

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373

Meeting of the Board of Trustees

April 10, 2019

www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 3-14-19; 3-28-19
 - 2.) March 2019 Financial Stmts. / Summary / Revenue Reports
 - 3.) March 2019 Prepaids
 - 4.) March 2019 A/P Bills
- V. Village Clerk:
 - 1.) Consideration and Possible Action to forgive the repayment of Park Funds to the General Fund
- VI. Director of Village Affairs:
 - 1.) Discussion regarding Earth Day Event being held on Saturday, 4-27-19
 - 2.) Consideration and Possible Action for the purchase of Banners Honoring First Responders
 - 3.) Consideration and Possible Action for the purchase of Computers and equipment for the Village Office
- VII. Village Treasurer
- VIII. Finance Liaison
- IX. Donations / Advertising / Event Requests: Consideration and Possible Action:
 - 1.) Horizon House Road to Independence \$ 50
 - 2.) Illinois Valley Pads \$ 500
- X. Governmental Affairs Liaison:
 - 1.) General updates on Utica Business Association
- XI. Park & Recreation Liaison
- XII. Streets, Lights & Alleys Liaison
- XIII. Police Department Liaison
- XIV. Water / Sewer Liaison
- XV. Building / Zoning Enforcement Officer
- XVI. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village

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XVII. Village Engineer:

- 1.) Update - Ongoing / upcoming projects in the Village

XVIII. Attorney's Report:

- 1.) Consideration and Possible Action to Authorize the Zoning Enforcement Officer to grant administrative approval of certain petitions as pertains to the Village's Zoning Code
- 2.) Consideration and Possible Action to Amend the Water / Sewer Ordinance regarding Meters
- 3.) Consideration and Possible Action to Approve Settlement Agreement regarding Whipple etal. v. Aramoni LLC and the Village

XIX. President's Report

XX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XXI. Public Comment

XXII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIV. Adjournment

Posted 04-08-19

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MINUTES

At 7:05 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Village Treasurer Jill Margis and Director of Village Affairs Jamie Turczyn.

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee Krizel to approve the Consent Agenda as follows:

- 1.) Minutes: 3-14-19; 3-28-19
- 2.) March 2019 Financial Stmts. / Summary / Revenue Reports
- 3.) March 2019 Prepaids
- 4.) March 2019 A/P Bills

6 Yes

Motion Carried

Village Clerk: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to Forgive the repayment of Park Funds in the amount of \$2,000 to the General Fund for Fiscal Year 2019.

6 Yes

Motion Carried

Director of Village Affairs: Jamie provided an update on ongoing events in the Village.

Earth Day – There will be an Earth Day clean-up will be held on 4-27-19 from 9 am – noon. Everyone will meet at Carey Memorial Park to be directed to certain areas in the Village to pick up litter and debris. Lunch will be provided at the end of the clean-up. Kohls will send volunteers to help and the Village will receive a donation in the amount of \$1,000.

Banners – First Responder Banners will be offered to residents as the Banner Program in the Village this year. Cards will be mailed out by May 1st, and banners will be hung on 50 poles throughout the downtown area. The cost of each banner will be \$40 and they will be put up by Memorial Day. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the 2019 Banner Program.

6 Yes

Motion Carried

Computers – The server, firewall and back-up need to be updated in the Village office and Police Department at a cost of \$7,039. It was motioned by Trustee Bernardoni, seconded by Trustee M. Pawlak to approve the purchase.

6 Yes

Motion Carried

Village Treasurer: NONE

Finance Liaison: NONE

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Donations & Advertising Requests:

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a donation in the amount of \$100 to Horizon House.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Bernardoni to approve a donation in the amount of \$500 to Illinois Valley Pads.

6 Yes

Motion Carried

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: Trustee M. Pawlak stated that she has been receiving a lot of good comments about the Villages parks, including the new park located in Ridgeview Estates. Mayor Stewart stated that the Village will be doing a ribbon cutting sometime in late May or June.

Streets, Lights & Alleys Liaison: Trustee Schrader stated that he will be going with Engineer Heitz and Public Works Director Spayer to assess the conditions of the Village streets. A prioritized assessment along with repair estimates will be provided to the Board at a future meeting.

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: NONE

Engineer's Report: NONE

Attorney's Report:

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve an Ordinance authorizing the Zoning Enforcement Officer to grant administrative approval of certain petitions without a Public Hearing; with a 2/3 majority of the Board voting yes and not in excess of 25% more than the allowed criteria. (setbacks, size, etc.)

Ord- 2019-08

6 Yes

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It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve an amendment to the Water Sewer Ordinance regarding meters. Sewer rates can be billed at a metered rate even with only a water meter installed. ORD 2019-09

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve an Agreement regarding a Litigation Settlement with Whipple et al. v. Aramoni, LLC and the Village; subject to all parties signing the agreement and authorizing Mayor Stewart to work with Attorney Klein on appropriate changes if necessary. ORD 2019-10

6 Yes

Motion Carried

President's Report: Mayor Stewart reminded everyone that the Mayor's Dinner will be held on Thursday, April 11, 2019 at Jamie's Outpost.

Committee / Trustee Reports: NONE

Public Comment: Ms. Linda Moyer-Halm, 2853rd Rd, Utica, IL, stated that she has attended several meetings regarding Illinois River flooding. She asked the Village to pay attention to the river levels and forecasted weather. Mayor Stewart thanked her and stated that the Village is currently working to update the Emergency Plan which includes the Flood Plan and associated data regarding elevations.

Executive Session: At 7:43 pm it was motioned by Trustee Schrader, seconded by Trustee Schweickert to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

Reconvene: It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to reconvene the meeting at 8:17 pm.

All in Favor

Motion Carried

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It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a permanent part-time Maintenance Position at an hourly rate of \$14.00 per hour.

6 Yes

Motion Carried

With no additional business, it was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 8:20 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk