

VILLAGE OF NORTH UTICA
801 South Clark St. North Utica, IL 61373
Committee of the Whole Meeting
June 28, 2018
AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call

- IV. Village Clerk

- V. Village Treasurer: Village Fireworks Sign up

- VI. Governmental Affairs Liaison

- VII. Park & Recreation Liaison
- VIII. Streets, Lights & Alleys Liaison

- IX. Finance Liaison
- X. Donation / Advertising Requests

- XI. Police Department Liaison
- XII. Water / Sewer Liaison

- XIII. Building/Zoning Officer
- XIV. Maintenance Department
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Burgess Park
 - 3.) Update - Magnuson Park
 - 4.) Update – Lincoln St. Drainage
 - 5.) Update – Timeline for Florence Dr. Project

- XV. Engineer’s Report
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update - Johns St. / Hitt St. Road Project
 - 3.) Discussion and possible recommendation re: Restoration of the I & M Canal

- XVI. Attorney’s Report

- XVII. President’s Report
 - 1.) Discussion and possible recommendation re: Restoration of the I & M Canal
 - 2.) Further Discussion and Possible Recommendation regarding adopting an Ordinance to create and define ‘AirBnb’ Lodging within the Village.
 - 3.) Assignment of Committee to review the Vacant & Abandoned Property Ordinance

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XVIII. Committees / Trustees

- 1.) Trustee Reports
 - a) Update on Pork Fest Event

XIX. Public Comment

XX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

XXI. Possible recommendations regarding Executive Session including:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Purchase / Sale of Real Estate

XXII. Adjournment

Posted: 06-26-18

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Engineer Kevin Heitz.

Village Clerk: NONE

Village Treasurer: Jamie reminded everyone about the upcoming Fireworks Event being held on July 1, 2018.

Governmental Affairs Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Water / Sewer Liaison: NONE

Park & Recreation Liaison: Trustee M. Pawlak stated that Burgess Park looks great! We are just waiting for the donated shelter to be brought to the park.

Police Department Liaison: Chief Damron stated that the video camera and software system were ordered. The final cost was \$7043.52. There is a 5-year warranty on the system.

Zoning Officer Curt Spayer stated that there are people that are driving their ATV's on Village Sidewalks. Chief Damron will look into the matter.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village.

Burgess Park – The shelter will be moved to the park as soon as the concrete pad is complete; probably during the week after the 4th of July.

Magnuson Park – Completed.

Lincoln St. Drainage Project – Spayer hopes to begin the project within the next week or so, weather permitting.

Florence Dr. Drainage Project – This project will begin when Lincoln St. is done; probably at the end of July or in August.

Spayer then stated that the Vactor Truck is back and the pump has been repaired. It is running like new and now it can be used on the drainage projects.

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Engineer's Report: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village.

IDOT IL. River Bridge Project- IDOT is currently working on a sewer connection that will allow for future growth of the Village. They will come back and repair the pavement in the entrances to the Village Hall.

Johns St. / Hitt St. Project- The tentative start date for the project is July 9th, weather permitting. The Julie locates have already been called in and Advanced Asphalt will work with the business property owners in the area to minimize the disruption as much as possible during the project.

President's Report: A meeting took place on 6-21-18 to discuss the possible restoration of the I & M Canal. Many people attended the meeting including Senator Sue Rezin, Representative Jerry Long and representatives from IDNR. The Village will now have to complete a study that can be submitted to IDNR to outline the project and its' timeline and cost. It may be a long process, but the Village is committed to working with officials to seek approval for the restoration of the Canal.

Mayor Stewart then formed committees for special projects:

To review the current Vacant & Abandoned Property Ordinance – Trustees R. Pawlak, Krizel and Schrader. A draft should be submitted to Attorney Klein, Mayor Stewart and Village Clerk Gbur during the week of 8-12-18; followed by consideration by the Village Board at a committee meeting on 8-23-18.

To research and submit for consideration a possible Ordinance regulating an 'AirBnb' lodging facility – Trustees Schweickert, Bernardoni and M. Pawlak. A draft should be submitted to Attorney Klein, Mayor Stewart and Village Clerk Gbur during the week of 9-16-18; followed by consideration by the Village Board at a Committee meeting on 9-27-18.

**Mayor Stewart and Village Clerk Gbur can provide any help that is needed.

Committee Reports:

Trustee Krizel – an article regarding Vacant and Abandoned Properties was in the recent edition of the IML Municipal Review Magazine. It seems many municipalities are having issues with this in their communities.

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Trustee M. Pawlak stated that we may be able to obtain risers for the Pork Fest event from Bob Fisher (Fisher Autobody). Village Clerk Gbur will contact him.

Mayor Stewart then stated that the Pork Fest will be advertised as a fundraiser with all proceeds going to the restoration of the I & M Canal. Everyone agreed that many people, both within as well as outside of the community, would like to see the Canal restored and useable again.

Public Comment: Ms. Christy Donahue asked why there is such a long timeline for creating an 'AirBnb' Ordinance. She submitted a Petition in May seeking a Special Use to open an 'AirBnb' on her property on Clark St. Mayor Stewart explained that currently there is no provision for an 'AirBnb' in the Village. Currently, there is not an Ordinance so the Committee will be researching other communities and drafting an Ordinance for consideration.

Ms. Donahue explained that she is frustrated because she was hoping to open her 'AirBnb' prior to Labor Day weekend. Mayor Stewart stated that he asked the committee to have a draft ready in September to allow them enough time to thoroughly research the subject.

With no additional discussion, the meeting was adjourned at 7:42 pm. Motioned by Trustee Schrader, seconded by Trustee R. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk