

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
May 10, 2017 – New BD
www.utica-il.gov

AGENDA

- I. **7:45** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Certification of Election
 - 1.) Oath of Office – Village President
 - 2.) Oath of Office - Board Trustees
- V. President's Report
 - 1.) Appointment of a Village Board Trustee
 - a) Oath of Office – Appointed Board Trustee
 - 2.) Committee Assignments
 - 3.) Appointment of Village Officers
 - a) Village Clerk
 - b) Village Treasurer
 - c) Zoning Enforcement Officer/Building Inspector/Supt. Of Public Works
 - d) Chief of Police
 - e) Village Engineer
 - f) Village Attorney
- VI. Village Clerk
- VII. Donations & Advertising Requests
 - 1.) Consideration and Possible Action of Donation and Advertising requests as follows:
 - a) 2017 Kids Fishing Expo being held on 5-20-17 and 6-17-17
 - b) Lions of Illinois Foundation Golf Classic being held on 8-5-17
 - c) IVAC: Steve Brust Memorial Golf Outing being held on 6-1-17
 - d) UFPD Donation toward Stars of Hope Campaign
- VIII. Village Treasurer
- IX. Building / Zoning Enforcement Officer
- X. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Florence Drive leaking pipe / pavement repairs
- XI. Village Engineer
 - 1.) Update – Ongoing projects in the Village
- XII. Village Attorney

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XIII. Public Comment

XIV. Committee / Trustee Reports

XV. Executive Session

- 1.)The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.)Pending Litigation
- 3.)Purchase/Sale/Lease of Real Property

XVI. Possible Action regarding Executive Session items

- 1.)The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.)Pending Litigation
- 3.)Purchase/Sale/Lease of Real Property

XVII. Adjournment

Posted 05-08-17

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MINUTES

At 7:55 pm the meeting was called to Order by Village Trustee John Schweickert who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader and Mayor David Stewart. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Certification of Election - Oath of Office

Trustee Schweickert administered the Oath of Office to Mayor David Stewart.
Chief Stachowiak then presented the Mayor with an Official Badge.

Mayor Stewart then administered the Oath of Office to each of the newly elected Trustees as follows:
Trustee Krizel, Trustee Pawlak, Trustee Schrader.

It was then motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve the appointment of Joe Bernardoni to fill the Trustee seat left vacant by Mayor Stewart.

5 Yes

Motion Carried

Mayor Stewart then administered the Oath of Office to Trustee Bernardoni.

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to appoint Laurie Gbur to the Office of Village Clerk.

6 Yes

Motion Carried

Mayor Stewart administered the Oath of Office to Village Clerk Laurie Gbur.

It was then motioned by Trustee R. Pawlak, seconded by Trustee Schweickert to approve the Committee Assignments as follows:

Trustee Schweickert	Finance Liaison
Trustee Krizel	Governmental Affairs Liaison
Trustee M. Pawlak	Park & Recreation Liaison
Trustee Schrader	Streets, Lights & Alleys Liaison
Trustee Bernardoni	Police Department Liaison
Trustee R. Pawlak	Water / Sewer Liaison

All in Favor

Motion Carried

It was then motioned by Trustee Krizel, seconded by Trustee Schweickert to approve the appointment of Jamie Turczyn to the Office of Village Treasurer.

6 Yes

Motion Carried

Village Clerk Gbur administered the Oath of Office to Treasurer Turczyn.

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It was then motioned by Trustee Bernardoni, seconded by Trustee M. Pawlak to approve the appointment of Curt Spayer to the Office of Village Zoning Enforcement.

6 Yes

Motion Carried

Village Clerk Gbur administered the Oath of Office to Zoning Enforcement Officer Spayer.

It was then motioned by Trustee Krizel, seconded by Trustee R. Pawlak to approve the appointment of Jay Stachowiak to the Office of the Chief of Police.

6 Yes

Motion Carried

Village Clerk Gbur administered the Oath of Office to Chief Stachowiak.

It was then motioned by Trustee R. Pawlak, seconded by Trustee Schweickert to approve the appointment of Kevin Heitz; Chamlin & Associates to the Office of Village Engineer.

6 Yes

Motion Carried

Village Clerk Gbur administered the Oath of Office to Engineer Heitz.

It was then motioned by Trustee Bernardoni, seconded by Trustee R. Pawlak to approve the appointment of Herb Klein; & Klein, Ltd. to the Office of Village Attorney.

6 Yes

Motion Carried

Village Clerk Gbur administered the Oath of Office to Attorney Klein.

Village Clerk: NONE

Donations & Advertising Requests:

It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve a donation to Kids Fishing Expo for 2017 in the amount of \$50.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a donation in the amount of \$50 to the Lions Club for their annual golf outing.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve a donation in the amount of \$60 to IVAC for their annual Steve Brust golf outing.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation in the amount of \$250 to the Utica Fire Protection District toward their Stars of Hope Campaign.

6 Yes

Motion Carried

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Village Treasurer: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided a brief update on the Florence Dr. project. He then stated that the Village could benefit from the purchase of sewer cameras. Having them in the department could alleviate the waiting time when contacting an outside source. Cameras could cost up to \$20,000. This will be further discussed at the May Committee meeting.

Engineer's Report: Heitz welcomed the newly elected Board members. He provided a brief update of ongoing projects in the Village. He spoke briefly about the status of the IDOT Illinois River Bridge project cost and projected timeline.

Attorney's Report: Attorney Klein offered his assistance to any of the new Board members that may have questions.

Public Comment: NONE

Committee / Trustee Reports: Trustee Krizel asked about a property on Burgess Dr. that had been flagged for utilities marked. The Clerk and Public Works Director stated that the issue had been addressed.

Executive Session: NONE

Adjournment: It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to adjourn the meeting at 8:35 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk