

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Meeting of the Board of Trustees

February 13, 2020

www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 01-09-20; 01-23-20
 - 2.) January 2020 Financial Stmts. / Summary / Revenue Reports
 - 3.) January 2020 Prepays
 - 4.) January 2020 A/P Bills
 - a) Including a Payment to IDOT in the amount of \$2,488.33 toward expenses for the IL. River Bridge Project
 - 5.) American Red Cross Annual Campaign Donation \$ 50
 - 6.) Special Olympics Annual Donation \$150
 - 7.) Shared cost with UBA for a full-page ad in the LaSalle County Visitors Guide at a cost not to exceed \$2,000
- V. Village Clerk
- VI. Director of Village Affairs:
 - 1.) Update on upcoming Village Events & Affairs
- VII. Village Treasurer
- VIII. Finance Liaison
- IX. Donations / Advertising / Event Requests
- X. Police Department Liaison
- XI. Water / Sewer Liaison
- XII. Governmental Affairs Liaison:
 - 1.) General updates on Utica Business Association
- XIII. Park & Recreation Liaison
- XIV. Streets, Lights & Alleys Liaison
- XV. Building / Zoning Enforcement

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- XVI. Maintenance Department
1.) Updates on any ongoing / upcoming projects in the Village
- XVII. Village Engineer:
1.) Updates on any ongoing / upcoming projects in the Village
- XVIII. Village Attorney
- XIX. Village President
- XX. Committees / Trustees
1.) Committee Assignment updates
2.) Trustee Reports
- XXI. Public Comment
- XXII. Executive Session
1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
2.) Pending Litigation
3.) Purchase/Sale/Lease of Real Property
- XXIII. Possible Action regarding Executive Session items
1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
a) Consideration and Possible Action to approve the 2020 Payroll Schedule
2.) Pending Litigation
3.) Purchase/Sale/Lease of Real Property
- XXIV. Adjournment

Posted 02-11-20

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MINUTES

At 7:04 pm the meeting was called to Order by Village President David Stewart. The Pledge of Allegiance was recited. Village Clerk Laurie Gbur recorded the meeting attendance. Present were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Engineer Kevin Heitz, and Public Works Director / Zoning Enforcement Officer Curt Spayer. Director of Village Attorney Herb Klein, Village Affairs Jamie Turczyn and Village Treasurer Jill Margis were unable to attend the meeting.

Consent Agenda: It was motioned by Trustee Krizel, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 01-09-20; 01-23-20
- 2.) January 2020 Financial Stmts. / Summary / Revenue Reports
- 3.) January 2020 Prepaids
- 4.) January 2020 A/P Bills
 - a) Including a Payment to IDOT in the amount of \$2,488.33 toward expenses for the IL. River Bridge Project
- 5.) American Red Cross Annual Campaign Donation \$ 50
- 6.) Special Olympics Annual Donation \$150
- 7.) Shared cost with UBA for a full-page ad in the LaSalle County Visitors Guide at a cost not to exceed \$2,000

6 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: NONE

Village President Stewart then spoke about the Village's website. There have been some issues with the event calendar and the business directory posting information correctly and the photos are from 2015 when the website was created. The cost to address the issues and add current photos will be approx. \$5,000. It was then motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve the updates to the Village website not to exceed \$5,000.

6 Yes

Motion Carried

Village Treasurer: NONE

Finance Liaison: NONE

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Donations / Advertising / Event Requests: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a \$50 donation to Special Olympics for a request submitted by Maria Pawlak toward her participation in the Polar Plunge.

4 Yes

2 Recused (M. Pawlak; R. Pawlak)

Motion Carried

Police Department Liaison: Chief Damron updated the Board on the arrival of the new Police Truck. The truck is ready to be picked up but they are still waiting on the cage for installation inside.

Streets, Lights & Alleys Liaison: Trustee Schrader stated that the Maintenance Department has been doing a great job plowing and salting. The Board agreed.

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: Zoning Officer Spayer informed the group that 3 new homes are being constructed in the Village.

Maintenance Department: NONE

Village Engineer: Engineer Heitz provided an update on the ongoing / upcoming projects in the Village. Dollar General – Construction is proceeding in spite of the recent weather.

Donaldson St. – There is a property that will need to be officially vacated by the Village. It had been vacated previously, several years ago, however a portion of property was vacated to each adjacent property owner. Mr. Gurke now has a garage built on the property which infringes on the portion vacated to the other property owner. The property owners have come to an agreement on the division of property and now the Village needs to officially vacate the property accordingly.

Village President: Mayor Stewart stated that he would like Joni Hunt, IVAC, to come and speak to the Board at a future meeting; possibly at the March or April Committee Meeting.

Committee / Trustee Reports:

Trustee Schweickert asked about the status of the Disaster Plan being updated. Mayor Stewart stated that we are having a meeting with Connie Brooks, LaSalle County EMA, to review the current draft. Once the revisions have been made, a draft will be provided prior to approval of the updated plan.

M. Pawlak asked whether a yellow light could be installed to alert traffic to be cautious and slow down as they approach Waltham School. Mayor Stewart stated that IDOT did not approve a light for that area. They have reviewed the traffic and decided that it was not necessary at this time.

Public Comment: Mr. Steve Stout stated that the snow plowing in the Village is great.

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Executive Session: At 7:24 pm it was motioned by Trustee Schrader, seconded by Trustee Schweickert to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees.

All in Favor

Motion Carried

At 7:45 pm it was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to reconvene the meeting.

All in Favor

Motion Carried

It was then motioned by Trustee R. Pawlak, seconded by Trustee Holland to approve the 2020 Payroll Schedule.

6 Yes

Motion Carried

With no additional business, it was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 7:47 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk