

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
July 26, 2016

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Ms. Christy Donahue; Entrepreneur Youth Group

- V. Clerk: Discussion / Possible Recommendation regarding the following items:
 - 1.) Request from Starved Rock Runners to hold their annual Canal Connection Race being held on 11-6-16 and consideration of a possible donation \$250
 - 2.) Request from Girl Scouts to hold a fundraiser at the intersection of Rt. 6 and Rt. 178 on 9-10-16; 9-24-16 or 11-5-16 from 8 am – 11 am to raise funds in support of Oglesby Swimming Pool.
 - 3.) Estimate for I-80 Billboard Sign Replacement
 - 4.) Estimate for the treatment of Sumac plants along the Rt. 178 Streetscape

- I. Treasurer - Discussion / Possible Recommendation regarding the following items:
 - 1.) Village Phone System
 - 2.) Grand Openings

- VI. Finance Liaison

- VII. Donation & Advertising Requests: Consideration and Possible Recommendation re: a donation request to the following:
 - 1.) Utica Township 'Friends of the Community Building' Program Donation

- VIII. Park & Recreation Liaison

- IX. Water / Sewer Liaison

- X. Streets, Lights & Alleys Liaison

- XI. Governmental Affairs Liaison
 - 1.) Update on the Grove St. Community Garden

- XII. Police Department Liaison
 - 1.) Consideration and Possible Recommendation for the purchase of additional safety/traffic barricades for upcoming events including Burgoo

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- XIII. Building/Zoning Officer Report
- XIV. Maintenance Dept.
 - 1.) Update – Ongoing projects in the Village
 - 2.) Discussion and Possible Recommendations regarding Snow Plowing of 2803rd Road for the 2016 / 2017 Winter Season

- XV. Engineer’s Report
 - 1.) Update on the completion of the 2016 Mill St. Streetscape Project
 - 2.) Update on Aerial Topography and creation of a Village Action Plan for Flooding
 - 3.) Update on possible application for CDAP Grant for Church St. Water Main Project and Community Survey

- II. Attorney’s Report

- III. President’s Report
 - 1.) Discussion regarding: 2016 – 2017 Possible Projects in the Village
 - 2.) Discussions regarding Vendor Permit Ordinance
 - 3.) Consideration and Possible Recommendation re: An Ordinance to indicate ‘no parking allowed’ along Rt. 178 from Lincoln St. to the entrance of Starved Rock.

- IV. Committee / Trustee Reports

- V. Public Comment
- VI. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate

- VII. Possible recommendations regarding Executive Session including:
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
 - 2.) Purchase / Sale of Real Estate

- VIII. Adjournment

Posted: 07-22-16

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At 7:03 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took the attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Engineer Kevin Heitz.

Appearance Request: Ms. Christy Donahue introduced the Entrepreneur Youth Group. Jeff Wallace spoke on behalf of the group and thanked the Village Board for allowing them to set up a sno cone and lemonade stand in the community. They have 6 members in the group and are using the experience to learn about business. With the proceeds from the stand they were able to make payments on the sno cone machine, pay for supplies and make a donation to IVAR. They requested to come back the following year and the Board agreed to consider their request and thanked the group for coming in to speak about their experience.

Clerk:

It was motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of a request from Starved Rock Runners for their annual Canal Connection Race being held on 11-6-16.

6 Yes
Motion Carried

A request from the Girl Scouts to hold a fundraiser at the intersection of Rt. 178 and Rt. 6 was denied. The Board is trying to limit the use of the intersection for fundraisers due to heavy traffic.

It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to table the item regarding estimates for the I-80 Billboard sign. Estimates will be brought for consideration at the next meeting.

All in favor
Motion Carried

It was then motioned by Trustee D. Stewart, seconded by Trustee K. Stewart to table the item regarding estimates to address issues with the sumac plants along Rt. 178. Estimates will be brought for consideration at the next meeting.

All in favor
Motion Carried

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Treasurer:

Jamie Turczyn provided estimates to change providers for Village phone service. The cost would be \$455 to cancel the contract with AT & T however, by switching to MTCO, the Village will be saving \$44 per month plus there may be a couple of lines that can be eliminated for further savings. The Board agreed that switching service was a good option and it was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to recommend approval for the Village to change from AT & T to MTCO for Village phone service.

6 Yes

Motion Carried

Jamie then reminded the Board about the Grand Opening for JJR Training being held on 7-30-16 at 11 am.

Finance Liaison: NONE

Donations / Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Bernardoni to recommend approval of a donation in the amount of \$500 to Utica Township for their 'Friends of the Community Building' fundraiser. Although the Township is a separate taxing body, it was noted by Mayor Jereb that the Village was able to relocate to the community building last year when there was a threat of possible flooding in the Village. Utica Township did not charge the Village for the time spent in the building, which saved several hundred dollars. The Board agreed that making a donation to the Township for their Community Building is a good idea.

6 Yes

Motion Carried

Park & Recreation Liaison: Trustee D. Stewart stated that the Magnuson Park Shelter would be completed by the end of the week.

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: Trustee Bernardoni asked about an issue with standing water in an area of Johnson St. Mayor Jereb stated that maybe there is a possibility to grind along the sidewalk to divert the standing water down toward the storm sewer inlet. Engineer Heitz and Public Works Director Spayer will look into the issue.

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Also discussed was the possible purchase of a striping machine for the re-striping of pavement and parking lots in the Village. Spayer will bring estimates for consideration to the next meeting.

Governmental Affairs Liaison: Trustee Pappas stated that the Utica Community Garden is growing with vegetables and flowers. Also mentioned was a brief summary by Mayor Jereb about the Utica Business Association meeting. He stated that Danna has already begun working on the Winter Wine Walk for 2017 and has some good ideas including possible food tents by the Knights of Columbus and Utica Fire Department.

Police Department Liaison: Trustee K. Stewart asked Chief Stachowiak to speak about the department. Chief Stachowiak stated that the estimate to utilize the Mutual Aid agreement for obtaining additional police support for the Burgoo along with Utica Officers and additional supplies would be approx. \$21,000.

He then stated that there is a need for additional traffic safety cones and barricades for the event. The estimate to purchase the additional equipment is approx. \$1,800. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to recommend approval of the purchase.

6 Yes

Motion Carried

Mayor Jereb noted that we need to reiterate that there will be no marking of the pavement on Mill St for the purpose of Burgoo Vendor placement. Chief Stachowiak will let them know.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer spoke about a new Contract to be considered for snow plowing of 2803rd road for the 2016-2017 winter season. The cost annually will be \$18,200 and Jerry Carey would like to enter into a 3-year Contract. The Utica Township Attorney will provide a Contract to Attorney Klein for his review.

Engineer's Report: Engineer Heitz provided a brief update on ongoing projects in the Village. Mill St. – The Contractor has a punch list of items to finish. They included re-striping the road, sealing joints and concrete, among other items. Engineer Heitz will try to obtain a firm deadline of completion from the Contractor.

Aerial Topography – Heitz is working on the data and is moving forward with this project.

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CDBP Church St. Grant Application – Surveys are being completed; Engineer Heitz needs to get a revised cost estimate for the project to NCICG.

IDOT – Engineer Heitz and Mayor Jereb are working with IDOT to determine the final plan for Village participation in the Rt. 178 Illinois River Bridge Project.

Attorney's Report: NONE

President's Report: Mayor Jereb stated that he will work on updating the Project List and bring to the next Committee Meeting.

IDOT has requested an Ordinance for the Board to consider at the August Board Meeting is 'no parking along Rt. 178 from Lincoln St. to the entrance of Starved Rock State Park'. Attorney Klein will have it ready for the next meeting. Note: it will include Burgoon parking as an exception.

Vendor Permits have been discussed and the group has provided some ideas to Mayor Jereb for consideration. Further discussion regarding the Vendor Permit Ordinance will take place at the next meeting.

Committee / Trustee Reports:

Trustee Schweickert asked about the possibility of rescheduling the August Board meeting due to a scheduling conflict. The Board agreed and it was motioned by Trustee Schweickert, seconded by Trustee Pappas to cancel the 8-10-16 Board meeting and reschedule it for 8-17-16.

All in favor

Motion Carried

Public Comment: NONE

Executive Session: At 8:10 pm, It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.

All in favor

Motion Carried

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At 8:17 pm it was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to reconvene the meeting.

All in favor

Motion Carried

It was then motioned by Trustee D. Stewart, seconded by Trustee Pawlak to recommend approval of amending the 2016 Payroll Schedule as discussed.

6 Yes

Motion Carried

With no additional business, it was motioned by Trustee Pawlak, seconded by Trustee Bernardoni to adjourn the meeting at 8:18 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk