

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
February 8, 2017
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: IDOT Representatives – Update regarding the Rt. 178 IL River Bridge Project
- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 01-11-17; 01-24-17
 - 2.) January 2017 Financial Stmtts / Summary / Revenue Reports
 - 3.) January 2017 Prepaids
 - 4.) January 2017 A/P Bills
 - 5.) Renewal of Village Email Exchange Licenses not to exceed \$1,244.64
 - 6.) Utica Little League Tag Day Request Intersection of Rt. 6 & Rt. 178 3-18-17 8 am – 12 pm
 - 7.) Advertising - Starved Rock Country Magazine \$500
 - 8.) Donation to American Red Cross Campaign \$50
 - 9.) Donation to Voluntary Action Center \$100
 - 10.) The Purchase of replacement Police Radios at a cost not to exceed \$1,600
- VI. Village Clerk
 - 1.) Consideration and Possible Action to seek bids for the 2017 Landscape Maintenance Contract
- VII. Donations & Advertising Requests: NCAT, North Central Area Transportation
- VIII. Finance Liaison
- IX. Park & Recreation Liaison
- X. Water / Sewer Liaison
- XI. Streets, Lights & Alleys Liaison
- XII. Governmental Affairs Liaison

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- XIII. Police Department Liaison
- XIV. Building / Zoning Enforcement Officer
- XV. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
- XVI. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update - Aerial Topography and the creation of an Action Plan for flooding
 - 3.) Update - Projects eligible for the possible application for available IKE Grant Funds
- XVII. Village Attorney
 - 1.) Consideration and Possible Action on an Ordinance Granting an Easement to Ms. Kelly Waters, Skoog’s Pub for property located at 149 Mill St
- XVIII. Village President
- XIX. Public Comment
- XX. Committee / Trustee Reports
- XXI. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXII. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXIII. Adjournment

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At 7:02 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took the meeting attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present at the meeting was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Appearance Request: IDOT regarding an update on the Illinois River Bridge Project.

Joe Wick, Senior Project Engineer, stated that IDOT is looking forward to working on another project in the Village of North Utica. The Bridge Project, which will encompass the area from the entrance to Starved Rock State Park to Donaldson St., was awarded to D Construction and will tentatively begin with tree removal within the next couple of weeks. The existing bridge will remain during the construction of the new bridge and there will be two lanes of traffic at all times.

The project is scheduled over three construction seasons as follows:

Year 1	Sub-Structure work and Embankment
Year 2	Super-Structure of beams and the deck
Year 3	Remove the old bridge and complete area surrounding the new bridge and path.

Mr. Wick then introduced Jim Vonnaker Resident Project Engineer, and Nate Sell, Field Engineer.

Mayor Jereb asked if the contractor is allowed to work on Saturday and Sunday.

Mr. Wick stated that the contractor is allowed to work on the weekends except for during the weekend of the Burgoo Festival.

Mr. Wick then stated that they will be making periodic updates to the Village Board throughout the project.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the Consent Agenda as follows:

- 1.) Minutes: 01-11-17; 01-24-17
- 2.) January 2017 Financial Stmt's / Summary / Revenue Reports
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6 Yes

Motion Carried

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Village Clerk: The Clerk spoke to the Board about the 2017 Landscape Maintenance Contract. The Board stated that they had reviewed the Scope of work in the draft of the Contract and with no additional questions, it was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to seek bids on the 2017 Landscape Maintenance Contract. Bids will be due at the Village Hall on 3-8-17 and there will be a mandatory site visit for an overview of the items included in the Contract on 3-1-17.

6 Yes
Motion Carried

Donations & Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve a donation to NCAT, North Central Area Transportation in the amount of \$100.

6 Yes
Motion Carried

Finance Liaison: NONE

Park & Recreation Liaison: Trustee D. Stewart stated that he will follow up on the repairs needed for the field at Carey Memorial Park. He will provide an update at the 2-28-17 Committee Meeting.

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

Police Department Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update on the ongoing projects in the department.

Salt Storage Building – modifications were needed to allow for the increased storage of salt. Cost for the project is \$1,610. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the expense for the salt storage building in an amount not to exceed \$1,610.

6 Yes
Motion Carried

Spayer also stated that to complete the necessary salt purchase in the amount of 80% of the contract, an additional 140 tons will need to be purchased this season.

Spayer then stated that repairs are needed for the dump truck. He will have more information and an estimate of the cost to present at the next meeting.

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Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Flood Action Plan – Heitz stated that he is currently reviewing the data from the aerial topography along with past history of flood events in the Village. Next he will begin to put together a draft of a plan for Board consideration.

IKE Grant Funds – NCICG notified that Village that there are IKE Grant Funds available. The Village can consider applying for the funding for an eligible project. Engineer Heitz verified that the Clark Run Creek Flood Diversion Project would be an eligible project if the Village would like to submit it again. Mayor Jereb asked if it had been confirmed that this project could be considered for the funding. Heitz stated that he did confirm the information and the project could be submitted for consideration for the award of the IKE Grant. The Board agreed that they would still like to apply for a Grant to aid the Village in addressing the Clark Run Creek Flood Issues.

Attorney's Report: Attorney Klein spoke about a request that the Village had received for an easement for the back of property located at 149 Mill St. DRK, LLC (Skoog's) purchased the building last year and is working on plans to renovate the building so that it can be expanded in the back. The current Skoog's building is slightly longer and Kelly Waters stated that she would like to be able to have both buildings the same in length so that the kitchen would be able to be expanded for the larger operation. It was noted that the building itself would be only slightly expanded however there will be steps to the second floor as well as some outside storage that would also be needed as part of the easement. It was also noted that any service that would need to be relocated as a result would be the responsibility and cost of DRK, LLC. With no additional discussion, it was motioned by Trustee Pappas, seconded by Trustee Schweickert to approve Ordinance 2017-02 granting an easement for property located at 149 Mill St.

6 Yes

Motion Carried

President's Report: Mayor Jereb reminded everyone about the upcoming events being held in the Village: 2017 Winter Wine Walk on 2-11-17; Mardi Gras Parade on 2-25-17 and St. Pat's Parade on 3-11-17. He then stated that the new management team at Grand Bear Lodge had met with the home owners' associations and they are making good progress. They have increased their business slightly already and they are working hard to turn things around.

Committee / Trustee Reports: NONE

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Public Comment:

Ms. Kelly Waters, Skoog's Pub, stated that she has entered into a signage program with IDOT and will be placing a sign on Rt. 80 as well as along Rt. 178.

Mr. Stan Bagdalis, resident of Grand Bear, stated that he sees that the new management is cleaning up the property. It is his opinion that they will do well and manage the resort to the best of their ability. He also noted that Utica is a great small town that's very inviting. He also made comments related to the Presidential Inauguration.

With no additional business, it was motioned by Trustee Schweickert, seconded by Trustee Pappas to adjourn the meeting at 7:45 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk