

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
October 11, 2018
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 09-13-18; 09-27-18
 - 2.) Sept 2018 Financial Stmtts. / Summary / Revenue Reports
 - 3.) Sept 2018 Prepaids
 - 4.) Sept 2018 A/P Bills
 - 5.) Renewal of the Blue Cross Blue Shield of Illinois Employee Health Insurance Plan
 - 6.) Trick or Treat hours in the Village 10-31-18 5:30 pm – 7:30 pm
 - 7.) American Red Cross - annual donation in the amount of \$50

- V. Village Clerk

- VI. Village Treasurer

- VII. Finance Liaison

- VIII. Governmental Affairs Liaison

- IX. Park & Recreation Liaison:
 - 1.) Consideration and Possible Action regarding the shared cost (with Utica Little League) of repairs to be performed on the Ballfield at Neighbor's Park.
 - 2.) Consideration and Possible Action regarding the construction of a shelter at Burgess Park at a cost not to exceed \$6,200.

- X. Streets, Lights & Alleys Liaison
- XI. Police Department Liaison

- XII. Water / Sewer Liaison

- XIII. Building / Zoning Enforcement Officer
- XIV. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Schedule for the Sewer Lagoon Dredging Project to resume

- XV. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update – IDOT IL. River Bridge Project

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
October 11, 2018
www.utica-il.gov

XVI. Attorney' Report:

- 1.) Consideration and Possible Action to amend the Vacant and Abandoned Property Ordinance including fees.

XVII. Village President:

- 1.) Consideration a Possible Action to request that the Planning Commission review the Permitted and Special Uses in the Commercial Zoning Districts.

XVIII. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XIX. Public Comment

XX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - a) Consideration and Possible Action to amend the 2018 payroll schedule
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

POSTED 10-09-18

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
October 11, 2018
www.utica-il.gov

MINUTES

At 7:04 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took the attendance for the meeting. Present were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also, present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve the Consent Agenda as follows:

- 1.) Minutes: 09-13-18; 09-27-18
- 2.) Sept 2018 Financial Stmt. / Summary / Revenue Reports
- 3.) Sept 2018 Prepaids
- 4.) Sept 2018 A/P Bills
- 5.) Renewal of the Blue Cross Blue Shield of Illinois Employee Health Insurance Plan
- 6.) Trick or Treat hours in the Village 10-31-18 5:30 pm – 7:30 pm
- 7.) American Red Cross - annual donation in the amount of \$50

All in Favor

Motion Carried

Village Clerk: NONE

Village Treasurer: NONE

Finance Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to approve an estimate from MRC to construct a shelter at Burgess Park in an amount not to exceed \$ 6,200.

6 Yes

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee Krizel to Table the item regarding repairs on the ballfield of Neighbors Park pending further information.

All in Favor

Motion Carried

Streets, Lights & Alleys Liaison: NONE

Police Department Liaison: Chief Damron stated that the Burgoo event went really well. The morning check in process was easier. Despite the rainy weather, there were an estimated 25,000 people who attended the event and only about 10% of the Vendors didn't come.

VILLAGE OF NORTH UTICA

801 S. Clark St., North Utica, IL 61373

Regular Meeting of the Board of Trustees

October 11, 2018

www.utica-il.gov

MINUTES

Building/Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer did not attend the meeting.

Mayor Stewart then stated that Spayer had explained to him that the bed of the 2009 Ford Maintenance Truck had rusted out and as a result it could not be used for hauling anything or for salt spreading this winter. The truck only has 35,000 miles on it, so it would be worth replacing the box. A new truck bed can be purchased and the Maintenance Dept. can install it. The cost of a regular truck bed will be approx. \$2,500 whereas, a Utility box would cost approx. \$6,500. It was motioned by Trustee Bernardoni, seconded by Trustee R. Pawlak to approve the purchase of a new regular truck bed at a cost not to exceed \$2,500.

6 Yes

Motion Carried

Engineer's Report: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village.

Sewer Lagoon – The IEPA permit was received and Stewart Spreading will be starting soon.

MTCO – boring along Rt. 178 up Clark's Hill to provide IFiber services to the cell tower. Curt and Kevin will review the plans and drive the route to be sure that the boring will not impact the Village's infrastructure.

IL River Bridge – The project is still making progress; the foundations of the supports are going up. They will continue until the weather impacts them.

Johns St./ Hitt St. Project – The project is complete and we should be receiving an invoice from them soon.

Damaged Guardrail – There is a guardrail damaged at the corner of Rt. 178 and Hallet Rd. We are still waiting on some information as well as an estimate for the repairs of such.

Trustee Schrader asked if there is anything that can be done to help alleviate the darkness in the area toward the LaSalle portion of Hallet Rd. Engineer Heitz stated that it is LaSalle jurisdiction so they would be responsible to take care of it. We can look at the lighting near there and see if there is additional Ameren lighting that could be installed on the Utica portion.

Attorney's Report: Attorney Klein provided a draft of the amendments to the Vacant and Abandoned Property Ordinance. Changes to registration requirements and fees had been previously discussed by the Board. The amendment requires registration paperwork to be completed before it can be accepted by the Village. Also, the Zoning Enforcement Officer will be meeting with property owners, assessing the progress and will have the authority to waive registration fees. Effective January 2019, the fees will be as follows: \$100 registration and \$100 per month for monthly fees. It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve the amended Vacant and Abandoned Property Ordinance. ORD 2018-31

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
October 11, 2018
www.utica-il.gov

MINUTES

President's Report: Mayor Stewart explained the he would like to have the Planning Commission review the permitted and special uses that are currently part of the Village Zoning Ordinance. The current uses were considered back in 2004 so it may be time to review them again. The Board agreed and it was motioned by Trustee Schweickert, seconded by Trustee Schrader to refer the matter to the Planning Commission for their review and recommendations.

6 Yes

Motion Carried

Mayor Stewart then requested a Motion to move the upcoming Committee meeting from Thursday, October 25, 2018 to Wednesday, October 24, 2018 at 7 pm. Motioned by Trustee Schweickert, seconded by Trustee M. Pawlak.

All in Favor

Motion Carried

Committee Reports:

Trustee M. Pawlak – asked Attorney Klein if the Village could put something on the ballot for an upcoming election to request that Waltham School be changed to Utica School. Attorney Klein stated that this would be considered an advisory referendum but he would have to review the information to determine if this is something that the Village could do. Also, the name is up to the School Board and District as they are a separate taxing body. Trustee Bernardoni agreed that the name of the school should be Utica because the majority of kids that attend the school come from the Village.

Public Comment:

Ms. Linda Moyer-Halm, 2853rd Rd., Utica, stated that the name of the school did not affect the education that she has received.

Executive Session: At 7:29 pm it was motioned by Trustee Schrader, seconded by Trustee Krizel to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees

All in Favor

Motion Carried

Reconvene: It was motioned by Trustee Schrader, seconded by Trustee Krizel to reconvene the meeting at 7:34 pm.

All in favor

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
October 11, 2018
www.utica-il.gov

MINUTES

It was then motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the amended 2018 payroll schedule.

6 Yes

Motion Carried

With no additional business, at 7:35 pm, the meeting was adjourned. Motioned by Trustee M. Pawlak, seconded by Trustee Krizel.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk