

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Village Board of Trustees
May 31, 2018 at 7:00 pm

AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Ms. Carly Carey, regarding Painting a Mural on the side of the building located at 167 Mill St.
 - 1.) Consideration and Possible Action regarding granting approval to allow a Mural to be painted on the side of the building located at 167 Mill St.

- V. Appearance Request: Utica Little League, regarding a list of items needed at Carey Memorial and / or Neighbors Parks.
 - 1.) Consideration and Possible Action regarding items needed at Carey Memorial and / or Neighbors Parks.

- VI. Appearance Request: Mr. Arnie Shramel, regarding Residential Aggregation for Electric suppliers in the community.
 - 1.) Consideration of Approval of Ordinance and Authorization to choose supplier/cost

- VII. Village Clerk:
 - 1.) Volunteers from Ax Church: week of June 10th – June 16th
 - 2.) Electronics Recycle event: 6-9-18 8 am- 11 am
 - 3.) Discussion regarding establishing a Contractor's License in the Village

- VIII. Village Treasurer
 - IX. Governmental Affairs Liaison – Update on Utica Business Association

 - X. Park & Recreation Liaison
 - XI. Streets, Lights & Alleys Liaison

- XII. Finance Liaison: Discussion and review of the 2018 Appropriations Budget
- XIII. Donation / Advertising Requests

- XIV. Police Department Liaison
 - 1.) Consideration and Possible Action regarding the purchase of a new camera system to store and manage video evidence for the 2016 Dodge Ram Pick-Up Truck not to exceed \$7,000

VILLAGE OF NORTH UTICA

801 S. Clark St.

North Utica, IL 61373

Special Meeting of the Village Board of Trustees

May 31, 2018 at 7:00 pm

XV. Water / Sewer Liaison

XVI. Building/Zoning Officer

XVII. Maintenance Department

- 1.) Update - Ongoing projects in the Village
- 2.) Update – Magnuson Park
- 3.) Update – Lincoln St. Drainage Project
- 4.) Update - Florence Dr. Drainage Project

XVIII. Engineer's Report

- 1.) Update – Ongoing projects in the Village
- 2.) Update – Burgess Memorial Park
- 3.) Update - Mill St. Lighting Project
- 4.) Update – Johns St. / Hitt St. Project
 - a) Consideration and Possible Action regarding Approving an Estimate for the Johns St. / Hitt St. Project
 - b) Consideration and Possible Action regarding an agreement for Utica Marquette Building Corporation (Knights of Columbus) to convey Right-of-Way to the Village of North Utica for the purpose of the Johns St. / Hitt St. Project

XIX. Attorney's Report:

- 1.) Consideration and Possible Action on an Ordinance Establishing an AirBnb guesthouse - lodging license / permit in the Village.

XX. President's Report

XXI. Committees / Trustees

- 1.) Trustee Reports

XXII. Public Comment

XXIII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

XXIV. Consideration and Possible Action regarding Executive Session items

XXV. Adjournment

POSTED 05-29-18

VILLAGE OF NORTH UTICA

801 S. Clark St.

North Utica, IL 61373

Special Meeting of the Village Board of Trustees

May 31, 2018 at 7:00 pm

MINUTES

At 7:03 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees John Schweickert, Debbie Krizel, Mary Pawlak, Jim Schrader, Joe Bernardoni and Ron Pawlak. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Appearance: Ms. Carley Carey spoke to the Board about painting a mural on the north side of their building located at 167 Mill St. The mural would be similar to a picture she showed to the Board depicting Angel Wings. Carey stated that people use the image as a photo opportunity and a 'hashtag' is placed on the bottom on the mural and people can use it when putting the image on social media. Doing this would bring something interesting to the side of the building and hopefully it would bring people into Utica. Carey has reached out to the art club at IVCC to see if there are students that could create the mural. The wall would need to be touched up prior to the mural being painted. The Board thought it was a great idea.

Appearance: Utica Little League was absent from the meeting.

Appearance: Mr. Arnie Shramel, Progressive Energy, presented the Board with information regarding municipal residential electrical aggregation. The Village has participated in residential aggregation in the past and now the rates are lower again. Progressive Energy grouped the Village of North Utica along with a few other communities to seek out the most competitive rates and terms. All billing and service will still be provided by Ameren. He then recommended to the Board that they enter into a contract for aggregation for a 1 year term. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to authorize the Village President and Clerk to execute an agreement for residential electrical aggregation from August 2018 – August 2019.
Ord. 2018-17

6 Yes

Motion Carried

Village Clerk:

Volunteers -AX Church will be providing several volunteers during the week on June 11th – June 15th to help with several projects for the Village. Projects will include painting, pressure washing the Village Hall, staining the shelter, striping parking lots and helping with playground equipment assembly and installation. The Board thanked the group for volunteering their time and efforts to work on projects in the Village of North Utica.

Electronic Recycle- Being held at the Village Maintenance shop on June 9th from 8 am – 11 am. Two items per household will be allowed from residents that provide their current utility bill as proof of residency.

VILLAGE OF NORTH UTICA

801 S. Clark St.

North Utica, IL 61373

Special Meeting of the Village Board of Trustees

May 31, 2018 at 7:00 pm

MINUTES

Contractor's License- A draft of a Village of North Utica Contractor's License was provided to the Board for consideration. After a brief discussion, it was determined that the Village Clerk will obtain copies of licenses from other municipalities in the area, for further review by the Board at an upcoming meeting.

Village Treasurer: Jamie provided updates to the Board as follows-

Burgess Park- Company has begun to assemble and install the play equipment.

Mill St. Lighting – Lighting was installed on Mill St. and we are receiving a lot of good feedback.

Trustee Schweickert asked about the clearance for truck traffic. Chief Damron stated that a semi is 13'6" and Mayor Stewart stated that Utica Fire Departments' truck is 13'. The lights have a 15' clearance so there shouldn't be any issues.

Governmental Affairs Liaison:

Utica Business Association elected Lisle Elsbury as the President for another term.

UBA has also been discussing their marketing plans for the future to try to 'define' the image that they want to portray. They are talking about ideas for something to create Utica as the destination rather than Starved Rock.

Park & Recreation Liaison: Trustee M. Pawlak stated that the Utica Community Garden looks really good.

Streets, Lights & Alleys Liaison: NONE

Finance Liaison: A draft of the 2018 Appropriations was provided to the Board for review.

Comments should be provided to the Clerk or Treasurer by June 8th.

Donation / Advertising Requests: NONE

Water / Sewer Liaison: NONE

Police Department Liaison: Chief Damron stated that he would like to purchase a new video camera system for the 2016 Dodge Ram Pick-Up Truck. The current video system is outdated and a new video camera and computer storage system is necessary for the department to be able to manage video evidence. The estimate for the system could be up to \$10,000. It was motioned by Trustee Bernardoni, seconded by Trustee Krizel to approve the purchase of a new camera system to store and manage video evidence for the 2016 Dodge Ram Pick-Up Truck not to exceed \$10,000.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA

801 S. Clark St.

North Utica, IL 61373

Special Meeting of the Village Board of Trustees

May 31, 2018 at 7:00 pm

MINUTES

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an updated of the ongoing projects in the Village.

Magnuson Park – volunteers will help assemble and install the play equipment during the week of June 11th – June 15th.

Lincoln St. – Working to expose utilities and survey; should complete within a couple of weeks.

Florence Dr.- This project will be further reviewed once Lincoln St. is completed.

Engineer's Report: Village Engineer Heitz provided an updated of the ongoing projects in the Village.

IDOT Bridge Project- IDOT is working on the replacement of the watermain in the front of the Village Hall and then they will be repairing the apron driveways into the parking lot.

Burgess Park- Once the poured in place is installed, the donated shelter will be moved to the park after the concrete pad and sidewalk is cured.

Johns St./ Hitt St. – Heitz provided a layout for the project. He is estimating the cost of the project at approx. \$225,000. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to authorize the Village Engineer to go out for bids on the Johns St. / Hitt St. project.

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve an agreement conveying land to the Village of North Utica from Utica Marquette Building Corporation. (Utica Knights of Columbus). Agreement is subject to approval by the Utica Marquette Building Corporation (Utica Knights of Columbus). Ord 2018-18

5 Yes

1 Abstain (Bernardoni)

Motion Carried

Attorney's Report: Attorney Klein spoke to the Board about AirBnb regulations in the area. The Village has been receiving several calls from property owners requesting an AirBnb License to be able to rent out their property for overnight lodging. Attorney Klein stated that not a lot of towns have acted on an Ordinance. There was a Bill in Springfield to ban communities from acting on anything but the Bill hasn't gone any further since it was introduced.

VILLAGE OF NORTH UTICA

801 S. Clark St.

North Utica, IL 61373

Special Meeting of the Village Board of Trustees

May 31, 2018 at 7:00 pm

MINUTES

Discussion about creating an AirBnb License was held. The Village would receive Hotel Motel Tax however, we would need the ability to regulate and revoke the license if necessary.

Ms. Christy Donahue then asked to speak to the Board about establishing an AirBnb. She purchased property in the Commercial C-2 District and feels that in that area, an AirBnb would be a wonderful addition to the Village. It would increase Hotel Motel Tax due to the Village as well as revenue for the businesses located in the area. Mayor Stewart asked Attorney Klein to review further and present a draft at the June Board meeting if possible.

Discussion was held among the Board about scheduling conflicts for the June Board meeting. It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to cancel the June 14, 2018 Board meeting and instead schedule a Board meeting for June 20, 2018 at 7 pm.

All in Favor

Motion Carried

Committee / Trustee Reports:

Trustee M. Pawlak stated that people are wondering why Rt. 178 was closed for the Starved Rock Marathon but they don't want to close the road for the Veteran's Parade. Chief Damron stated that the road wasn't closed; it was one lane traffic. Also, the American Legion has been told several times that they need to reach out to IDOT and other State Officials to determine if closing the road for the Veterans Parade is an option.

Public Comment: NONE

Adjournment: The meeting was adjourned at 8:02 pm. Motioned by Trustee Schrader, seconded by Trustee Krizel.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk

VILLAGE OF NORTH UTICA

801 S. Clark St.

North Utica, IL 61373

Special Meeting of the Village Board of Trustees

May 31, 2018 at 7:00 pm