

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
May 9, 2019 – Current BD
www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: Mr. Fred Price, re: Standing water and water run off on Lot #3, Oak Bluff Ct., Utica, IL
- V. Appearance Request: Mr. Jerry Plunkett, re: Proclamation of May 18-24, 2019 as National Safe Boating Week
- VI. Attorney's Report:
 - 1.) Summary of 4-25-19 Planning Commission Meeting regarding the Petition of Jacob T. Newcomer, owner of property located at 719 Burgess Dr., Utica, IL, seeking a Variance to allow the maximum floor area of all garages to exceed 1,200 sq. ft.
 - a) Consideration and Possible Action to allow the maximum floor area of all garages to exceed 1,200 sq. ft.; allowing it to be larger than the ground floor of the living area of the residence, subject to a culvert being placed under the driveway and it being required to be finished by September 1, 2019
 - 2.) Consideration and Possible Action for approval of a 3-Year Contract between the Village of North Utica and ARC Pyrotechnics for the annual Firework's Event(s)
 - 3.) Consideration and Possible Action to amend the Water / Sewer Ordinance regarding Rates
- VII. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 04-10-19; 04-25-19
 - 2.) April 2019 Financial Stmt's / Summary / Revenue Reports
 - 3.) April 2019 Prepaids
 - 4.) April 2019 A/P Bills
 - a) Including a Payment to IDOT in the amount of \$16,513.59 toward expenses for the IL. River Bridge Project
 - 5.) Block Party Event being held on 6-29-19 from 4 pm – 11 pm with Road Closure of Mill St. from Canal St. – Church St. and a Donation toward expenses not to exceed \$6,000
- VIII. Village Clerk
- IX. Director of Village Affairs
- X. Village Treasurer
- XI. Finance Liaison

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- XII. Donations & Advertising Requests

- XIII. Park & Recreation Liaison
- XIV. Water / Sewer Liaison

- XV. Streets, Lights & Alleys Liaison
- XVI. Governmental Affairs Liaison

- XVII. Police Department Liaison

- XVIII. Building / Zoning Enforcement Officer
- XIX. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village

- XX. Village Engineer
 - 1.) Update – Ongoing projects in the Village

- XXI. Village Attorney

- XXII. Village President

- XXIII. Public Comment

- XXIV. Committee / Trustee Reports

- XXV. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- XXVI. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- XXVII. Adjournment

Posted 05-07-19

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MINUTES

At 7:04 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis.

Appearance Request: Mr. Fred Price, re: Standing water and water run off on Lot #3, Oak Bluff Ct., Utica, IL
Mr. Price stated that he has had continued water issues on the lot that he owns in Oak Bluff Ct. He purchased the lot 6 years ago and the issue with standing water has been ongoing for the past 3 years. The lot remains saturated with standing water until late August every year, making it difficult to mow on a regular basis. Village Engineer Heitz stated that the water table in the ground is very high due to the ongoing rain; the water can't absorb the water to drain it as quickly as necessary, which leads to areas of standing water. Mayor Stewart stated that he will meet with Engineer Heitz and Public Works Director Spayer at the property to evaluate the issue.

Appearance Request: Mr. Jerry Plunkett, re: Proclamation of May 18 – 24, 2019 as National Safe Boating Week.
Mr. Plunkett addressed the Board of Trustees regarding the need for safe boating practices. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a Proclamation for National Safe Boating Week.

