

VILLAGE OF NORTH UTICA
801 South Clark St. North Utica, IL 61373
Committee of the Whole Meeting
November 28, 2017
AGENDA

I. 7:00 p.m. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Appearance: Mr. Jim Pozzi, Republic Services re: Trash Removal Services

V. Village Clerk

- 1.) Consideration and Possible Recommendation regarding Utica Fire Department Events for 2018
- 2.) Consideration and Possible Recommendation regarding Utica Business Association Events for 2018
- 3.) Consideration and Possible Recommendation regarding an Annual Donation to Utica Business Association toward expenses associated with their 2018 Events
- 4.) Discussion and Possible Recommendation regarding Utica Business Association conducting their 50/50 raffles in the Village of North Utica during 2018.
- 5.) Consideration and Possible Recommendation re: 2018 Village Meeting Date Schedule
 - a) Planning Commission Meeting
 - b) Village Board Meeting
 - c) Committee of the Whole Meeting

VI. Village Treasurer:

- 1.) Consideration and Possible Recommendation re: the 2017 Tax Levy

VII. Governmental Affairs Liaison – Update on Utica Business Association and the Christmas in the Village Event

VIII. Park & Recreation Liaison

IX. Streets, Lights & Alleys Liaison

X. Finance Liaison

- 1.) Torrie Ulrich Donation request for Scholarship toward College at University of Kentucky

XI. Donation / Advertising Requests

- 1.) LP Marching Cavaliers Trivia Night \$100

XII. Police Department Liaison

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- XIII. Water / Sewer Liaison
- XIV. Building/Zoning Officer
- XV. Maintenance Department
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Sewer Lagoon Project
 - 3.) Consideration and Possible Recommendation re: Purchase of Back Up Generators
- XVI. Engineer’s Report
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update – Rt. 178 / IL River Bridge Project
 - 3.) Update – Rt. 6 & Rt. 178 Traffic Signals
- XVII. Attorney’s Report
- XVIII. President’s Report
- XIX. Committees / Trustees
 - 1.) Trustee Reports
- XX. Public Comment
- XXI. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate
- XXII. Possible recommendations regarding Executive Session including:
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Purchase / Sale of Real Estate
- XXIII. Adjournment

Posted: 11-25-17

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Village Engineer Kevin Heitz also attended the meeting.

Village Clerk Laurie Gbur was absent from the meeting. It was motioned by Trustee Krizel, seconded by Trustee R. Pawlak to appoint Treasurer Jamie Turczyn as Clerk Pro-tem for the meeting in the absence of the Village Clerk.

6 Yes

Motion Carried

Appearance: Mr. Jim Pozzi, Republic Services, re: trash and recycle service in the Village. There have been several issues with the change over from Illinois Valley Waste to Republic Services. On the flyer sent out with the new containers, it advertised that residents could put out a 'bulk item'. The Village could make a contract change to include bulk item pick up every other week and eliminate the spring clean-up. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to recommend a contract change to allow a bulk item pick up with regular trash services every other week and to eliminate the annual spring clean-up event.

6 Yes

Motion Carried

Village Clerk:

UFPD Events: It was motioned by Trustee M. Pawlak, seconded by Trustee Krizel to recommend approval of the Utica Fire Department 2018 Events list.

6 Yes

Motion Carried

UBA Events: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to recommend approval of the Utica Business Association 2018 Events list.

6 Yes

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee Schrader to Table the item regarding a donation to Utica Business Association toward their expenses for 2018.

6 Yes

Motion Carried

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It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to recommend approval of a letter of authorization to Utica Business Association to conduct raffles within the Village through 12-31-18.

6 Yes

Motion Carried

Meeting Schedule: It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to recommend approval of the 2018 Village meeting date schedule for the Planning Commission, Village Board and Committee of the Whole meetings. Note: All meetings in 2018 are being scheduled for Thursday evenings.

6 Yes

Motion Carried

Village Treasurer: After a brief review and discussion about the 2017 tax Levy, it was motioned by Trustee Schweickert, seconded by Trustee Bernardoni to recommend that the Village adopt the Tax Levy as follows: Tax rate: 0.13721% Tax Levy Amount: \$57,205

Note: No Truth in Taxation Hearing will be required

Governmental Affairs Liaison: Trustee Krizel provided an update on the Christmas in the Village Event that was held on November 25th & 26th. The weekend went well. It seemed that there were more people coming in from Grand Bear than from Starved Rock. In the future, music could be considered during the parade and possibly more activities on Saturday. Trustee Krizel will be meeting with the Committee and provide additional details at the next meeting.

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Finance Liaison: Trustee Schweickert spoke about a request that the Village had received from a local resident, seeking a scholarship toward her college education. The Village Board decided not to begin a program to provide Scholarships to private individuals.

Donations & Advertising Requests:

LP Marching Cavs Trivia Night– The Village Board considered the request and decided not to make a donation at this time.

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Police Department Liaison: Chief Damron stated that the events have been going well in the Village. He has also purchased the new police safety equipment. When the equipment arrives, training will be provided to the Officers.

Water / Sewer Liaison: Trustee R. Pawlak asked the Board to consider placing a surcharge on the utility bill for residents being provided sewer services from the Village. He stated that this would offset some of the cost of the sewer lagoon project.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update of ongoing projects in the Village.

Sewer Lagoon project- the cost for the project will be an additional \$64,000 for the vacuum system. It was motioned by Trustee Schrader, seconded by Trustee Schweickert to recommend approval of an additional cost for the sewer lagoon project in the amount of \$64,000 to Stewart Spreading.

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to recommend authorization to the Mayor to approve all regular maintenance purchases and repair costs not to exceed \$2,000.

6 Yes

Motion Carried

Engineer's Report: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village.

Traffic Lights- being installed at the Rt. 6 & Rt. 178 intersection.

IL. River Bridge project- work will proceed as weather allows.

Northern White Sand – they will need to bury 3 lines under 11th road. They will need to open a cut in the road to be able to lay the lines. Since the residents in that area are not annexed into the Village, NWS will need to try to notify them of the project.

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Drainage issues / Florence Dr. - There are properties that are pumping water to the street. A directional boring company will need to come in to do the project at a cost of approx. \$10,800. It's a project that the Village needs to get completed before everything freezes. A Board member asked about running sewer to the same area; Oak Bluff Subdivision. Due to the large expense to run sewer to that area, it will not be a project that the Village can plan to do for a long time. It was then motioned by Trustee Schrader, seconded by Trustee Bernardoni to recommend approval of the Florence Dr. project in an amount not to exceed \$10,800.

5 Yes

1 recused (Schweickert)

Motion Carried

President's Report: Mayor Stewart thanked the Maintenance Department for their efforts in putting up all of the Holiday decorations. "The town looks phenomenal!" The Board agreed.

Committee / Trustee Reports:

Trustee Krizel asked about the process for implementing the Ordinance on Vacant Housing? The Board will first start by compiling a list of properties and then move forward from there.

Public Comment: NONE

At 8:08 pm it was motioned by Trustee Schrader to enter into Executive Session for the purpose of:

1.) Purchase / Sale of Real Estate

All in favor

Motion Carried

At 8:15 pm it was motioned by Trustee Schrader, seconded by Trustee Krizel to reconvene the meeting.

All in favor

Motion Carried

Adjournment: With no additional business, it was motioned by Trustee Schrader, seconded by Trustee Krizel to adjourn the meeting at 8:16 pm.

All in favor

Motion Carried

Respectfully submitted for Clerk Pro-tem Jamie Turczyn,

Laurie A. Gbur; Village Clerk