submitted by the end of the year, and then to the EPA by early spring.

Floodplain – The downtown is in a floodplain per FEMA. Clark Run Creek is different than the Illinois River and it causes different flooding issues, including flash flooding resulting from a steep water shed, back up of debris along the railroad bridge, etc. Flood insurance is required by the bank if you have a loan on a property located in a Floodplain. The Village is working to develop a plan to berm and raise the road and install a culvert to run down the alley behind the businesses to take the water during flood events. The project would cost approx. \$2,000,000 so the Village would apply for grant funding. If the Village secures a 75% Federal / 25% local matching grant, the Village's responsibility would be approx. \$500,000. Once the culvert is installed, it would take some time to determine that the solution fixed the issue with flooding in the downtown and then hopefully the Village could be removed from the floodplain.

Lighting in Ridgeview Estates Subdivision – The Village needs to install additional Ameren street lighting in the new phase of Ridgeview Estates Subdivision. There several lots sold and there are three new homes being built. The cost to install the street lighting is \$8,700.00. It was motioned by Trustee Schrader, seconded by Trustee Holland to recommend approval of the installation of the street lighting at a cost not to exceed \$8,700.00.

6 Yes

Motion Carried

Guardrail at the intersection of Rt. 178 and Hallet Rd.- Engineer Heitz is working on other options for replacement of the guardrail at the intersection of Rt. 178 and Hallet Rd. More information will be provided at an upcoming meeting.

Regarding the estimates for the resurfacing of the Basketball Courts located at Carey Memorial Park as well as paving needed at Magnuson Park, Engineer Heitz determined that it would be best to roll the project in with a street program to obtain a lower cost.

Village Attorney: NONE

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Committee of the Whole Meeting**

October 29, 2020

[www.utica-il.gov](http://www.utica-il.gov)

**MINUTES**

Village President: It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to recommend approval of the renewal of Municipal Insurance at a cost not to exceed \$78,035.15 (Option #3 payable in two installments)

6 Yes

Motion Carried

It was then motioned by Trustee R. Pawlak, seconded by Trustee M. Pawlak to recommend approval of the annual renewal of the Blue Cross Blue Shield of Illinois Employee Health & Life Insurance Policy for 2021 in the amount of \$3,180.90 per month.

6 Yes

Motion Carried

**Committee / Trustee Reports:**

Trustee R. Pawlak – Can businesses participate and have their parking lots paved at the same time when the Village does a street program?

No- due to the project being done with Public Funds.

Public Comment: NONE

Executive Session: NONE

With no additional business at 8:08 pm, it was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to adjourn the meeting.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk