

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
July 11, 2019
www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Village Attorney:
 - 1.) Consideration and Possible Action re: An Ordinance granting a Pre-Treatment Permit to PQ Corporation
 - 2.) Consideration and Possible Action re: An Ordinance Authorizing the Village President to enter into a Contract with Progressive Energy for Residential Electric Aggregation for a 12-Month Term

- V. Appearance Request: Hopkins & Associates presenting the Village of North Utica annual Audit for Fiscal Yr. ending 3-31-19
 - 1.) Consideration and Possible Action to Accept the Village of North Utica annual Audit for Fiscal Yr. ending 3-31-19

- VI. Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) June 2019 Financial Stmts / Summary / Revenue Reports
 - 2.) June 2019 Prepays
 - 3.) June 2019 A/P Bills
 - 4.) 2019 Pork Fest Budget for Event Expenditures not to exceed \$30,000

- VII. Village Clerk

- VIII. Director of Village Affairs:
 - 1.) Update on Village Events
 - 2.) Update on the Annual Pork Fest Event being held on 8-17-19 & 8-18-19

- IX. Village Treasurer

- X. Finance Liaison

- XI. Donations & Advertising

- XII. Police Department Liaison

- XIII. Water / Sewer Liaison

- XIV. Governmental Affairs Liaison:
 - 1.) General updates on Utica Business Association

- XV. Park & Recreation Liaison:
 - 1.) Consideration and Possible Action for the partial reimbursement of expenses to Utica Little League for maintenance of the Carey Memorial Park and Neighbors Park Ball Fields

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- XVI. Streets, Lights & Alleys Liaison
- XVII. Building / Zoning Enforcement Officer
- XVIII. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Consideration and Possible Action on repairs being made to drainage, culvert and pavement on Northwest St. not to exceed \$30,000
- XIX. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Consideration and Possible Action on Pay Estimate #2 on the Johns St. / Hitt St. Road Project in an amount not to exceed \$ 42,936.02
 - 3.) Discussion re: Village Street Assessment for a proposed MFT Road Project
 - 4.) Consideration and Possible Action re: MFT Road Project in the Village of North Utica
 - a) Resolution for MFT Funds in the amount of \$ 142,500
 - b) Approval of Engineering base fee cost for MFT project
- XX. Village President
- XXI. Public Comment
- XXII. Committee / Trustee Reports
- XXIII. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXIV. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXV. Adjournment

Posted 07-09-19

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MINUTES

At 7:09 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Johns Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer and Director of Village Affairs Jamie Turczyn. Village Treasurer Jill Margis was absent from the meeting.

Village Attorney: Village Attorney Klein spoke briefly about the Ordinance granting a Pre-Treatment Permit to PQ Corporation. The new agreement will renew annually unless either party, the Village of North Utica or PQ Corporation, would like to discuss reviewing or modification of the current terms. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve an Ordinance granting a Pre-Treatment Permit to PQ Corporation. ORD 2019-19

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve an Ordinance authorizing the Village President to enter into a Contract with for a 12-mth term at a rate of .04275 with Homefield Energy for the purpose of Municipal Resident Aggregation in the Village of North Utica. ORD 2019-20

Appearance Request: Ms. Kim Bird, Hopkins & Associates, presented the annual Audit to the Village Board for Fiscal Year ending 3-31-19. Ms. Bird summarized the revenue and expenses in the Village's Funds and noted that revenue had decreased for the Fiscal Year and there was a slight increase in expenses due to large projects. After the presentation, it was motioned by Trustee Holland, seconded by Trustee Krizel to accept the annual audit for Fiscal Yr. ending 3-31-19.

6 Yes

Motion Carried

Consent Agenda:

It was motioned by Trustee Krizel, seconded by Trustee Schweickert to approve the Consent Agenda as follows:

- 1.) June 2019 Financial Stmts / Summary / Revenue Reports
- 2.) June 2019 Prepays
- 3.) June 2019 A/P Bills
- 4.) 2019 Pork Fest Budget for Event Expenditures not to exceed \$30,000

6 Yes

Motion Carried

Director of Village Affairs: Jamie Turczyn provided an update of events in the Village.

Block Party, held on 6-29-19 went really well. Many people attended despite the hot weather and Jamie will talk to the UBA to determine if they feel it should become an annual event in the Village.

Fireworks, held on 7-5-19 had a great turn out and was a success. Jamie then thanked everyone that came down to help at the event.

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Pork Fest, being held on 8-17-19 and 8-18-19, is still in the planning stage. The event is being advertised on radio, on distributed two-sided rack cards and on Facebook. There will also be banners hung across Mill St. There will be food vendors, a drawdown and possibly a Hog Roast. Trustee Debbie Krizel is also working to bring back the Princess Parade this year.

Craft Beer Festival being held on 8-24-19 will be having more than 35 breweries attending this year.

Mr. Don Robey then asked about the Billboard sign at mile marker 99 on Rt. I-80. The bottom panel is broken and has come loose from the sign posts. He also mentioned that the bottom panel was intended for banners that would advertise Village events such as the Pork Fest. Jamie stated that the Village had been made aware of the broken panel and Curt is going to go out to the Billboard and try to repair it soon.

Jamie also mentioned that soon there will be a formal dedication of Burgess Park. A notification will be sent out to everyone once the date and time have been set.

Village Treasurer: Absent

Finance Liaison: NONE

Donations & Advertising: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to approve a reimbursement of field maintenance expenses in an amount not to exceed \$1,500.

6 Yes

Motion Carried

Streets, Lights & Alleys Liaison: Trustee Schrader stated that Chief Damron and the Utica Police Department did a great job managing the traffic after the fireworks event.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village.

Northwest St. Project – It was motioned by Trustee R. Pawlak, seconded by Trustee Schrader to approve a prevailing wage Contract between the Village of North Utica and Pohar & Sons in an amount not to exceed \$30,000 for the replacement and repairs to clay tile and culverts on Northwest St.

6 Yes

Motion Carried

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Village Engineer: Village Engineer Kevin Heitz provided an update on the ongoing projects in the Village.
MFT Road Project – It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a Resolution for MFT Funds for a road project in the Village in the amount of \$142,500. R19-04

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve the Engineering for the MFT road project.

6 Yes

Motion Carried

Johns St. / Hitt St. Project – It was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to approve Pay Estimate #2 to Advanced Asphalt in the amount of \$42,936.02.

6 Yes

Motion Carried

Village President: Mayor Stewart thanked everyone who helped with the annual Fireworks event. It was a great turn out and everyone really seemed to enjoy the event again this year.

Public Comment: NONE

Committee / Trustees Reports: NONE

Executive Session: NONE

With not additional business, the meeting was adjourned at 7:35 pm. Motion made by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk