

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
**June 13, 2019**  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Village Attorney:
  - 1.) Consideration and Possible Action re: An Ordinance granting a Pre-Treatment Permit to PQ Corporation
  - 2.) Consideration and Possible Action re: An Ordinance establishing Prevailing Wage in the Village
  - 3.) Consideration and Possible Action re: Amending the Vendor Ordinance regarding Temporary Events and Fees
  
- V. Appearance Request: Ms. Diane Elkins; Buy Commercial Energy, Inc. re: Presentation for Municipal Aggregation in the Village of North Utica
  
- VI. Appearance Request: Mr. Ken Mollan; Starved Rock Pedicabs
  - 1.) Consideration and Possible Action on an Ordinance regulating Pedicabs in the Village of North Utica
  
- VII. Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 05-09-19; 05-23-19
  - 2.) May 2019 Financial Stmtts / Summary / Revenue Reports
  - 3.) May 2019 Prepays
  - 4.) May 2019 A/P Bills
  - 5.) Annual Itron Tech Support Agreement for Meter Reading in an amount not to exceed \$ 2,584.96
  - 6.) Consideration and Possible Action on the purchase and installation of Pump(s) and additional related equipment for the Love's Sewer Lift Station not to exceed \$16,000
  
- VIII. Village Clerk
  
- IX. Director of Village Affairs:
  - 1.) Update on the Block Party Event being held on 6-29-19
  - 2.) Update on the annual Fireworks Event being held on 7-5-19
  
- X. Village Treasurer
  
- XI. Finance Liaison:
  - 1.) Consideration and Possible Action on an Ordinance approving the 2019 Appropriations Budget
  
- XII. Donations & Advertising Requests: Consideration and Possible Action regarding Donation & Advertising requests:
  - 1.) Utica Garden Club – donation toward expenses from the 2019 Garden Faire Event
  - 2.) Central Region Senior Baseball – Sponsorship for Regional Tournament being held on 7-19-19 - 7-24-19
  - 3.) Illinois Valley Building & Trades – Sponsorship for a Golf Outing being held on 8-23-19
  
- XIII. Police Department Liaison
- XIV. Water / Sewer Liaison
  
- XV. Governmental Affairs Liaison:
  - 1.) General updates on Utica Business Association

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- XVI. Park & Recreation Liaison
- XVII. Streets, Lights & Alleys Liaison
  
- XXVIII. Appearance Request: Mr. Arnie Shramel; Progressive Energy Group re: Electrical Supply Contract for Municipal facilities in the Village of North Utica
  - 1.) Consideration and Possible Action re: A Resolution authorizing the Village President to enter into an Electric Supply Contract for Municipal Facilities in the Village of North Utica
  - 2.) Presentation for Municipal Aggregation in the Village of North Utica
  
- XIX. Building / Zoning Enforcement Officer
  
- XX. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing projects in the Village
  - 2.) Consideration and Possible Action on repairs being made to drainage and pavement on Northwest St. not to exceed \$3589
  - 3.) Consideration and Possible Action on installation and rebuilding of Pump(s) for the Sewer Lift Station
  
- XXI. Village Engineer
  - 1.) Update – Ongoing projects in the Village
  - 2.) Discussion re: Village Street Assessment for a proposed MFT Road Project
  
- XXII. Village President:
  - 1.) Consideration and Possible Action re: Placement of Bike Rentals in the Village in association with the Canal Corridor Association
  - 2.) Continued discussion regarding the use and placement of speed bumps in the Village.
  
- XXIII. Public Comment
  
- XXIV. Committee / Trustee Reports
  
- XXV. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXVI. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXVII. Adjournment

Posted 06-11-19

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MINUTES

At 7:04 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present at the meeting were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis and Chief of Police Rodney Damron.

Village Attorney: Item #1 regarding granting a Pre-Treatment Permit to PQ Corporation was Tabled pending further review. Motion to Table made by Trustee Schrader, seconded by Trustee Schweickert.

6 Yes

Motion Carried

Prevailing Wage Ordinance – It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve an Ordinance establishing Prevailing Wage in the Village of North Utica. ORD 2019-16

6 Yes

Motion Carried

Item #3 regarding amending the Vendor's Ordinance for Temporary Events and associated fees in the Village of North Utica was briefly discussed. It was then decided that no amendments were necessary and the current Vendors Ordinance was sufficient regarding Temporary Events and fees; No action was taken.

Appearance Request: Ms. Diane Elkins, Buy Commercial Energy, Inc., presented information to the Board regarding Municipal Electric Aggregation in the Village. The current Aggregation Contract will be expiring in September 2019 and Ms. Elkins provided new rates and terms for the Board to consider to enter into a new Contract for Residential Aggregation. Ms. Elkins provided recommendations for a 12-mth term with Dynegy or a 24-mth term with Constellation. She also provided information on a possible Civic Contribution that the Village could utilize that would provide the Village with a \$5,000 donation from the contracted company. This Civic Contribution is funded by charging a slightly higher residential aggregation rate.

Mayor Stewart thanked Ms. Elkins for her presentation and stated that the Board will be discussing the matter further at the 6-27-19 Committee meeting, followed by a Board recommendation. The Clerk will reach out to her with the Board's decision after that meeting.

Appearance Request: Mr. Ken Mollan, Starved Rock Pedicabs, who would like to open his Pedicab business in the Village of North Utica, stated that the Pedicabs are on order and will be coming in tentatively on July 8, 2019. He also stated that he had spoken to many of the Utica businesses and they support the Pedicab business. Mr. Mark Wenzel, August Hill Winery, would like to be listed on the app as the location for people to meet prior to their Pedicab reservation. The Pedicabs will run from LaSalle to Utica along the I & M Canal and in downtown Utica and south on Hitt St. to Jamie's Outpost to be able to support the south business community. A draft of a new Village Ordinance was briefly discussed. The Ordinance is for the regulation of Pedicabs in the Village of North Utica. Following the discussion, it was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the Ordinance; ORD 2019-17.

5 Yes

1 No (Schrader)

Motion Carried

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Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 05-09-19; 05-23-19
- 2.) May 2019 Financial Stmt's / Summary / Revenue Reports
- 3.) May 2019 Prepaids
- 4.) May 2019 A/P Bills
- 5.) Annual Itron Tech Support Agreement for Meter Reading in an amount not to exceed \$ 2,584.96
- 6.) Consideration and Possible Action on the purchase and installation of Pump(s) and additional related equipment for the Love's Sewer Lift Station not to exceed \$16,000

5 Yes

1 Pass (Schweickert -Absent from the meeting table during the roll call vote)

Motion Carried

Village Clerk: NONE

Director of Village Affairs: Jamie Turczyn provided an update of the upcoming events in the Village.

6-29-19 – A Block Party will be held on Mill St and the road between Church St. and Canal St. will be closed for the event. The local businesses will be having specials and setting up areas outside and there will be two bands; Free Range Chickens and Miles Neilsen.

7-5-19 – Annual Fireworks Event will be held at Carey Memorial Park. There will be food served beginning at 5 pm and there will be kids' activities which include bounce houses and face painting. Jamie also noted that Volunteers are needed for the event and a sign-up sheet is available for anyone that would be able to volunteer for a shift.

Village Treasurer: NONE

Finance Liaison: A draft of the 2019 Appropriations Budget was provided to the Village Board at the May 23, 2019 Committee Meeting. It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve the Ordinance establishing the 2019 Appropriations Budget as presented. ORD 2019-18.

6 Yes

Motion Carried

Donations & Advertising Requests:

Utica Garden Club – It was motioned by Trustee Schweickert, seconded by Trustee Holland to approve a donation to Utica Garden Club in the amount of \$284 for the reimbursement of Insurance for their annual Garden Faire Event.

6 Yes

Motion Carried

Central Region Senior Baseball – It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a donation in the amount of \$75 to Central Region Senior Baseball toward expenses for their annual regional tournament being held between 7-19-19 – 7-24-19.

6 Yes

Motion Carried

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Illinois Valley Building & Trades – It was motioned by Trustee Schweickert, seconded by Trustee Holland to approve a donation in the amount of \$125 to Illinois Valley Building & Trades toward expenses for a golf outing fundraiser being held on 8-23-19 to support C.A.S.A.

6 Yes

Motion Carried

Police Department Liaison: Chief Damron stated that he had received a donation of a complete rescue bag for each of the Utica Department Squads from Rescue Direct, Inc. The Board thanked Rescue Direct, Inc. for the generous donation.

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: Trustee Krizel reminded the Board that the annual Craft Beer Festival will be held in August. More than 30 breweries are already signed up to participate in the event.

Park & Recreation Liaison: Trustee M. Pawlak stated that the Ax Church volunteers that came into the Village to help with various projects for Hope Week did a really great job! They worked on landscaping at Burgess Park and it looks great!

Appearance Request: Mr. Arnie Shramel, Progressive Energy, provided information to the Board regarding the upcoming expiration of Municipal Residential Aggregation. The current Contract will expire in September 2019. Mr. Shramel provided rates and terms that could be considered by the Board if they would like to enter into a new Aggregation Contract. Mr. Shramel made a recommendation of a rate of .04275 for a 12-mth term with Homefield Energy. The Aggregation would be a group aggregation with additional communities; the Village of North Utica, along with DePue, Newark and possibly Marseilles. Mayor Stewart thanked Mr. Shramel for providing the information and stated that the Board will be reviewing everything at the 6-27-19 Committee meeting and the Clerk will notify him of their decision.

Mr. Shramel then spoke again about the Village's Municipal Facilities and the cost savings that could be realized by entering into a Contract for Electric Supply. Municipal Facilities are not eligible for Aggregation however a Contract for Electric Supply can help reduce rates and cost. It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve Resolution R19-03 authorizing the Village President to enter into an Electric Supply Contract for the Village of North Utica Municipal Facilities.

6 Yes

Motion Carried

Building / Zoning enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an update of the ongoing projects in the Village. A culvert needs to be replaced along with asphalt on the south end of Northwest St. The cost to open the area and repair a collapsing basin storm drain will be \$3,589. It was motioned by Trustee Schrader, seconded by Trustee Krizel to approve the repairs at a cost not to exceed \$3,589. (Pohar Excavating)

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Krizel to approve the repairs to the damaged pumps from the Love's Lift Station in an amount not to exceed \$10,000. (On Site Repair Service, Inc and Machinery Maintenance, Inc.)

6 Yes

Motion Carried

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Village Engineer: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village. Village Street Assessment – Engineer Heitz, Public Works Director Spayer and Trustee Schrader will be reviewing the conditions of the Village’s streets and creating a prioritized list of streets requiring repairs and / or repaving. Northwest St. – Engineer Heitz and Public Works Director Spayer will be getting an estimate to replace and extend the culvert at the end of Northwest St. Lincoln St. will also need to be assessed. Rt. 178 / Rt. 6 Intersection – Engineer Heitz will begin reviewing the upcoming IDOT intersection / round-a-bout project to determine the Village’s responsibility for relocating utilities and the cost for such.

Village President: Mayor Stewart explained to the Board that Ana Koval, Canal Corridor Association, had contacted the Village regarding the placement of rental bikes in an area that would be accessible to the I & M Canal. People are able to reserve the bikes from an app on their phone and then access the reserved bike from an area within the Village. The Village would be included as an additional insured on the insurance policy and the bikes will be maintained by the company providing them. The Board was excited about the idea and glad that the Village would be included. It was then motioned by Trustee Krizel, seconded by Trustee Schrader to authorize Mayor Stewart to select an area for placement of the bikes in the community.

6 Yes

Motion Carried

Mayor Stewart then stated that he and Chief Damron will work together to determine the correct placement for the speed bumps in Ridgeview subdivision near Burgess Park. He would also like a sign put up to reflect a lower speed limit near the park. The Board agreed.

Mayor Stewart then informed the Board that the Village had received a State of Illinois Grant from the Build Illinois Bond Fund in the amount of \$150,000 toward dredging the I & M Canal. The Village is happy to have received this additional funding and hopes to continue to work on the plan for the re-watering of the Canal.

Mayor Stewart reminded everyone that Pork Fest will be held on 8-17-19 and 8-18-19. A Committee meeting will be held on 6-19-19 at 5 pm to discuss the details of the event.

Mayor Stewart then thanked the Ax Church Volunteers for their hard work in staining the shelters and landscaping at the park. They did a great job and the Village is very fortunate that they come into the community each year to help with various projects.

Public Comment: NONE

Committee / Trustee Reports:

Trustee Krizel – The tables and chairs being utilized by the businesses for their outdoor dining are being left too far into the sidewalk which is impacting the walkway, especially for people that require special accessibility. Mayor Stewart stated that the Village will send a letter to the businesses after the Block Party event to make them aware of the issue and to ask that the tables are kept along the buildings.

It was also noted that Motorcycles that are parking at Jamie’s Outpost are parking too far forward and onto the Village sidewalk. Mayor Stewart stated that he will have someone reach out to Mr. Mix to make him aware of the issue and to ask that he do something to make sure that the sidewalk is kept open and accessible.

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Trustee Krizel then asked about a property on West Lincoln St. that has not been mowed this season. Mayor Stewart stated that Chief Damron will get the address of the property and he will follow the procedure to contact the property owner to have it taken care of as soon as possible.

With no additional business, the meeting was adjourned at 8:08 pm. Motioned by Trustee Schweickert, seconded by Trustee M. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk