

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Special Meeting of the Board of Trustees  
**December 05, 2019**  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **7:00** p.m. - Call to Order - Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Attorney:
  - 1.) Summary of the Public Hearing(s) held on 12-05-19.
  - 2.) Consideration and Possible Action on an Ordinance amending the Village of North Utica Zoning Ordinance regarding the definition and regulation of Solar Panel Installation within the Corporate Limits of the Village.
  - 3.) Consideration and Possible Action on an Ordinance amending the Village of North Utica Zoning Ordinance regarding the growth, manufacturing, sale and/or use of cannabis within the Corporate Limits of the Village.
  - 4.) Consideration and Possible Action on an Ordinance amending the Village of North Utica Zoning Ordinance regarding the definition and regulation of Short-Term Rentals within the Corporate Limits of the Village.
  - 5.) Consideration and Possible Action on an Ordinance amending Ordinance 2019-25 regarding the established Sales Tax Rate in the Village of North Utica.
- V. Appearance Request
- VI. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 11-12-19
  - 2.) November 2019 Financial Stmts / Summary / Revenue Reports
  - 3.) November 2019 Prepays
  - 4.) November 2019 A/P Bills
- VII. Village Clerk:
  - 1.) Consideration and Possible Action to Approve the Regular Meeting Schedule for the Board of Trustees, Committee of the Whole and Planning Commission for 2020.
- VIII. Director of Village Affairs:
  - 1.) Update on Village Affairs
- IX. Village Treasurer
- X. Finance Liaison
- XI. Donations / Advertising / Event Requests
- XII. Police Department Liaison
- XIII. Water / Sewer Liaison
- XIV. Governmental Affairs Liaison:
  - 1.) Update on Utica Business Association

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- XV. Park & Recreation Liaison
- XVI. Streets, Lights & Alleys Liaison
- XVII. Building / Zoning Enforcement Officer
- XVIII. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing projects in the Village
- XIX. Village Engineer
  - 1.) Update – Ongoing projects in the Village
- XX. Village President:
  - 1.) Consideration and Possible Action regarding cancellation of the Committee Meeting previously scheduled for 12-19-19
- XXI. Public Comment
- XXII. Committee / Trustee Reports
- XXIII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXIV. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXV. Adjournment

Posted 12-03-19

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MINUTES

At 8:40 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. In the Absence of Village Clerk Laurie Gbur, it was motioned by Trustee Schrader and seconded by Trustee Schweickert to appoint Director of Village Affairs, Jamie Turczyn as Clerk Pro-Tem for the meeting.

All in Favor

Motion Carried

Jamie then recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Jim Schrader, Debbie Krizel, Mary Pawlak and Ron Pawlak. Also present at the meeting were Village Engineer Kevin Heitz, Village Attorney Herb Klein, Public Works Director Curt Spayer and Village Treasurer Jill Margis.

Village Attorney: Attorney Klein provided a brief summary of the Planning Commission meeting held earlier in the evening. He provided a summary regarding the Planning Commission discussion about amending the Village of North Utica Zoning Ordinance regarding the definition and regulation of Solar Panel Installation within the Corporate Limits of the Village. Ms. Erin Beck would like to install solar panels on her home in Utica, however currently the Village does not have regulations for Solar Panels in the Zoning Ordinance. During the Planning Commission, Ms. Beck spoke in favor of allowing solar panel installation in the Village and cited the benefits to homeowners; no one spoke in opposition. Attorney Klein presented a draft Ordinance for the Board to consider. After a brief discussion it was motioned by Trustee Schrader, seconded by Trustee Krizel to approve an Ordinance regulating solar and geothermal energy systems in the Village of North Utica. Ord. 2019-34

6 Yes

Motion Carried

Attorney Klein then stated that the discussion regarding the growth, manufacturing, sale and/or use of cannabis within the Corporate Limits of the Village was continued by the Planning Commission to the February 27, 2020 at 6 pm. No further publishing will be necessary.

The discussion regarding the definition and regulation of Short-Term Rentals within the Corporate Limits of the Village was also continued by the Planning Commission to the February 27, 2020 at 6:30 pm. No further publishing will be necessary.

It was motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak to Table Agenda items 3 & 4 under 'Village Attorney' regarding Cannabis, and Short-Term Rentals.

6 Yes

Motion Carried

Attorney Klein provided a summary regarding the established Sales Tax Rate in the Village of North Utica. The Village approved an increase to the Sales Tax Rate in September 2019 however the State of Illinois has requested some additional language in the Ordinance. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve Amending the Home Rule Retailers Occupation Tax and Home Rule Municipal Service Tax Ordinance. Ord. 2019-35

6 Yes

Motion Carried

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MINUTES

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee Holland to approve the Consent Agenda as follows:

- 1.) Minutes: 11-12-19
- 2.) November 2019 Financial Stmts / Summary / Revenue Reports
- 3.) November 2019 Prepaids
- 4.) November 2019 A/P Bills

Village Clerk: NONE

Director of Village Affairs: Jamie presented the Village of North Utica Video created by Matthew Klein Films.

Village Treasurer: NONE

Finance Liaison: NONE

Donations / Advertising Requests: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department Liaison: NONE

Village Engineer: NONE

Village President: It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to cancel the Committee Meeting previously scheduled for 12-19-19.

6 Yes

Motion Carried

Public Comment: Mr. Steve Stout stated that he really liked the Video created for Utica. Everyone agreed.

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MINUTES

Committee / Trustees:

Trustee Krizel – Have the businesses been notified of the sales tax increase? Attorney Klein will check.

Trustee Schrader – Would like Christmas décor added throughout the Rt. 178 corridor in the future.

Executive Session: NONE

With no additional business, the meeting was adjourned at 8:54 pm. Motioned by Trustee Schrader, seconded by Trustee R. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk