

**VILLAGE OF NORTH UTICA**  
**801 South Clark St.**  
**North Utica, IL 61373**  
**Committee of the Whole Meeting**  
**March 2, 2017**

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Appearance Request: Utica Business Association
  
- V. Appearance Request: Mike O'Malley; Illinois Valley Waste regarding renewal of the Trash and Recycle Contract
  
- VI. Village Clerk
  - 1.) Discussion & Possible Recommendation regarding:
    - a) Illinois Valley Dolphin Swim Team Request to hold a Fundraiser at the intersection of Rt. 6 & Rt. 178 on a Saturday in August 2017 during the hours of: 8 am – 12 pm
    - b) LP St. Jude Runners Request to hold a Fundraiser at the intersection of Rt. 6 & Rt. 178
  
- VII. Village Treasurer
  - 1.) Discussion and Possible Recommendation regarding the 2017 Military Banner Program in the Village
  - 2.) Discussion and Possible Recommendation regarding the July 2, 2017 Fireworks Event / Activities
  
- VIII. Finance Liaison
  
- IX. Donation & Advertising Requests
  - 1.) Consideration and Possible Recommendation regarding:
    - a) Annual Donation Request – Illinois Valley YMCA
    - b) Annual Request – 165 Years in Service Ad in News Tribune - \$80
  
- X. Park & Recreation Liaison
  - 1.) Update – Repairs to the Field at Carey Memorial Park
  - 2.) Donation of Trees from Fairmount Minerals
  
- XI. Water / Sewer Liaison
  
- XII. Streets, Lights & Alleys Liaison

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- XIII. Governmental Affairs Liaison
- XIV. Police Department Liaison
- XV. Building/Zoning Officer
- XVI. Maintenance Department
  - 1.) Update – Ongoing Projects in the Village
  - 2.) Update – Repairs to Maintenance Department Dump Truck
  - 3.) Update – Testing of Sewer Lagoon
- XVII. Engineer’s Report
  - 1.) Update – Ongoing projects in the Village
  - 2.) Update - Draft of a Village Action Plan for potential flooding
  - 3.) Update - Projects eligible for the possible application for available IKE Grant Funds
- XVIII. Attorney’s Report
- XIX. President’s Report
  - 1.) Discussion and Possible Recommendation regarding Vendor Permit Requests
  - 2.) Discussion and Possible Recommendation regarding Tag Day Fundraising & Use of IL. Rt. 178 / US Rt. 6
  - 3.) Discussion Regarding Repairs to Basketball Courts at Carey Memorial Park
- XX. Committee / Trustee Reports
- XXI. Public Comment
- XXII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
  - 2.) Pending/Imminent Litigation
  - 3.) Purchase / Sale of Real Estate
- XXIII. Possible recommendations regarding Executive Session including:
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
  - 2.) Purchase / Sale of Real Estate
- XXIV. Adjournment

Posted: 02-28-17 6:35 pm

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MINUTES

At 7:00 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Attendance for the meeting was taken by Village Treasurer Jamie Turczyn. Present at the meeting were Trustees John Schweickert, David Stewart, Ron Pawlak, John Pappas and Kevin Stewart. Trustee Joe Bernardoni was absent at 7:05 pm. Also present was Village Engineer Kevin Heitz.

In the absence of Village Clerk Laurie Gbur, it was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to appoint Village Treasurer Jamie Turczyn as Clerk Pro-Tem for the meeting.

All in Favor  
Motion Carried

Appearance Request: Utica Business Association - An update was provided on an upcoming event. There will be a Craft Beer Tasting event held on August 19, 2017 from 1pm – 7pm; Mill St. will be closed from 12pm – 8 pm. Proceeds will benefit the Utica Fire Department and Waltham School. Utica Fire and Utica Police personnel will discuss the logistics of the event.

Trustee Joe Bernardoni arrived at 7:05 pm.

Appearance Request: Illinois Valley Waste Services – They were unable to attend the meeting and have rescheduled for the March 28, 2017 Committee Meeting.

Village Clerk: Absent

Discussion was held regarding two requests to hold tag day fundraisers at the intersection of Rt. 6 & Rt. 178. Illinois Valley Dolphin Swim Team and LP St. Jude Runners requested the use of the intersection however, the Village Board cited safety and traffic concerns due to the increased traffic flowing through the area. It was then motioned by Trustee Schweickert, seconded by Trustee Pappas to deny the requests. The Board would however consider a request for the organizations to hold their fundraisers at other locations in the Village such as on Mill St. The Clerk will reach out to the groups to inform them of the decision.

6 Yes  
Motion Carried

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Village Treasurer:

2017 Military Banner Program - A brief discussion was held about doing the Military Banner Program again. Everyone agreed that it was a very successful program last year. It was then motioned by Trustee D. Stewart, seconded by Trustee Schweickert to recommend approval to look further into project and the possible purchase of 50 Military Banners to be hung along Rt. 178 and throughout the downtown for the 2017 Season. More information will be provided to the Board at a future meeting.

6 Yes

Motion Carried

Fireworks Event being held on July 2, 2017 -The annual Fireworks Event was then discussed. The Board agreed that it is a wonderful event for the community and they would like to continue with the same activities again this year.

Finance Liaison: NONE

Donations & Advertising Requests:

Illinois Valley YMCA -It was motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of a donation to Illinois Valley YMCA in the amount of \$50.

6 Yes

Motion Carried

Advertising request from News Tribune – It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to Table the request pending further information.

6 Yes

Motion Carried

Park & Recreation Liaison: An update was provided by Trustee D. Stewart about the field repairs needed at Carey Memorial Park. R & R Landscaping is planning to do the work once the weather breaks and the conditions for growing grass are better.

Trustee D. Stewart then informed the Board the Fairmount Minerals would be donating approx. 30 small trees for planting throughout the Village. Locations discussed were: Neighbor's Park, Magnuson Park and the Grove St. Community Garden.

Also discussed was the Basketball court at Carey Memorial Park. Tom Guerrero, representing Utica Township, asked about the possibility of redoing the court and fencing in the area so that no parking will be allowed on the court. Utica Township would like to work with the Village to participate in the repairs to the Basketball court.

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Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: Trustee Bernardoni stated that there is a streetlight out near Waltham School. We will contact Ameren.

Governmental Affairs Liaison: Trustee Pappas provided an update on Utica Business Association.

2017 Winter Wine Walk – There were 1,899 tickets were sold for the tasting event and everything went well.

St. Baldrick's – UBA donated \$1,000 to St. Baldrick's.

Police Department Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update on the ongoing projects in the department.

Dump Truck – Necessary repairs and maintenance are needed on the dump truck. The estimate for the repairs is \$1,173.24. It was then motioned by Trustee Pawlak, seconded by Trustee D. Stewart to recommend approval of the repairs to the dump truck in an amount not to exceed \$1,173.24.

6 Yes

Motion Carried

Sewer Lagoon – Multiple samples from the system are being sent out for testing. The sewer pump is going to be sent out to be rebuilt at an approx. cost of between \$2,000 and \$3,000.

Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Florence Drive – Pavement settling because a pipe was leaking. We are looking at bringing in a boring company to see if they can repair as well as the cost for such. Further information will be provided at a future meeting.

IL River Bridge Project – Tree removal has begun

City Limits – LaSalle County thinks the property is in the Village. We need to research and identify whose jurisdiction it is in.

IKE Grant Funds – We can identify a project to submit for funds but it may not be promising.

Flood Action Plan- Illinois River Flooding: Engineer Heitz provided a draft of an Action Plan for discussion. He is looking for further input from Utica Fire and Police. Also discussed were possible agreements between the Village and the Township, etc., as a part of the Action Plan.

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Attorney – Absent

Village President: Mayor Jereb stated that there is a State of the Cities Luncheon being held on Thursday 3-9-17 at 11:30.

He also asked everyone to consider the draft of guidelines that had been provided for the Vendor Permit Ordinance. Everyone can review the information and it will be further discussed at the March Committee meeting.

Committee / Trustee Reports: NONE

Public Comment: NONE

Executive Session: At 8:13 pm, it was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

All in favor

Motion Carried

At 8:27 pm, it was motioned by Trustee Pawlak, seconded by Trustee Schweickert to reconvene the meeting.

All in favor

Motion Carried

At 8:29 pm, with no additional business, it was motioned by Trustee Pappas, seconded by Trustee Schweickert to adjourn the meeting.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk