

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Village Board of Trustees
January 25, 2018 at 7:00 pm

AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call

- IV. President's Report
 - 1.) Consideration and Possible Action re: Appointment of additional Members to the Planning Commission
 - a) Oath of Office
 - 2.) Consideration and Possible Action re: Resolution R18-01 for Legislation - Senate Bill 1451

- V. Appearance Request: Ivan Baker re: Update on the North Central Illinois Economic Development Corporation
- VI. Appearance Request: Chicago Productions
 - 1.) Consideration and Possible Action to approve advertisement and services provided by Chicago Productions
- VII. Appearance Request: Tall Media Services
 - 1.) Consideration and Possible Action to approve Advertising for 2018 with Tall Media Services

- VIII. Village Clerk
 - 1.) Consideration and Possible Action re: payment to IDOT toward expenses for the IL River Bridge Project in the amount of \$100,153.68
 - 2.) Consideration and Possible Action re: Payment to IDOT for final payment toward the Rt. 178 Streetscape Project in the amount of \$26,891.27
 - 3.) Consideration and Possible Action re: Payment to ARC Pyrotechnics for 1st payment of 50% toward the annual Village Fireworks Event in the amount of \$5,750
 - 4.) Consideration and Possible Action re: Payment to Stewart Spreading, Inc. in the amount of \$203,040

- IX. Village Treasurer

- X. Governmental Affairs Liaison – Update on Utica Business Association
- XI. Park & Recreation Liaison
- XII. Streets, Lights & Alleys Liaison

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XIII. Finance Liaison

XIV. Donation / Advertising Requests

- 1.) Consideration and Possible Action re: 2018 Event Advertising on WLPO/WOLF/WAJK Radio
- 2.) Starved Rock Country Magazine \$500 1/2 page color ad
- 3.) LaSalle County Travel Magazine \$397 1/6 page color ad

XV. Police Department Liaison

XVI. Water / Sewer Liaison

XVII. Building/Zoning Officer

XVIII. Maintenance Department

- 1.) Update - Ongoing projects in the Village
- 2.) Consideration and Possible Action re: the purchase of a UTV for the Maintenance Department not to exceed \$12,000

XIX. Engineer's Report

- 1.) Update – Ongoing projects in the Village

XX. Attorney's Report

XXI. Committees / Trustees

- 1.) Update on Committee Assignments:
 - a) Emergency Action Plan Update
 - b) Pork Fest being held on 8-11 and 8-12-18
- 2.) Trustee Reports

XXII. Public Comment

XXIII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

XXIV. Possible recommendations regarding Executive Session including:

- 1.) Consideration and Possible Action to authorize the Village President to negotiate the purchase of Property located at 803 S. Clark St.

XXV. Adjournment

POSTED 01-22-18

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MINUTES

At 7:03 pm the Special Meeting of the Village Board of Trustees was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called for the meeting attendance. Present were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak and Village Engineer Kevin Heitz.

Presidents Report: Mayor Stewart stated that there are two seats available on the Village Planning Commission. He would like to appoint the following two residents as new Members; Mr. Bill Zens and Mr. Mike Brown.

It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to authorize Mayor Stewart to appoint Mr. Bill Zens to the Planning Commission.

All in Favor

Motion Carried

Village Clerk Gbur administered the Oath of Office and welcomed Mr. Zens to the position.

It was then motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to authorize Mayor Stewart to appoint Mr. Mike Brown to the Planning Commission.

All in Favor

Motion Carried

Village Clerk Gbur administered the Oath of Office and welcomed Mr. Brown to the position.

Mayor Stewart then spoke about the Resolution to request that Governor Rauner Veto Senate Bill 1451 so that communities could maintain control over private wireless suppliers and contractors and the use of community right-of-way. It was motioned by Trustee Schrader, seconded by Trustee Krizel to approve Resolution R18-01.

6 Yes

Motion Carried

Appearance Request: Mr. Ivan Baker, NCICG EDG, provided a brief update on the Economic Development Group and its' progress since it began 18 months ago. He outlined the goals of the group as: marketing the entire region, promoting all locations that meet the criteria for a specific project and looking for Grants. They have strongly been promoting the 178/6/80 corridor for the Village of North Utica. They have also established a website with an interactive map. He stated that they do market the region because any business that decides to locate a facility anywhere in the region is a very positive step for everyone. He also encouraged anyone with questions or requests to reach out to him directly.

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Appearance Request: Mr. Dan Kenny, Chicago Productions, provided a brief overview of his company and what they can offer the community in terms of television advertising and marketing. He stated that he is speaking to several communities about his idea to create a tv episode (documentary style) program that will include some history, businesses and things to see and do in the area to generally give people an idea of what Utica has to offer. This creates an exposure in tourism that has been shown as a benefit to communities. As a sponsor, the Village could have an entire segment devoted to Utica. The sponsorships range from \$20,000 to \$50,000 and would be shown on networks to over 8 million homes in 5 states. They would like to interview the Mayor as well as any historians to find unique details about the past, present and future of the Village. Trustee Schweickert asked if they had reached out to the Utica Business Association and Mr. Kenny stated that the producer would reach out to all local businesses to work with them on creating a segment to be included in the episode. If this is something that the Village is interested in pursuing, we will reach out to Mr. Kenny and his team. They will also keep us updated regarding participation from UBA or individual businesses.

