

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
March 8, 2017  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Attorney
  - 1.) Summary of the Planning Commission Hearing held on 3-8-17 regarding the Petition of Matthew M. and Jennifer L. Cetwinski Owners, seeking the Approval of an amendment to the Village Zoning Ordinance for Variances for the purpose of the Construction of an attached Private Garage in the R-1 District. The tract of land located at 815 Burgess Dr., Utica, IL.
  - 2.) Consideration and Possible Action to Approve an Ordinance Granting Variances to property located at 815 Burgess Dr., Utica, IL for the Construction of an Attached Private Garage
- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
  - 1.) Minutes: 02-08-17; 03-02-17
  - 2.) February 2017 Financial Stmt's / Summary / Revenue Reports
  - 3.) February 2017 Prepaids
  - 4.) February 2017 A/P Bills
  - 5.) Annual Donation Request – Illinois Valley YMCA \$50
  - 6.) Consideration and Possible Action to make necessary repairs and maintenance to Dump Truck in an amount not to exceed \$1,173.24
- VI. Village Clerk
  - 1.) Consideration and Possible Action to award the 2017 Landscape Maintenance Contract
  - 2.) Annual Advertising Request – 165 Years in Service - Ad in News Tribune 4-29-17 \$80
- VII. Finance Liaison
- VIII. Park & Recreation Liaison
- IX. Water / Sewer Liaison
- X. Streets, Lights & Alleys Liaison
- XI. Governmental Affairs Liaison
- XII. Police Department Liaison

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XIII. Building / Zoning Enforcement Officer

XIV. Maintenance Department/ Public Works Director

- 1.) Update - Ongoing projects in the Village
- 2.) Update – Florence Drive leaking pipe / pavement repairs
- 3.) Consideration and Possible Action to rebuild Sewer Lagoon Pump up to \$3,000

XV. Village Engineer

XVI. Village President

- 1.) Consideration and Possible Action on a Proclamation for Junior Achievement
- 2.) Consideration and Possible Action on a Proclamation for Fair Housing Month
- 3.) Consideration and Possible Action regarding areas in the Village that can be utilized for the purpose of Tag Day Fundraisers

XVII. Public Comment

XVIII. Committee / Trustee Reports

XIX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XX. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - a) Consideration and Possible Action to Approve the 2017 Payroll Schedule
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXI. Adjournment

Revised 03-06-17

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MINUTES

At 7:00 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Village Attorney Herb Klein also attended the meeting. Village Engineer Kevin Heitz did not attend the meeting. It was then motioned by Trustee D. Stewart, seconded by Trustee K. Stewart to appoint Village Treasurer Jamie Turczyn as Clerk Pro-Tem for the meeting in the absence of Village Clerk Laurie Gbur.

6 Yes

Motion Carried

Attorney's Report: Village Attorney Herb Klein provided a brief summary of the Public Hearing held before the Planning Commission earlier in the evening for the Petition of Matthew M. and Jennifer L. Cetwinski Owners, seeking the Approval of an amendment to the Village Zoning Ordinance for Variances for the purpose of the Construction of an attached Private Garage in the R-1 District. The tract of land located at 815 Burgess Dr., Utica, IL. Attorney Klein stated that Mr. Cetwinski had provided Testimony before the Planning Commission. Building / Zoning Enforcement Officer Spayer had no issues or objections to the size of the attached garage. There was also no other Testimony or Objections of the Petition. The Planning Commission voted unanimously to recommend approval of the Variance.

Trustee Pawlak asked Attorney Klein if the construction of the larger attached garage was included as an item in the subdivision covenants.

Attorney Klein reminded the Board that the Village does not enforce covenants.

It was then motioned by Trustee Schweickert, seconded by Trustee D. Stewart to grant the Variance.

ORD 2017-03

5 Yes

1 No (Pawlak)

Motion Carried

Consent Agenda: It was motioned by Trustee Pappas, seconded by Trustee Bernardoni to approve the Consent Agenda as follows:

- 1.) Minutes: 02-08-17; 03-02-17
- 2.) February 2017 Financial Stmts / Summary / Revenue Reports
- 3.) February 2017 Prepays
- 4.) February 2017 A/P Bills
- 5.) Annual Donation Request – Illinois Valley YMCA \$50
- 6.) Consideration and Possible Action to make necessary repairs and maintenance to Dump Truck in an amount not too exceed \$1,173.24

6 Yes

Motion Carried

Village Clerk: Bids were considered for the 2017 Landscape Maintenance Contract. One Bid was received from D & M Landscape in the amount of \$43,114. It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the Bid from D & M Landscape in the amount of \$43,114. ORD 2017-04

6 Yes

Motion Carried

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The annual News Tribune Years in Service Ad was further discussed. The Village of North Utica will be advertised as being a Village for 165 Years. The cost of the ad is \$80 and will be published on 4-29-17.

It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the Years in Service Ad in the amount of \$80.

6 Yes

Motion Carried

Finance Liaison: NONE

Park & Recreation Liaison: NONE

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

Police Department Liaison: Trustee K. Stewart stated that the Chief Stachowiak and the Utica Police Department have everything ready to go for the upcoming St. Pat's Parade.

Building / Zoning Enforcement Officer: NONE

Maintenance Department Liaison: Public Work's Director Curt Spayer provided a brief update of ongoing projects in the Village.

Sewer Pump – It was motioned by Trustee K. Stewart, seconded by Trustee Schweickert to Table the item regarding rebuilding the Sewer Pump pending further information.

6 Yes

Motion Carried

Florence Drive leaking pipe / pavement repairs- Spayer will look into the necessary repairs along with Village Engineer Heitz.

Village President: Mayor Jereb discussed two Proclamations with the Board.

Junior Achievement and Fair Housing Month.

It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the Proclamation for Junior Achievement.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee K. Stewart to approve the Proclamation for Fair Housing.

6 Yes

Motion Carried

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Mayor Jereb then spoke about Tag Day Fundraisers and the amount of requests that the Village receives annually for use of the Rt. 6 & Rt. 178 intersection. There are a few organizations that have already been approved to hold their Annual Fundraisers at the intersection during the year however, the Village would like to eliminate use of Rt. 6 & Rt. 178 due to continued traffic and safety concerns. The Village would encourage the use of the Mill & Church St. intersection instead. The City of Oglesby recently approved an Ordinance regarding Tag Day Fundraisers. The Village will also review Oglesby's Ordinance.

Public Comment: NONE

Committee / Trustee Reports:

Trustee Pawlak discussed the issue of coolers being left in the street for up to 21 days. He feels this is much too long and businesses should remove the coolers asap.

Trustee Schweickert stated that he has a conflict with the March 28<sup>th</sup> Committee Date. The Board agreed to reschedule the Committee Meeting to March 21<sup>st</sup>. Motion made by Trustee Schweickert, seconded by Trustee D. Stewart.

6 Yes

Motion Carried

Trustee Pappas stated that he will contact Public Works Director Spayer to begin to till up the Community Garden for the 2017 season.

Trustee Bernardoni asked to discuss Flags at the next Committee Meeting.

At 8:27 pm it was then motioned by Trustee D. Stewart, seconded by Trustee Schweickert to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in favor

Motion Carried

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At 8:28 pm it was then motioned by Trustee Pappas, seconded by Trustee Schweickert to reconvene the meeting.  
All in favor  
Motion Carried

With no additional discussion, it was motioned by Trustee Pappas, seconded by Trustee Schweickert to adjourn the meeting at 8:35 pm.

Respectfully submitted for Clerk Pro-Tem; Jamie Turczyn,

Laurie A. Gbur  
Village Clerk  
Village of North Utica