6 Yes

Motion Carried

Attorney's Report:

Petition for Jacob T. Newcomer - Village Attorney Herb Klein provided a brief summary of the Planning Commission meeting held on 4-25-19. A Public Hearing was held regarding the Petition of Jacob T. Newcomer, owner of property located at 719 Burgess Dr., Utica, IL, seeking a Variance to allow the maximum floor area of all garages to exceed 1,200 sq. ft. Mr. Newcomer plans to construct an additional 1,200 sq. ft of garage space to use for storage and a work shop. The property borders Burgess Drive and Hatchet Canyon Rd. The construction will be on the back section of the property. The Planning Commission, in a vote of 4 yes and 1 no, recommended approval of the Variance, subject to the driveway being completed by September 2019. The driveway must also include a culvert underneath to provide for drainage. It was then motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve the Variance for all garage floor space to exceed 1,200 sq. ft. and the for total garage space to exceed the ground for living space of the residence. The motion is subject to the driveway, along with installation of a culvert, to be completed by September 2019. ORD 2019-13

6 Yes

Motion Carried

Fireworks Contract – Attorney Klein discussed the new 3-year Contract between the Village of North Utica and ARC Pyrotechnics for the annual Fireworks taking place in 2020, 2021 and 2022; at a cost not to exceed \$11,500. It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve the Contract. ORD 2019-14

6 Yes

Motion Carried

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Water / Sewer rates – It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to approve an Ordinance amending the Water / Sewer Ordinance regarding fees. Beginning August 1, 2019, the industrial sewer rate will be \$150 per month and beginning June 1, 2019, there will be an additional sewer maintenance rate of \$5 assessed to all commercial and residential properties. ORD 2019-15

6 Yes

Motion Carried

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the Consent Agenda as follows:

- 1.) Minutes: 04-10-19; 04-25-19
- 2.) April 2019 Financial Stmts / Summary / Revenue Reports
- 3.) April 2019 Prepaids
- 4.) April 2019 A/P Bills
 - a) Including a Payment to IDOT in the amount of \$16,513.59 toward expenses for the IL. River Bridge Project
- 5.) Block Party Event being held on 6-29-19 from 4 pm – 11 pm with Road Closure of Mill St. from Canal St. – Church St. and a Donation toward expenses not to exceed \$6,000

6 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: NONE

Village Treasurer: NONE

Finance Liaison: NONE

Donations & Advertising Requests: NONE

Park & Recreation Liaison: NONE

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

Police Department Liaison: Chief of Police Damron stated that the department has had several calls recently and they were able to use the new Police Bike in a Search & Rescue.

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Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an update of the ongoing projects in the Village.

Repairs will need to be made to the Love's Sewer Lift Station, including the replacement of the pumps. A pump failed during the flood event that began in late April and the Village had to rent a pump in the emergency. Spayer is waiting for estimates and will bring the information to the next meeting.

Engineer's Report: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village. IL River Bridge – work has begun on the columns again and the contractor is trying to proceed with the bridge work in when weather permits. There will be times where the current bridge will have only one lane of traffic.

Flooding – The impact to the Village was less than some other communities throughout the Midwest. We had great communication among our group and handled everything very well and we learned a lot from the event. We are continuing to watch the weather and the river. The levels are falling but more rain is forecasted. With each flood event, we gather more data and learn a little bit more about the path the water travels. This data will be incorporated in the flood plan. Mayor Stewart agreed and stated that he is working with the National Weather Service to update the graph for the Village to indicate minor, moderate and major stages of flooding along with the levels associated with those stages.

Street Assessment – Engineer Heitz, Trustee Schrader and Public Works Director Spayer will be assessing Village Streets to determine the priority of necessary repairs for the purpose of a MFT road program.

President's Report:

Banners – A limited supply of banners are still available for purchase to recognize emergency service personnel.

Disaster Plan Update - The next meeting is being held on 5-14-19.

Pork Fest – A meeting will be held in June regarding the upcoming event.

Then, in appreciation of retiring Trustee Joe Bernardoni, Mayor Stewart presented him with a plaque and thanked him for his many years with the Village. He has given a lot to the Village throughout his years of service in the capacity of a Police Officer, Chief of Police and Board Trustee, and we appreciate his dedication.

Public Comment: NONE

Committee / Trustee Reports: NONE

With no additional business, the meeting was adjourned at 7:38 pm. Motioned by Trustee Bernardoni, Seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,
Laurie A. Gbur
Village Clerk