Appearance Request: Ms. Shannon Talley, Tall Media Services, provided information about her Tri-County marketing guide. This is a 50-72 page guide that covers Grundy, Kendall and LaSalle County. It is mailed out on a quarterly basis and is delivered to 108,000 homes and the ad(s) can be updated and / or revised at any time. The UBA has discussed sharing a two-page ad in the magazine with the Village. The overall cost for such in \$2,840 and the Village share would be \$1,420. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve sharing a two-page advertisement in the Tri-County Marketing Guide with the Utica Business Association in the amount of \$1,420 each.

6 Yes

Motion Carried

Village Clerk:

IDOT Illinois River Bridge payment – It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve a payment to IDOT in the amount of \$100,153.68 as the 3rd installment on the Illinois River Bridge Project.

6 Yes

Motion Carried

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IDOT Rt. 178 Streetscape final payment – The Village received a final invoice for work completed on the Rt. 178 Streetscape (Project 87355) in the amount of \$26,891.27. Village Engineer reviewed the documents. He agreed that this is the final amount that the Village would be billed for the project. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the final payment to IDOT for the Rt. 178 Streetscape project in the amount of \$26,891.27.

6 Yes

Motion Carried

2018 Village Fireworks Contract – It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve a partial payment in the amount of \$5,750 to ARC Pyrotechnics for the upcoming 2018 Fireworks Event.

6 Yes

Motion Carried

Stewart Spreading, Inc.- It was motioned by Trustee Krizel, seconded by Trustee Schweickert to Table the item regarding payment to Stewart Spreading, Inc. pending a revised invoice.

6 Yes

Motion Carried

Village Treasurer: NONE

Governmental Affairs Liaison: Trustee Krizel asked about the possibility of removing the downtown area from the Flood Plain, thus allowing businesses on Mill St. to remove the flood plain from their insurance requirements. Engineer Heitz reminded the Board that the Flood Plain and elevations of such is based on information set forth by FEMA and on flood events and data that they have. The Village does have a plan for the installation of a bypass culvert that would divert water from Clark Creek to the I & M Canal, generally removing the downtown (Mill St.) area from its path. However, the cost of the project would require the Village to obtain grant funding in order to pursue.

Trustee Krizel then reminded everyone about the upcoming Mardi Gras Parade and Winter Wine Walk events.

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

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Finance Liaison: NONE

Donations & Advertising:

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the 2018 Event advertising on WLPO/WOLF/WAJK radio in an amount not to exceed \$7,755. The cost will be shared as follows: Utica Fire Department = \$700, Utica Business Association = \$3,527.50, Village \$3,527.50.

6 Yes

Motion Carried

Starved Rock Country Magazine - It was decided that the Village would not participate in this advertising in 2018 due to the addition of radio event advertising as well as the Tri-County market guide magazine.

LaSalle County Travel Magazine- It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve advertising in the LaSalle County Travel Magazine as 1/6 page ad in the amount of \$397. Also noted, Utica was in the top 10 in searches on the Enjoy LaSalle County website.

6 Yes

Motion Carried

Police Department Liaison: Chief Damron informed the Board that the new Traffic Lights at the intersection of Rt. 6 & Rt. 178 are working out well.

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village.

Spayer informed the Board that Unimin Corporation donated \$7,500 to the Village toward the new Street Sweeper. The Board thanked Unimin Corporation for the generous donation.

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Spayer then stated that the current UTV that the maintenance department has been using is starting to have a lot of issues. He then provided estimates on the purchase of a used UTV from Leone's. The UTV is a John Deere Gator and would offer the department much more versatility. The cost without trade in would be \$11,000. It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the purchase of a used UTV for the maintenance department in an amount not to exceed \$11,000.

6 Yes

Motion Carried

Engineer's Report: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village.

Road Project for consideration: Johns St. / Hitt St. – Engineer Heitz is working on plans for the Board to consider as a 2018 road project in the Village. This would connect the two roads. Possibly, the Village could also extend Hitt St. all the way to Donaldson St. Extending to Donaldson St. would also be of value to the parade route for the line up of the Veterans Parade as well.

Burgess Park and Magnuson Park – Heitz is working on plans for the layout of the parks.

Committee / Trustee Reports:

Trustee M. Pawlak stated that she had received a lot of calls about the upcoming Pork Fest. People want to be involved and volunteer. Trustee Krizel stated that she had also had some people show interest in the Pork Fest but they wanted to know what the Village was raising the money for. In the past, the Pork Fest raised funds for the Ambulance Service. Trustee Schweickert stated that any money raised would go toward funding the event the following year. Trustee Krizel stated that people are excited about the Pork Fest because it brings back that sense of community that we need. The Board agreed, and thought will be given to what the Pork Fest funding – or a portion of the funding- could be allocated toward.

Public Comment: NONE

Executive Session: At 8:28 pm it was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

All in favor

Motion Carried

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At 8:41 pm the meeting was reconvened. Motion made by Trustee Schrader, seconded by Trustee M. Pawlak.

All in Favor

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee M. Pawlak to authorize the Village President to negotiate for the purchase of property at 803 Clark St.

5 Yes

1 recused (Schweickert)

Motion Carried

At 8:43 pm, with no additional business, the meeting was adjourned. Motioned by Trustee Schrader, seconded by Trustee Bernardoni.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk