

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 9, 2016
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 10-05-16; 10-25-16
 - 2.) October 2016 Financial Stmts / Summary / Revenue Reports
 - 3.) October 2016 Prepaids and October 2016 A/P Bills
- V. Village Clerk
 - 1.) Consideration and possible action re: Illinois Municipal Insurance Renewal 2017
 - 2.) Consideration and Possible Action re: 2017 Meeting Dates – Planning Commission, Committee of Whole, Board of Trustees
 - 3.) Consideration and Possible Action to approve Resolution R16-09 Adopting the Restated Agreement of the Village of North Utica 457 Employee Retirement Plan
 - 4.) Consideration and Possible Action on Ordinance re: 2017 Code Red Renewal \$500
- VI. Village Treasurer
 - 1.) Discussion regarding a draft of the 2016 Tax Levy
 - 2.) Update – Christmas in the Village being held on 11-27-16
- VII. Finance Liaison
- VIII. Park & Recreation Liaison
- IX. Water / Sewer Liaison
 - 1.) Consideration and Possible Purchase of additional water meters not to exceed \$20,500
- X. Streets, Lights & Alleys Liaison
- XI. Governmental Affairs Liaison
- XII. Police Department Liaison
- XIII. Building / Zoning Enforcement Officer
- XIV. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update - Standing water on Johnson St.
 - 3.) Update – Drainage at Neighbor’s Park
 - 4.) Update – Florence Drive
 - 5.) Update and the Consideration and Possible Action on Sewer Repairs / Purchases
 - 6.) Consideration and Possible Action re: Purchase of Tires for 2013 Chevy Truck \$1,200

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XV. Village Engineer

- 1.) Update – Rt. 178 IL. River Bridge Project
 - a) Consideration and Possible Action to authorize the construction and to fund the Sanitary Sewer portion of the project entitled “IDOT – Proposed Highway Plans for the Illinois River Bridge Replacement at Illinois Route 178 in Utica, Illinois” per plans prepared by IDOT, and noting that the Village of North Utica will not be reimbursed by any private parties for the construction cost, either in full or in part.
- 2.) Update – Aerial Topography and the creation of a Village Action Plan for potential flooding
- 3.) Update – Status of the completion of the 2016 Mill St. Beautification Design Project
- 4.) Update – Status of the Church St. Grant Application

XVI. Village Attorney

XVII. Village President

- 1.) Consideration and Possible Action re: Utica Township Contract for Social Services Agreement for the purpose of a making Donation to the Village

XVIII. Public Comment

XIX. Committee / Trustees Reports

XX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXII. Adjournment

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MINUTES

At 7:02 pm, the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took the attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein. Village Engineer Kevin Heitz was absent. Trustee Joe Bernardoni was also absent from the meeting.

A Moment of Silence was held for former Mayor Don Baker who passed away on November 7, 2016. He had devoted almost 40 years to Community Service and was instrumental in many areas of development for the City of Peru.

A Motion was then made by Trustee Schweickert, seconded by Trustee K. Stewart to allow Mr. Eric Riggs to speak to the Board without waiting until Public Comment.

5 Yes

Motion Carried

Mr. Eric Riggs is an owner of 6 Villa units at Grand Bear Lodge Resort. Grand Bear has now ended the rental pool program so many of the owners now have no way to legally rent out their property. He and many other property owners would like to request a license from the Village to be able to receive monthly Hotel Motel receipts directly from the Villa owners. He stated that there are owners of approx. 50 privately owned units that would like to participate.

Mayor Jereb stated that there had been some discussions however, currently there is an agreement in place between the Village of North Utica and Grand Bear Lodge.

Mr. Riggs was aware of the agreement. He would like the Village to consider an alternative to that agreement so that the option to rent the properties is open to the owners of the Villas.

Trustee Schweickert asked how many units were owned by Mr. Riggs. He answered that he currently owned six units although he is aware of a large group of other property owners that would like to be able to rent out their units legally through a license from the Village. He would like to obtain one license / permit to be able to rent up to 50 properties.

Attorney Klein stated that there is also a separate agreement between Grand Bear and the two Villa Homeowners Associations.

Mr. Riggs stated that they are looking for an alternative. If they are able to legally rent their Villas, there would be more people visiting Utica and an increase in Hotel Motel receipts for the Village.

Trustee K. Stewart asked how many others would be interested.

Mr. Riggs stated that he owns 6 units however he is sure that there would be at least 30 others that would immediately want to participate.

Mayor Jereb thanked Mr. Riggs for coming to speak with the Board, however at this time there is still an existing agreement in place.

Mr. Kevin Clancy, also a property owner at Grand Bear Resort, also stated that this is something he would like to be able to do as well. He would like the ability to be able to rent out his property. He is currently living in one of the two units that he owns but would like to be able to rent one or both of them out. He feels that he is limited right now with what options he has for his own property.

Mayor Jereb thanked Mr. Clancy for his comments as well.

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Consent Agenda: It was motioned by Trustee D. Stewart, seconded by Trustee K. Stewart to approve the November 2016 Consent Agenda as follows:

- 1.) Minutes: 10-05-16; 10-25-16
- 2.) October 2016 Financial Stmts / Summary / Revenue Reports
- 3.) October 2016 Prepays and October 2016 A/P Bills

5 Yes

Motion Carried

Clerk: It was motioned by Trustee K. Stewart, seconded by Trustee Pawlak to approve the 2017 renewal for Municipal Insurance in the amount of \$76,802 – Payment Option #2.

Note: Overall there was an annual increase in the Village's Municipal Insurance of \$3,921 from the previous year.

5 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the 2017 meeting date schedule.

5 Yes

Motion Carried

It was then motioned by Trustee D. Stewart, seconded by Trustee Schweickert to adopt Resolution R16-09 for the annual restated agreement for the Employees' 457 Retirement Plan. The restated agreement was reviewed by Attorney Klein and no changes or revisions were noted.

It was then motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the renewal of Code Red for 2017 in an amount of \$500. Ordinance 2016-27

5 Yes

Motion Carried

Village Treasurer:

Treasurer Jamie Turczyn spoke about the draft of the 2016 Tax Levy.

Current Levy amount	\$ 51,884.84	.15164%
Current Tax Rate	\$ 52,896.42	.15460%
Max amount allowed without hearing	\$ 54,480.00	.15923 %

Copies of the draft were provided to the Board for their comments and review and it will be further discussed at the 11-22-16 Committee Meeting.

Jamie also provided a brief update on the details of the upcoming Christmas in the Village event being held on 11-27-16. She also stated that Lander's House Grand Opening held on 11-4-16 went really well.

Kindred Spirits will also be scheduling their Grand Opening shortly after the first of the year.

Finance Liaison: NONE

Park & Recreation Liaison: The field at Carey Memorial Park has not yet been repaired. Engineer Heitz working with contractor (R & R Landscaping) and estimates of sod / seed will be coming.

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Water / Sewer Liaison: Trustee Pawlak explained that the Village will require the purchase of additional water meters to complete the residential project and to have a minimal inventory in stock. It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to approve the purchase of additional meters not to exceed \$20,500.

5 Yes

Motion Carried

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

Police Department Liaison: NONE

Building / Zoning Officer: NONE

Maintenance Department: Public Works Director, Curt Spayer, provided an update of ongoing projects in the Village. Johnson St. – Needs a Material List from Engineer Heitz to address standing water issue. Mayor Jereb Noted as Priority. Neighbor’s Park- This will be a project scheduled for spring 2017 as the we are getting a bit too late into the season. Florence Dr. – Possible temporary patch for winter, more permanently address in spring. Sewer repairs – Spayer stated that some of the repairs were immediate therefore he had to move forward with them prior to the meeting.

Contactors and terminals	\$ 750
Rebuild Kits	\$ 3,800
Gorman Pump	\$ 1,000

It was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the sewer repairs / purchases in an amount not to exceed \$6,000.

5 Yes

Motion Carried

Grove St. service leak – more information and estimates will be provided at the November Committee Meeting.

Chevy Truck – It was motioned by Trustee D. Stewart, seconded by Trustee K. Stewart to approve the purchase of 4 new tires for the 2013 Chevy Truck at an amount not to exceed \$ 1,200.

5 Yes

Motion Carried

Engineer’s Report: Engineer Kevin Heitz provided an update to the Board regarding the ongoing projects in the Village.

IL River Bridge Project – The project was sent out for bid and there were 17 plan holders with a total of 13 bidders. We are still waiting on the final numbers; this could take up to two months to obtain.

IEPA Water / Sewer Permits are pending.

It was then motioned by Trustee Pappas, seconded by Trustee Pawlak to authorize the construction and to fund the Sanitary Sewer portion of the project entitled “IDOT – Proposed Highway Plans for the Illinois River Bridge Replacement at Illinois Route 178 in Utica, Illinois” per plans prepared by IDOT, and noting that the Village of North Utica will not be reimbursed by any private parties for the construction cost, either in full or in part.

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Aerial Topography – No further update at this time.

Mill St. Beautification Design Project – The project is now 100 % complete and a final payment will be submitted for consideration at the next meeting.

Status of the Church St. Grant Application – The plans were submitted on 9-30-16. The Grant has not been awarded yet although the Village's plan was well supported with documentation, resident surveys and water quality notes as well as a log of previous water main breaks along the street. We should hear something back after January 1, 2017.

Attorney's Report: NONE

President: Another consideration was given to the agreement submitted by Utica Township for the purpose of a donation to the Village of North Utica toward the annual Christmas in the Village event. In order to be able to donate to the event, an agreement has to be in place that states that the event was held and that there are receipts supporting such if needed. The Township would like to be involved in the event and would like to donate \$350. Attorney Klein reviewed the document, revised the language and the Township Attorney has agreed to the revisions. The Village Board appreciates the donation and is glad that the Township wants to be included in the event.

It was then motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the Agreement between the Village of North Utica and Utica Township. Ord 2016-28

5 Yes

Motion Carried

Mayor Jereb then commended the American Legion and everyone who helped and participated in the Annual Veteran's Parade. It was a beautiful day and very well attended. The Parade is a wonderful event to have in Utica to draw people into the Community and Honor our Military. We received great comments about the Parade and we are proud to have it here in Utica. Everyone agreed.

Mayor Jereb then stated that there is a Public Hearing with the county to discuss the construction of a 2,600 sq. ft. garage at property located at 2886 777th rd. Although the property is not annexed into the Village, we will look to see if there will be any issues with this construction should it be approved by the county.

Mayor Jereb also stated that since the election is concluded, he will be reaching out to the newly elected representatives to discuss some of the needs of the Village. He welcomes any comments from the Board.

Public Comment – Mr. Keith Arwood asked if he could obtain the invoice for the Utica Business Association for the participation in the military banner program. The Clerk will get an invoice to him for the upcoming Business Association meeting being held on 11-16-16.

Committee / Trustee Reports: NONE

Executive Session: At 7:55 pm, it was motioned by Trustee Schweickert, seconded by Trustee Pawlak to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in favor

Motion Carried

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Reconvene Meeting: At 8:16 pm, it was motioned by Trustee Schweickert, seconded by Trustee Pappas to reconvene the meeting.

All in favor

Motion Carried

With no additional business, it was motioned by Trustee K. Stewart, seconded by Trustee Schweickert to adjourn the meeting at 8:16 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk