

**VILLAGE OF NORTH UTICA**  
**801 South Clark St.**  
**North Utica, IL 61373**  
**Committee of the Whole Meeting**  
**September 27, 2016**

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Village Clerk: Discussion / Possible Recommendation regarding the following items:
  - 1.) Discussion on Annual MFT Audit for 1-2015 through 12-2015
  - 2.) Discussion on 2017 Employee Insurance Renewal
  - 3.) Request from L P Education Foundation to hold a fundraiser on 4-15-17 from 8 am – 12 pm at the intersection of Rt. 6 & Rt. 178
  
- I. Treasurer - Discussion / Possible Recommendation regarding the following items:
  - 1.) Update on Banners Honoring Veterans
  - 2.) Update – Christmas in the Village Event 11-27-16 and estimate of cost
  
- V. Finance Liaison
  
- VI. Donation & Advertising Requests
  
- VII. Park & Recreation Liaison:
  - 1.) Update regarding drainage issues at Neighbor’s Park
  
- VIII. Water / Sewer Liaison
  
- IX. Streets, Lights & Alleys Liaison
  
- X. Governmental Affairs Liaison:
  - 1.) Update Utica Business Association
  
- XI. Police Department Liaison
  
- XII. Building/Zoning Officer Report
  
- XIII. Maintenance Dept.
  - 1.) Update – Ongoing projects in the Village
  - 2.) Update - Standing water on Johnson St.
  - 3.) Update – Standing water on Washington St.

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XIV. Engineer's Report

- 1.) Update on the final completion of the 2016 Mill St. Streetscape Project
- 2.) Update on Aerial Topography and the creation of a Village Action Plan for potential flooding

II. Attorney's Report

III. President's Report

- 1.) Discussion regarding: 2016 – 2017 Projects in the Village

IV. Committee / Trustee Reports

V. Public Comment

VI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

VII. Possible recommendations regarding Executive Session including:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Purchase / Sale of Real Estate

VIII. Adjournment

Posted: 09-23-16

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MINUTES

At 7:03 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called the attendance. Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart were present as well as Village Engineer Kevin Heitz. Village Attorney Herb Klein did not attend the meeting.

Village Clerk:

Clerk Gbur spoke to the Board about the recently completed Motor Fuel Tax Audit. The Audit was for the 2015 calendar year and included a portion of the payments made for the approved Hallet Road project. It also outlined the MFT allotment of revenue, interest and approved funds available for the road project. The December 2015 ending balance in the MFT fund was \$26,670.91. The Village records were noted to be in compliance and the next audit is scheduled for 2017.

The employee insurance renewal was then discussed. The Blue Cross Blue Shield of Illinois employee health insurance will renew on 12-1-16 at an increase cost of \$63.20 per month. All in and out of network deductibles and copays will remain the same. It was then motioned by Trustee K. Stewart, seconded by Trustee Schweickert to recommend approval of the BCBSIL employee health insurance renewal in the amount of \$1,695.80 per month; an increase of \$63.20 per month.

6 Yes

Motion Carried

A request from LP Foundation for education was then discussed. They requested their annual fundraiser to be held on 4-15-17 at the intersection of Rt. 6 & Rt. 178 from 8 am – 12 pm. The Board asked that the group allow traffic to pass through the intersection if it gets backed up and that if the traffic is too heavy, they stop at 11 am instead.

6 Yes

Motion Carried

Village Treasurer:

Treasurer Jamie Turczyn provided an update on the Military Banner Program. The banners were being installed throughout the community and it was so well received that maybe the Village could consider doing it again next year. The Board agreed that the banners that are going up look very nice and thanked Jamie for working to put everything together.

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A brief update on Christmas in the Village was also held. There is a group of volunteers that will be hosting the event this year on 11-27-16 from 2 pm – 4:30 pm. There will be a lighting of the tree upon Santa's arrival, plus games, crafts and refreshments. A 50/50 drawing sponsored by the Utica Business Association will also take place during that day. Everyone agreed that this is a great event for the children in the community. It was then motioned by Trustee K. Stewart, seconded by Trustee D. Stewart to recommend approval of the event and the expenditure not to exceed \$1,500.

6 Yes

Motion Carried

Additional discussion was held regarding holiday lighting. We would like to light up all of Mill St. and along Rt. 178. Some of the electrical doesn't work so Curt will contact an electrician who can come in and test the equipment and then determine what the Village will need to repair it as well as the potential cost involved.

Jamie then stated that Lander's House will be having a grand re-opening event in the near future. They have updated the entire property and they are planning several different events and working with other businesses in the community to bring people and tourism into town. The date for the grand re-opening will follow.

Finance Liaison: NONE

Donations & Advertising Requests: NONE

Park & Recreation Liaison: Trustee D. Stewart provided a brief update on the Village parks. Carey Park – a drainage issue has been addressed. Magnuson Park – the park shelter has been installed. Neighbor's Park- drainage issues will still need to be addressed

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: Trustee Pappas stated that Utica Business Association will be having a Christmas Walk Event on December 11, 2016 which will include a chili cook-off. Hope Fest along with Starved Rock's 'Hike for a Cure' event will be held on October 2, 2016. Duffy's will also be having a band in the evening following the car show on October 8, 2016.

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Police Department Liaison: Trustee K. Stewart stated that Chief Stachowiak and his department have everything ready for the upcoming events including Burgoo. A recent meeting with LaSalle County Historical Society confirmed the plans for the Burgoo weekend and everything is in place for the annual event.

Building / Zoning Enforcement: Zoning Officer Spayer stated that there will be two new homes built in the community.

Maintenance Department: Spayer provided an update of ongoing projects in the Village. Johnson St. – Spayer will meet with Engineer Heitz to begin to address the standing water issue. Washington St. – Spayer will fill the sink hole in with dirt at this time to alleviate the issue. Cast iron water main in an area between Johnson and Washington – he would like to look into replacement of this pipe.

Sewer Lagoon dredging - dredging of the sewer lagoon will need to take place. Spayer would like to schedule in phases and will provide more information including cost estimates at the next meeting.

Striping pavement – the new striper has been utilized to stripe several areas throughout the Village including the public parking and the Village Hall lot. Spayer would also like to utilize the striping machine to address crosswalks.

Engineer's Report: Engineer Heitz provided an update of ongoing projects in the Village.

Mill St. beautification project - The contractor is taking care of items on the punch list to complete the project. The stamped concrete will be getting resealed and there will be a product added to address the traction on the surface of the pavement.

Church St. Water Main Grant application – Heitz is working with Spayer to determine the number of water main issues that have happened with the current water main on Church St. so that it can be included with the application.

Aerial Topography – once the grant application for Church St. is submitted and the Mill St. project is completed, Heitz will focus his efforts on the topography data to begin creating an action plan for potential flooding in the Village.

Attorney's Report: Absent

President's Report: Mayor Jereb spoke to the Board about his meeting with the Historical Society and stated that things are all ready to go and everything is in place for the annual event. They requested to utilize parking at the maintenance shop for their vendors. Everyone agreed, however access needs to remain for the business to the east as well as access to the garage doors at the shop.

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Mayor Jereb also stated that he will be sending to the businesses prior to the annual Burgoo event as a reminder that the Village, as well as the State of Illinois, does not allow the sale of alcohol outside on the streets and sidewalks. A letter reminding restaurants not to dispose of grease in the Village sewer system will also be sent out. The sewer lagoon shows signs of heavy amounts of grease being emptied into the system.

Then the 2016-2017 project sheet was shared with the Board. The updated project sheet indicates current and future projects along with their associated costs as an aid to help the Board determine what funds are available and what has already been committed. The Village is currently committed to the Illinois River Bridge Project in the amount of \$826,000. This along with various other ongoing projects have the Village's funds committed. There are some projects that will remain on the Village's list to consider for the future, however right now, projects that have already been committed to will be the priority. The Board discussed many of the projects and agreed.

Public Comment: NONE

Committee / Trustee Reports:

Trustee Pawlak stated that there are trucks still driving on and delivering on Mill St. The Village does not want truck traffic on Mill St. The Board agreed that the trucks should pull along the side streets and deliver the products with a cart or they can deliver in the back alleys. Chief Stachowiak will research the issue and speak to those trucking companies that are still delivering on Mill St.

At 8:15 pm, it was motioned by Trustee Schweickert, seconded by Trustee Pawlak to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Purchase / Sale of Real Estate

All in favor

Motion Carried

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At 8:39 pm, it was motioned by Trustee K. Stewart, seconded by Trustee Schweickert to reconvene the meeting.

All in favor

Motion Carried

With no additional Village business, the meeting was adjourned at 8:39 pm. Motioned by Trustee Schweickert, seconded by Trustee D. Stewart.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk