

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
June 8, 2016  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consideration and Possible Action for the Approval of a Consent Agenda Item including the following items
  - 1.) Minutes: 5-11-16; 5-31-16
  - 2.) May 2016 Financial Stmtts / Summary / Revenue Reports
  - 3.) May 2016 Prepays
  - 4.) May 2016 A/P Bills
  - 5.) Donation to Jimmy D. Golf Outing being held on 7-10-16 \$100
  - 6.) Donation to Operation Promise 5K being held on 7-12-16 \$50
  - 7.) LP Band Tag Day intersection of Rt. 6 & Rt. 178 7-30-16
  - 8.) Renewal of ITRON Tech Support Contract for meter reader \$2,298.01
  - 9.) Purchase of blower motor for sewer plant \$1,500
  - 10.) Purchase of VFD and filter system for Maintenance Dept. not to exceed \$3,000
  
- V. Appearance Request: Hopkins & Associates re: Audit Fiscal Year Ending 3-31-16
  
- VI. Clerk
  - 1.) Consideration and Possible Action re: Annual IVAC Dues \$750
  
- VII. Finance Liaison
  - 1.) Consideration and Possible Action re: An Ordinance to adopt the 2016 Appropriations Budget
  
- VIII. Park & Recreation Liaison
  
- IX. Water / Sewer Liaison
  
- X. Streets, Lights & Alleys Liaison
  
- XI. Governmental Affairs Liaison
  
- XII. Police Department Liaison
  - 1.) Discussion and Possible Recommendation re: options for the elimination of the 2008 Ford Explorer squad from the Village Police Department
  
- XIII. Building / Zoning Enforcement Officer
  
- XIV. Maintenance Department/ Public Works Director
  - 1.) Update of ongoing projects in the Village

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XV. Village Engineer

- 1.) Update – Completion 2016 Mill St. Beautification Design Project
- 2.) Update – Aerial Topography and creation of a Village Action Plan for Flooding
- 3.) Update on possible application for CDAP Grant for Church St. Water Main replacement

I. Village President

XVI. Village Attorney

- 1.) Consideration and Possible Action regarding an Ordinance to require Prevailing Wage in the Village

II. Public Comment

III. Committee / Trustee Reports

IV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

V. Possible Action regarding Executive Session items

VI. Adjournment

Posted 06-06-16

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MINUTES

At 7:03 pm the meeting was called or Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present were Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the Consent Agenda from the 6-8-16 meeting as follows:

- 1.) Minutes: 5-11-16; 5-31-16
- 2.) May 2016 Financial Stmts / Summary / Revenue Reports
- 3.) May 2016 Prepays
- 4.) May 2016 A/P Bills
- 5.) Donation to Jimmy D. Golf Outing being held on 7-10-16 \$100
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6 Yes

Motion Carried

Appearance Request: Hopkins and Associates, presenting the Audit Fiscal Yr. ending 3-31-16. Copies of the Audit were provided for the Board's review. Samantha noted that there were no findings and the Audit went well. Police Fuel and salaries were noted to be down from the previous year due to reorganization of the department. MFT expenditures and Water / Sewer expenditures were noted to be increased due to the Hallet Rd. repaving and Johnson St. water main projects. The Board will further review the Audit for consideration of acceptance at the July Board meeting.

Clerk:

It was motioned by Trustee Bernardoni, seconded by Trustee D. Stewart to approve the annual IVAC fees in the amount of \$750.

6 Yes

Motion Carried

Village Treasurer, Jamie Turczyn then stated that she would have additional updates about the phones and internet at the June Committee Meeting.

Finance Liaison: Trustee D. Stewart motioned to approve Ordinance 2016-11 approving the 2016 Appropriations Budget subject to a line item being created to expense any Gaming Revenue on 'business district development and tourism'. Motion was seconded by Trustee Schweickert. Total appropriation \$9,549,750

6 Yes

Motion Carried

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Park & Recreation Liaison: Trustee D. Stewart stated that a sign for Magnuson Park would cost \$380 for Vinyl. It was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the purchase and installation of the sign from Mark McKay in the amount of \$380.

6 Yes

Motion Carried

Trustee D. Stewart also stated that he will obtain pricing on a small 4-post shelter for the park. Engineer Kevin Heitz then stated that R & R Landscaping has 3 additional trees that we would plant for the Village at Magnuson Park for \$975. It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to purchase the trees and have them planted on the north side of the park.

6 Yes

Motion Carried

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

Police Dept. Liaison: Discussion was held regarding the removal of the 2008 Ford Explorer from the Village Police Department. It has approx. 150,000 miles on it and would only bring \$100 at salvage. Donating it to the Utica Fire Department for their auto extrication training was discussed. Also discussed was the possibility of seeking bids of sale on the squad. The cost could be more expensive than what the vehicle is worth. The matter will be discussed further at the June Committee meeting. It was motioned by Trustee Bernardoni, seconded by Trustee D. Stewart to table the item until the committee meeting.

All in favor

Motion Carried

Building / Zoning Enforcement: NONE

Maintenance Department: NONE

Engineer's Report: Engineer Kevin Heitz provided an update on the ongoing projects in the Village.  
Mill St. - Oak, Maple, Lilac and Ginkgo trees will be planted next week. Tree grates should be in within two weeks followed by street lights. Joints will begin to be caulked and concrete will be sealed next week.  
Curt will stagger the park benches on Mill St. Bike racks will also be added to the block.

IEMA – the Grant application for Clark Run Creek is being modified and resubmitted.

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CDBG – Church St. Water Main replacement – Grant application is due on 8-15-16. A community survey will need to be included with the application. Trustees John Schweickert and Dave Stewart have offered to conduct the survey along Church St. The Clerk will provide them with all of the information at the June committee meeting so that they will be able to complete the survey prior to the July Board meeting. The area to be surveyed will include all of Church St. from Rt. 178 through the HumBerry trailer court.

Clark's Hill - There is an area that has been eroding. Curt will add large rock after digging out the ditches to contain and stop the erosion.

Grove St. – Utica Library has purchase land across the street along Grove St. They will begin clearing an area for parking. Unimin will donate the rock and labor.

Aerial Topography - Kevin is working on the data for the aerial topography for the Village to utilize move forward with an action plan for possible flooding.

President's Report: Mayor Matt Jereb reminded everyone that the Utica Fireworks will be held on July 2, 2016 beginning at 5:30 pm. Volunteers are needed and a sign-up sheet will be available at the June committee meeting. He then stated that there were two more Grand Openings of small businesses in the Village. The Sweet Bar located on Mill St. and Flutterby Popcorn located on S. Clark St. "It's exciting that businesses are opening in the community and we appreciate that they are investing in the Village." The Board agreed.

Attorney's Report: It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the 2016 Prevailing Wage Ordinance. ORD 2016-12.

6 Yes

Motion Carried

Public Comment: A resident asked if the Village would be interested in having an electronics clean-up day. It was noted that Cimco, located in Ottawa, will take electronics for .32 - .40 per lb. Jamie will contact Oglesby and Peru to find out who they used for their clean-up and try to get some information and pricing.

Gloria Alvarado – Thanked the Village Board for their efforts in completing the Mill St. Beautification. Mayor Jereb reminded everyone that the concept of doing the project began the year before when Alvarado was the Mayor, to answer to some accessibility concerns that were outlined by the Attorney General. It has been a large project for the Village but it really turned out great! Everyone agreed.

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Committee / Trustee Reports:

Trustee Schweickert: There was a tree on W. Lincoln St. that was the Village's responsibility to take down as it was on public right of way. Shearer tree service took the tree down and trimmed the dead branches off of the two surrounding trees at a cost of approx. \$1,000.

Trustee Pawlak: There has been an increase of unauthorized utility vehicles and golf carts. Some have not been permitted by the Village. Chief Stachowiak will look into the matter, but so far no other complaints or reports have been filed. The Village requires a permit application to be completed upon which the vehicle is inspected for lights, etc., by the Police Department.

With no additional business, the meeting was adjourned at 7:45 pm. Motioned by Trustee Schweickert, seconded by Trustee Pappas.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk