

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
May 11, 2016
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Consideration and Possible Action for the Approval of a Consent Agenda Item including the following items
 - 1.) Minutes: 4-13-16; 4-26-16
 - 2.) April 2016 Financial Stmts / Summary / Revenue Reports
 - 3.) April 2016 Prepaids
 - 4.) April 2016 A/P Bills
 - 5.) Donation to Horizon House \$50
 - 6.) Donation to LP End Zone Golf Outing \$50
 - 7.) Donation to American Red Cross \$50
 - 8.) Donation to Starved Rock Special Olympics \$100
 - 9.) LaSalle County Historical Society Burgoo being held On October 8 & 9 and \$4,000 donation
 - 10.) 2nd Quarter Advertising Budget for signage, radio and 815life advertising not to exceed \$3,000
 - 11.) Purchase of (2) Security Cameras \$590 plus additional \$28 monthly charge

- V. Appearance Request: Mr. Shawn Szavza, Utica Little League, regarding drainage issues and additional needs for the fields at Carey Memorial and Neighbors Park(s)

- VI. Clerk
 - 1.) Discussion and Possible Action regarding a Grand Opening of Mill St.
 - 2.) Consideration for the rescheduling of the May Committee Meeting

- VII. Finance Liaison

- VIII. Park & Recreation Liaison

- IX. Water / Sewer Liaison
 - 1.) Consideration and Possible Purchase of additional water meters not to exceed \$20,500

- X. Streets, Lights & Alleys Liaison

- XI. Governmental Affairs Liaison

- XII. Police Department Liaison
 - 1.) Consideration of the purchase of a new UTV not to exceed \$15,000 – from the Drug Fund
 - 2.) Consideration of the purchase of a new fully equipped Police Squad not to exceed \$35,000 – from funds as follows: \$10,000 from the Drug Fund and \$25,000 from the General Fund.

- XIII. Building / Zoning Enforcement Officer

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XIV. Maintenance Department/ Public Works Director

- 1.) Update of ongoing projects in the Village
- 2.) Update – schedule for the layout of Magnuson Park in Senica Manor

XV. Village Engineer

- 1.) 2016 Mill St. Beautification Design Project
 - a) Consideration and Possible Action re: Engineer’s Pay Estimate in the amount of \$128,912.67 to Universal Asphalt and Excavating
 - b) Update – Project Schedule
- 2.) Update - the status of an Application for a Grant for the Clark Run Creek Flood Control Culvert Project
- 3.) Update – Aerial Topography and creation of a Village Action Plan for Flooding
- 4.) Update on the status of an Application for NPDES permit which expires in January 2017
- 5.) Update on possible application for CDAP Grant for Church St. Water Main replacement

I. Village President

XVI. Village Attorney

- 1.) Consideration and Possible Action re: An Ordinance to indicate ‘no parking allowed’ along Rt. 178 from Donaldson St. to the entrance of Starved Rock.
- 2.) Consideration and Possible Action regarding an Ordinance to approve a 3-year contract with Homefield Energy for Municipal Electric accounts.

II. Public Comment

III. Committee / Trustee Reports

IV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

V. Possible Action regarding Executive Session items

VI. Adjournment

Posted 05-09-16

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MINUTES

At 7:03 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Village Attorney Herb Klein and Village Engineer Kevin Heitz were also present at the meeting.

Consent Agenda:

It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the Consent Agenda which included the following items:

- 1.) Minutes: 4-13-16; 4-26-16
- 2.) April 2016 Financial Stmts / Summary / Revenue Reports
- 3.) April 2016 Prepaids
- 4.) April 2016 A/P Bills
- 5.) Donation to Horizon House \$50
- 6.) Donation to LP End Zone Golf Outing \$50
- 7.) Donation to American Red Cross \$50
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- 9.) LaSalle County Historical Society Burgoo being held On October 8 & 9 and \$4,000 donation
- 10.) 2nd Quarter Advertising Budget for signage, radio and 815life advertising not to exceed \$3,000
- 11.) Purchase of (2) Security Cameras \$590 plus additional \$28 monthly charge

6 Yes

Motion Carried

Appearance Request: Shawn Szavza, Utica Little League President, spoke about Carey Memorial Park and Neighbor's Park. There are some drainage issues at the parks. There is a tile broken at Carey Park but the Little League has been using field dry. The drainage at Neighbor's Park is along the home plate and dug out.

Mayor Jereb stated that the Little League should continue to use field dry and the Village can plan to address the issues later in the summer or early next spring. Everyone agreed that this would be the best solution.

Trustee D. Stewart then stated that the Village spent \$4,400 last year for supplies for the fields including field dry. It was then motioned by Trustee D. Stewart, seconded by Trustee Pawlak to purchase supplies for the fields in an amount not to exceed \$1,200.

6 Yes

Motion Carried

Mr. Szavza then stated that the lights aren't working well at Carey Park.

Curt Spayer, Public Works Director, then stated that he will also be changing the bulbs and new ballasts in the lighting.

Mr. Szavza then spoke about the issues that may need to be addressed in the long term. There is cracked cement under the bleachers and the steps to the scorer's area are getting bad.

He also stated that the Little League may be participating in the tournament next year.

Clerk: A brief discussion was held about holding a Grand Opening for Mill St. once the project is completed. A few dates were discussed although it was decided that we would reach out to the Utica Business Association for their thoughts on participating in the event.

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It was then motioned by Trustee Schweickert, seconded by Trustee D. Stewart to cancel the May 24, 2016 Committee meeting due to a scheduling conflict and then reschedule it to May 31, 2016 at 7 pm.

All in favor
Motion Carried

Finance Liaison: NONE

Park & Recreation Liaison: Trustee D. Stewart stated that he had met with Engineer Heitz and Public Works Director Spayer to layout Magnuson Park. The equipment should be installed by the end of May.

Water/ Sewer Liaison: Trustee Pawlak spoke about the purchase of additional water meters. Radio read meters are currently being installed in residential properties. The Village needs to purchase additional meters to continue the installation. It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to approve the purchase of additional water meters in an amount not to exceed \$20,500.

6 Yes
Motion Carried

Governmental Affairs Liaison: Trustee Pappas spoke about the Make –a- Wish Garden being designed for a little girl in Marseilles. She will be able to go outside in her wheelchair and enjoy her own garden and a member of the Utica Garden Club is helping to seek donations and plant the garden. It was motioned by Trustee Pappas, seconded by Trustee Schweickert to donate \$25 to the cause.

6 Yes
Motion Carried

Streets, Lights & Alleys Liaison: NONE

Police Department Liaison: Trustee K. Stewart asked Police Chief Jay Stachowiak to speak about some items needed for the department. Chief Stachowiak stated that the Village has been seeking donations toward the purchase of a UTV in the amount of \$15,000. Currently the department has received approx. \$7,100 in donations toward the UTV plus the donation of a light bar. Additional UTV's would still need to be rented for larger events, however, this could be utilized for many different Village tasks throughout the year. It was then motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the purchase of a UTV in an amount not to exceed \$15,000 from the Drug Fund.

6 Yes
Motion Carried

Chief Stachowiak then spoke about the possible purchase of a new vehicle for the department. The 2008 Ford Explorer is the oldest vehicle in the department. It has been having issues and currently has over 150,000 miles on it. A new 4-door 4WD fully equipped pick-up truck would cost approx. \$35,000. He is unsure about the possible trade in amount that the Village would receive for the 2008. Chief Stachowiak then stated that \$10,000 in funds could be taken from the Drug Fund and \$25,000 could be taken from the General Funds. It was motioned by Trustee D. Stewart, seconded by Trustee K. Stewart to approve the purchase of a new Truck for the Police Department in an amount not to exceed \$35,000.

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Building / Zoning Enforcement Officer: NONE
Maintenance Department: NONE

Engineer's Report: Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Mill St. Beautification Project - Six Lights are being refurbished from Mill St. by the Maintenance Department. Additional new street lights could be delayed.

Millings from the project are being held to go to Magnuson Park.

The contractor is working on the stamped concrete for the sidewalk.

Crosswalks will be done by closing the road for just a few days from Monday through Thursday at noon.

Clark Run Creek Flood Culvert – The application deadline for the Grant for the project in June 1, 2016. Currently NCICG is working on the application along with Engineer Heitz.

Aerial Topography – Heitz stated that upon the completion of the Mill St. project, he will be able to devote more time to the aerial topography and data needed to form a Village action plan.

Bridge Inspections – Inspections on the Mill St. bridge and the Hallet Rd. bridge will be completed by the end of May.

Church St. Water Main Project – The Grant application for a CDBP Grant will be due on 8-16-16. The application will require a community survey in the Church St. benefit area. It will include information regarding income and water quality.

NPDES Permit - The application for the permit is ready to be submitted.

President's Report: Mayor Jereb reminded everyone that Clean-up day is June 6, 2016.

He then stated that Jamie is working on welcoming businesses into the community by holding ribbon cuttings for them. We greatly appreciate that they are investing their business in Utica.

Jamie then reminded everyone that the Fireworks will be held on July 2, 2016. Food will be purchased / donated from HyVee. We will need volunteers for that day again. A sign-up sheet will be available as we get closer.

Attorney's Report: Item #1 – No Action

Item #2 – The Village has elected to enter into a Contract for savings on municipal electric accounts. The 3-year Contract with Homefield Energy will run from July 2016 through July 2019 at the rate of .5697. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve Ordinance 2016-10 to enter into a Contract between the Village of North Utica and Homefield Energy for municipal electric charges.

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Public Comment:

Mr. Shawn Szavza - Traffic at the intersection of Rt. 6 & Rt. 178 has been getting more congested. Mayor Jereb stated that he is working with the Police Chief and Utica Fire Chief to monitor and document the situation.

Mr. Keith Arwood – There is a Blessing of the Bikes being held on Sunday May 15, 2016 from noon – 1:30 pm.

Committee Reports:

Trustee D. Stewart – Is there a possibility that the Village put up an additional stop sign near Magnuson Park? This would make the intersection a 3-way stop and hopefully make people slow down in that area. Chief Stachowiak will look at the intersection to determine if the additional stop sign is needed.

Trustee Pappas – An additional stop sign on Canal and Mill St. may also be needed or a sign that indicates that Mill St. cross traffic does not stop. Chief Stachowiak will look at the intersection to determine if the additional signage is needed.

Trustee K. Stewart – Additional signage indicating ‘No Truck Traffic’ on Mill St. will also be needed once the project has been completed. There are semi-trucks using Mill St. Engineer Heitz stated that he is aware of the company whose drivers are using Mill St. with their large trucks. He reached out to them once before and it helped so he will try to do that again.

Executive Session: NONE

Adjourn: With no additional business, the meeting was adjourned at 7:55 pm. Motioned by Trustee Pawlak, seconded by Trustee Schweickert.

All in favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk

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