

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Meeting of the Board of Trustees**

March 14, 2019

[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. President's Report:
  - 1.) Consideration and Possible Action re: Appointment of a Village Officer for the position of Village Treasurer
    - a) Oath of Office – Village Treasurer
  - 2.) Consideration and Possible Action on a Proclamation for April 2019 as Fair Housing Month
  - 3.) Consideration and Possible Action on a Proclamation for April 4, 2019 as Junior Achievement Day in the Village.
  - 4.) Update concerning the Rt 6 & Rt 178 intersection
  
- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 2-14-19; 2-28-19
  - 2.) Feb 2019 Financial Stmts. / Summary / Revenue Reports
  - 3.) Feb 2019 Prepays
  - 4.) Feb 2019 A/P Bills
    - a) Including a payment in the amount of \$35,800 to Kelly Sauder Rupiper for the purchase of a John Deere Tractor
  - 5.) Authorization for the Mayor and Village Clerk to enter into a 3-year Contract with ARC Pyrotechnics for the annual Fireworks
  - 6.) Purchase of equipment for the Maintenance Department not to exceed \$29,200
  - 7.) Repairs to backhoe equipment not to exceed \$20,000
  - 8.) Authorization to sell the Crack Filler equipment from the Maintenance Department
  
- VI. Village Clerk:
  - 1.) Consideration and Possible Action to Appoint Hopkins & Associates as the Auditing Firm for Fiscal yr. ending 3-31-19 \$8800.00
  - 2.) Consideration and Possible Action to repair / repaint the Village planters at a cost not to exceed \$2,000
  - 3.) Consideration and Possible Action to cancel the 4-11-19 Board meeting and to reschedule the meeting to be held on Wednesday, 4-10-19 at 7 pm.
  
- VII. Director of Village Affairs:
  - 1.) Updates on upcoming Village Events
  
- VIII. Finance Liaison
- IX. Donations / Advertising / Event Requests: Consideration and Possible Action:
  - 1.) Waltham PTCC Pancake Breakfast being held on 4-7-19 from 8 am – 12 pm \$300
  
- X. Governmental Affairs Liaison:
  - 1.) General updates on Utica Business Association
  
- XI. Park & Recreation Liaison
- XII. Streets, Lights & Alleys Liaison

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- XIII. Police Department Liaison
- XIV. Water / Sewer Liaison
  
- XV. Building / Zoning Enforcement Officer
  
- XVI. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing / upcoming projects in the Village
  - 2.) Update – Clean out of the Culvert under Rt. 178
  
- XVII. Village Engineer:
  - 1.) Update - Ongoing / upcoming projects in the Village
  
- XVIII. Attorney's Report
  
- XIX. Committees / Trustees
  - 1.) Committee Assignment updates
  - 2.) Trustee Reports
  
- XX. Public Comment
  
- XXI. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXII. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXIII. Adjournment

Posted 03-12-19

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MINUTES

At 7:03 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Engineer Kevin Heitz and Public Works Director Curt Spayer. Village Attorney Herb Klein was absent.

President's Report: Treasurer Jamie Turczyn has accepted a full-time position in the Village as the Director of Village Affairs, therefore a new Village Treasurer must be appointed by Mayor Stewart. It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to approve the Appointment of Jill Margis as the new Village Treasurer.

6 Yes

Motion Carried

Village Clerk Laurie Gbur then administered the Oath of Office to the new Village Treasurer.

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a Proclamation recognizing April 2019 as Fair Housing Month.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a Proclamation recognizing April 4, 2019 as Junior Achievement Day.

6 Yes

Motion Carried

Mayor Stewart then spoke about an upcoming IDOT Project to make improvements to the Rt. 6 & Rt. 178 intersection. IDOT has announced a project to construct a round-about in the intersection. This will be a more permanent solution to traffic flowing through the intersection and temporary traffic lights will be replaced by the round-about. All additional information can be found on the IDOT website.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the Consent Agenda as follows:

- 1.) Minutes: 2-14-19; 2-28-19
- 2.) Feb 2019 Financial Stmts. / Summary / Revenue Reports
- 3.) Feb 2019 Prepaids
- 4.) Feb 2019 A/P Bills
  - a) Including a payment in the amount of \$35,800 to Kelly Sauder Rupiper for the purchase of a John Deere Tractor
- 5.) Purchase of equipment for the Maintenance Department not to exceed \$29,200
- 6.) Repairs to backhoe equipment not to exceed \$20,000
- 7.) Authorization to sell the Crack Filler equipment from the Maintenance Department

6 Yes

Motion Carried

The item regarding Authorization of the Mayor and Village Clerk to enter into a 3-year Contract with ARC Pyrotechnics for the annual Fireworks shows was Tabled because the Contract has not been received for review yet. Motioned by Trustee Krizel, seconded by Trustee Schweickert.

6 Yes

Motion Carried

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Village Clerk: It was motioned by Trustee M. Pawlak, seconded by Trustee Krizel to approve the appointment of Hopkins & Associates as the Auditing firm for fiscal yr. ending 3-31-19 in an amount not to exceed \$8,800.

6 Yes

Motion Carried

It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve repairs to the Village planters in an amount not to exceed \$2,200.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to cancel the Thursday 4-11-19 Board Meeting and reschedule the meeting for Wednesday, 4-10-19.

6 Yes

Motion Carried

Finance Liaison: NONE

Donation & Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation to Waltham PTCC toward expenses for their annual Pancake Breakfast in an amount not to exceed \$300.

6 Yes

Motion Carried

Director of Village Affairs: Jamie provided a brief update to the Village Board. The Mayor's Dinner will be held on 4-11-19 at Jamie's Outpost. John & Rina's will provide appetizers and Skoog's will cater the dinner.

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided a brief update of the ongoing projects in the Village.

Culvert – As weather permits, the culvert will be cleaned out.

Mowing attachment – the mowing attachment for the new tractor should be delivered within a couple of weeks.

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Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village. NCIEDG – The Village responded to Ivan at NCIEDG regarding a request for information to submit for a new Project.

IL River Bridge – weather is getting better and work will continue on the IL River Bridge.

Attorney's Report: Absent

Committee / Trustee Reports: Trustee Bernardoni asked if the Village could re-visit the discussion regarding the extension of water mains on 765<sup>th</sup> Rd. in Seneca Manor. Mayor Stewart stated that Engineer Heitz will update the projected cost and the matter will be discussed at the next meeting.

Public Comment: Mr. Ken Mollan, Starved Rock Pedicabs, presented an idea regarding a business that he would like to operate providing transportation from Utica to LaSalle along the I & M Canal path. LaSalle is considering an Ordinance to regulate pedicabs and he would like to start as early as May 1<sup>st</sup>. He has spoke to several Utica Businesses and has received a lot of support for the idea. He will be fully insured and his staff will follow all bicycle rules of the road. Mayor Stewart explained that the Village would like Mr. Mollan to obtain permission from IDNR to ride on the Canal path and from IDOT to enable the pedicabs to cross IL. Rt. 178. Mr. Mollan stated that he is trying to obtain those permissions and will present them to the Village as soon as he receives them. Mayor Stewart stated that the Village would also like to review LaSalle's Ordinance regulating the pedicabs. Mr. Mollan stated that he will get back in touch once he has the additional information.

Trustee Krizel asked when the pedicabs would be traveling along the Canal. Mr. Mollan answered that he would like to operate from May through October.

Trustee Schrader asked Mr. Mollan if he would be agreeable to operating only on the Canal and not on the Village's Streets. Mr. Mollan said if it is necessary, he would operate only on the Canal, however, he would like to be able to bring people from LaSalle to shop and dine downtown.

Mayor Stewart then stated that the permission would need to be granted from the other agencies before the Village could create an Ordinance regulating the pedicabs. The Board agreed.

Executive Session: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to enter into Executive Session at 7:35 pm. for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

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It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to reconvene the meeting at 7:53 pm.

All in Favor  
Motion Carried

With no additional business, it was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 7:53 pm.

All in Favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk