

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
June 28, 2016

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

IV. Clerk

Discussion / Possible Recommendation re:

- 1.) IL Valley Dolphin Swim Team request to hold a Tag Day on 8-13-16 OR 8-20-16 from 8 am – 11 am at the intersection of Rt. 6 & Rt. 178
- 2.) NCICG Annual Membership Fees 7-1-16 through 6-30-17 \$394.11
- 3.) NCICG Annual Economic Dev. Summit 7-20-16
- 4.) LP Band Parent Association Door to Door Candy Sale 9-8-16 5 pm – 8 pm

I. Treasurer

- 1.) Update regarding the Mill St. Grand Opening Celebration
- 2.) Discussion re: July 2, 2016 Fireworks schedule
- 3.) Updates and Possible Recommendation re: Village Phone system and / or Internet

V. Finance Liaison

VI. Donation & Advertising Requests

- 1.) Consideration and Possible Recommendation re: a donation request to the following:
 - a) Utica Garden Club Reimbursement of Garden Faire expenses for portable restrooms and insurance in an amount not to exceed \$ 470
 - b) NCICG Jan Lindeman Annual Golf Outing 9-16-16
 - c) L.S. County Regional Office of Education re: Annual Directory Ad \$125

VII. Water / Sewer Liaison

VIII. Streets, Lights & Alleys Liaison

IX. Governmental Affairs Liaison

- 1.) Update on the Grove St. Community Garden

X. Police Department Liaison

- 1.) Discussion and Possible Recommendation re: options for the elimination of the 2008 Ford Explorer squad from the Village Police Department

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- XI. Building/Zoning Officer Report
- XII. Maintenance Dept
 - 1.) Update – Ongoing projects in the Village
 - 2.) Discussion and Possible Recommendations regarding Snow Plowing of 2803rd Road for the 2016 / 2017 Winter Season

- XIII. Engineer’s Report
 - 1.) Update on the completion of the 2016 Mill St. Streetscape Project
 - 2.) Update on Aerial Topography and creation of a Village Action Plan for Flooding
 - 3.) Update on possible application for CDAP Grant for Church St. Water Main Project and Community Survey

- II. Attorney’s Report

- III. President’s Report
 - 1.) Teska & Associates submission of the Village’s 2016 Comprehensive Plan for APA Illinois Award consideration
 - 2.) Discussion regarding: 2016 – 2017 Possible Projects in the Village
 - 3.) Discussions regarding Vendor Permit Ordinance
 - 4.) Discussions regarding Class A Liquor Licenses

- IV. Committee / Trustee Reports

- V. Public Comment
- VI. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate

- VII. Possible recommendations regarding Executive Session including:
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
 - 2.) Purchase / Sale of Real Estate

- VIII. Adjournment

Posted: 06-26-16

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MINUTES

At 7:00 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur was absent from the meeting. Village Treasurer Jamie Turczyn called the attendance and took meeting notes. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Engineer Kevin Heitz. Attorney Herb Klein did not attend the meeting.

Clerk: In the absence of the Clerk, Village Treasurer Jamie Turczyn spoke about the following items:

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to recommend approval of a request from the Illinois Valley Dolphin Swim Team to hold a tag day fundraiser at the intersection of Rt. 178 and Rt. 6 on either 8-13-16 or 8-20-16 from 8 am – 11 am.

6 Yes

Motion Carried

It was then motioned by Trustee D. Stewart, seconded by Trustee Schweickert to recommend approval of the annual (7-1-16 through 6-30-17) NCICG fees in the amount of \$394.11.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee D. Stewart to recommend approval of a request from L P Band Parent Association to conduct door to door candy sales in the Village on 9-8-16 from 5 pm – 8 pm.

6 Yes

Motion Carried

Treasurer: Village Treasurer Jamie Turczyn spoke about the following items:

Regarding the Grand Opening for Mill St., Jamie will confirm the date and information with the Utica Business Association.

She then spoke about the schedule for the annual fireworks event being held at Carey Memorial Park on 7-2-16.

She then provided an update

to the Board about the upgrading the Villages internet system. It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to recommend approval to move forward with MTCO to upgrade the internet system to IFiber technology in the amount of \$1,180.60

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Donations: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of a donation in the amount of \$50 to the NCICG Jan Lindeman Golf Outing being held on 9-16-16.

6 Yes

Motion Carried

After some discussion, it was decided that further information was needed regarding the consideration of reimbursement in the amount of \$470 to the Utica Garden Club for expenses associated with the annual Garden Faire. The request will be further discussed and considered at the July Board meeting.

It was then motioned by Trustee Schweickert, seconded by Trustee Stewart to recommend approval of advertising in the LaSalle County Regional Office of Education Directory in the amount of \$125.

6 Yes

Motion Carried

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: D & M Landscaping was working on completing the approved bump out project to replace the rock on Canal / Church Street(s).

Park & Recreation Liaison: Trustee D. Stewart spoke about an estimate submitted by Mark McKay in the amount of \$3,975 for a small shelter for Magnuson Park. It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to recommend approval of the construction and installation of the shelter at Magnuson Park in an amount not to exceed \$3,975.

6 Yes

Motion Carried

Governmental Affairs Liaison: Trustee Pappas stated that the Utica Community Garden had been planted and has begun growing. He then also stated that the Utica Business Association had paid for an advertising sign at Grand Bear.

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Police Department Liaison: After some discussion it was decided that the Board would wait until further speaking with the Village Attorney about the permanent removal of the 2008 Ford Explorer from the Village of North Utica Police Department. The item was tabled; motion made by Trustee K. Stewart, seconded by Trustee D. Stewart.

6 Yes

Motion Carried

Building / Zoning Enforcement: Spayer will speak with Attorney Klein to determine if the plans for exterior updating of the building owned by Pat Senica – located at 142 Mill St. – will need to be reviewed and possibly approved by the Planning Commission.

Maintenance Department: Utica Township has decided that they are not interested in continuing the snow plowing of 2803rd Rd. for the upcoming winter season. If the Village were to purchase a new truck to plow the road it would cost approx. \$140,000, however there is a possibility that a used truck could be purchased through an auction. Spayer will reach out to Jerry Carey, Utica Twp. Road Commissioner, about continuing for another year. He will get back to everyone at the next meeting.

Well 1 - had a hardware issue and a power failure that has now been resolved.

Well 2 – the filter is in and back online.

Engineer's Report: Village Engineer Kevin Heitz spoke about the ongoing projects in the Village.

Mill St. Design Project – Trees are all in; the tree grates are coming in soon. The street lights should be in next week. Two bike racks need to be installed and there is a punch list of items that the contractor still needs to complete.

Aerial Topography – Engineer Heitz will begin working on the Village Flood Action Plan again now that the Mill St. project has been almost completed.

CDAP Grant for Church St. – Everything is almost ready for the survey. It will need to be completed by mid-July so that the data can be entered by NCICG. The Grant Application deadline is early August.

President's Report: Mayor Jereb spoke about a request from Teska & Associates that would enable them to submit the recent Village of North Utica Comprehensive Plan for an award. Mayor Jereb will sign the letter and it will be provided to Teska for their submission.

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2016-2017 Projects – Mayor Jereb spoke about upcoming projects for 2016-2017 along with those that have been recently completed and the potential financial impact that the projects will have on the Village.

Vendor Permit Ordinance – After some discussion, it was determined that a ‘Committee’ will review the current Ordinance. They will bring back their recommendations for possible changes to the Ordinance to the Board at the next meeting. The Committee will include: two Board members, one Planning Commission member, the Utica Police Chief and the Building / Zoning officer.

Liquor Licenses – Letters for the notification of annual Liquor License renewals have been sent out.

Mayor Jereb then stated that there is some potential to have outdoor entertainment. He will speak to Attorney Klein about it as well as the Utica Business Association.

Waltham School – Mayor Jereb and Engineer Heitz will talk to the school Board about their upcoming referendum. They have already provided information about locations that contain water and sewer.

Committee / Trustee Reports:

Trustee Schweickert - asked about a possible distillery planning to locate in Utica. Mayor Jereb stated that there will be more information coming soon.

With no additional business, it was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to adjourn the meeting at 8:00 p.m.

All in favor

Motion carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk