

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consideration of Approval of Minutes: 2-10-16; 2-23-16
- V. Financial Statement
 - 1.) February 2016 Financial Stmtns / Summary / Revenue Reports
- VI. Approval of Bills
 - 1.) February 2016 Prepaids
 - 2.) February 2016 A/P Bills
- VII. Appearance Request: Mr. Nick Fetig, Unimin Corp. regarding an Update on the Company and its' Projects
- VIII. Appearance Request: Mr. Mark Krueger regarding the Court Services Conference being held in April 2016
- IX. Finance Liaison
- X. Donations / Advertising Requests
 - 1.) Consideration and Possible Action re: Donation to Cops 4 Cancer \$50
 - 2.) Consideration and Possible Action re: Donation to Kids Fishing Expo being held on 5-21-16 at Baker Lake and 6-18-16 at I & M Canal Lock 14
 - 3.) Consideration and Possible Action re: News Tribune
 - a) Drug Awareness \$79
 - b) Years in Review \$80
- XI. Clerk
 - 1.) Consideration and Possible Action re: 2016 Landscape Maintenance Contract Renewal
 - 2.) Consideration and Possible Action re: Additional Projects in the Village
 - a) Sewer Berm
 - b) Replacing Mulch at the Bump-Outs on Canal / Church St.
 - c) Planting of Grass around the Village Gazebo
- XII. Park & Recreation Liaison
- XIII. Water / Sewer Liaison
- XIV. Streets, Lights & Alleys Liaison
- XV. Governmental Affairs Liaison

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

- XVI. Police Department Liaison
- XVII. Building / Zoning Enforcement Officer
- XVIII. Maintenance Department/ Public Works Director
 - 1.) Update of ongoing projects in the Village
- XIX. Village Engineer
 - 1.) Consideration and Possible Action to review bids and Award the 2016 Mill St. Beautification Design Project
 - 2.) Update – Aerial Topography
- II. Village President
 - 1.) Consideration and Possible Action on a Proclamation for Fair Housing
- XX. Village Attorney
 - 1.) Consideration and Possible Action re: An Ordinance to indicate ‘no parking allowed’ along Rt. 178 from Lincoln St. to the entrance of Starved Rock.
- III. Public Comment
- IV. Committee / Trustee Reports
- V. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- VI. Possible Action regarding Executive Session items including employment, compensation, salaries for specific employees; Purchase, Sale or Lease of Property
- VII. Adjournment

Posted 03-04-16

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

MINUTES

At 7:00 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present were Village Engineer Kevin Heitz and Attorney Herb Klein.

Minutes: It was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the Minutes from the 2-10-16 and 2-23-16 meetings.

6 Yes

Motion Carried

Financial Statement: It was motioned by Trustee Pappas, seconded by Trustee D. Stewart to approve the February 2016 Financial Statement.

6 Yes

Motion Carried

Approval of Bills: It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the February 2016 Prepays.

6 Yes

Motion Carried

It was then motioned by Trustee Bernardoni, seconded by Trustee Pappas to approve the February 2016 A/P bills.

6 Yes

Motion Carried

Appearance: Mr. Nick Fetig, Plant Manager of Unimin, provided a brief update of the company's ongoing and completed projects. He spoke about the Unimin / CSX project stating that it has successfully resolved the long road closings by having the switching take place east of the plant. This was completed at no additional cost to taxpayers. He also spoke about the ongoing rail expansion that currently ends almost 2 miles east of Mill St.

Mr. Fetig also provided an update on their construction of the Utica 3 and Utica Fines Plants. Due to recent economic and challenging business conditions, further construction has been delayed on these projects. Unimin has 3 air monitors placed in areas near their operation and Mr. Fetig indicated that the results are well below standard limits.

The Board thanked Mr. Fetig for coming and providing an update as well as for their help in limiting the time the rail crossing is closed.

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

MINUTES

Appearance: Mr. Mark Krueger, Illinois Court Probation Services, provided an update on the upcoming Conference being held at Grand Bear Lodge from April 26-29. They anticipate approx. 300 people in attendance for the conference. They are working with the Utica Business Association to plan something for everyone to do on one of the evenings. They will utilize transportation to bring people from the Lodge to downtown Utica. Mr. Krueger asked if the Village would again consider a donation toward the transportation costs. It was then motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve a donation in the amount of \$500 to Illinois Court Services toward their transportation costs for their event.

6 Yes

Motion Carried

Mr. Krueger thanked the Board and then also requested permission to conduct a raffle during the conference. He stated that half of the proceeds will benefit Illinois Valley Pads. The Board agreed and will approve a letter at the April 2016 Board meeting.

Donations & Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve a donation in the amount of \$50 to Cops 4 Cancer.

6 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve a donation in the amount of \$50 to Kids Fishing Expo.

6 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve advertising in the News Tribune as follows:

Drug Awareness \$79

Years in Review \$80

6 Yes

Motion Carried

Clerk: Renewal of the 2016 Landscape Maintenance Contract was considered. The Clerk noted that there were a few additional areas that the Board included in the 2016 Contract which resulted in an increase for the year. D & M Landscaping provided an updated estimate for 2016 in the amount of \$31,085. It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to award the renewal of the Landscape Maintenance Contract to D & M Landscape in the amount of \$31,085.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

MINUTES

Additional projects were then discussed. To remove the old plants and place sod in the area surrounding the gazebo on Canal St. the cost will be \$ 6,551.86 which includes brick edging around the trees.

The bump outs on Canal and Church St. were also discussed. To replace the old mulch and rock, the cost will be \$ 4,596.00.

The sewer berm was also discussed. D & M Landscaping proposed an application of a chemical that would slow the growth on the sewer berm. The cost per application would be \$ 640. The number of applications that would be required during the season was not indicated therefore the Clerk will contact him and provide the additional information at the next meeting.

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: Trustee Bernardoni asked about possible having a light installed near the Lincoln St / Mill St. intersection. Public Works Director Curt Spayer will look into the area and contact Ameren.

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: Trustee Pappas provided a brief update about the new Community Garden that will be planted on Grove St. Unfortunately we did not receive the Grant from Fiskar however we are still waiting to hear about the Grant from Scotts. Trustee Pappas will work with Curt to level the area and supply it with additional dirt as needed.

Police Department Liaison: Trustee K. Stewart reminded everyone that the St. Pat's Parade would be held on 3-12-16 at 5 pm.

Building / Zoning Enforcement: NONE

Maintenance Department Liaison: NONE

Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village

2016 Streetscape Mill St. Beautification Project - Engineer Heitz spoke about bids received for the 2016 Streetscape Mill St. Beautification Project. Five bids were received as follows:

Universal Asphalt	\$ 351,302.30
Cruz Concrete	\$ 395,712.00
Gensini	\$ 448,366.00
Ladzinski	\$ 484,313.53
Advanced Asphalt	\$ 536,213.75

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

MINUTES

Heitz stated that he will also have a Chamlin representative available to ensure that all of the details of the project are met along with the timeline. The project is scheduled to begin on or about March 21, 2016 however, we are still waiting for the Water Permit. We still hope to complete the project by Memorial Day however we may have some finishing work to do on the pavement after that date.

It was motioned by Trustee Schweickert, seconded by Trustee Pappas to award the 2016 Streetscape Mill St. Beautification Project to Universal Asphalt in the amount of \$ 351,302.30.

6 Yes

Motion Carried

Aerial Topography - Engineer Heitz stated that he is in the process of reviewing the data. Mayor Jereb then emphasized the need to move the plan along and stated that we are coming into the rainy season and the Village needs a plan going forward. Engineer Heitz agreed.

President's Report: Mayor Jereb stated that the Village had a request for a Proclamation that April 2016 is Fair Housing Month. It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to approve the Proclamation.

6 Yes

Motion Carried

Mayor Jereb then spoke about the election of Officers for the EDGNCI. Mayor Jereb nominated Planning Commission Chairman Tom Guttilla to represent Utica on the Board of the EDGNCI.

Attorney's Report: Pending further review by Attorney Klein, the items listed on the Agenda were tabled; Motioned by Trustee D. Stewart, seconded by Trustee Schweickert.

6 Yes

Motion Carried

Public Comment: Ms. Gloria Alvarado reminded everyone that there would be a Clean-up of the Canal on April. Volunteers are needed and anyone wishing to participate can meet at the Ball field at Carey Park at 9:00 am that morning. She also stated that she is happy that the Village is beginning the Mill St. beautification project.

It was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to enter into Executive Session at 7:55 pm for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in favor

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
March 9, 2016
www.utica-il.gov

MINUTES

It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to reconvene the meeting at 8:26 pm.

All in favor
Motion Carried

With no additional business it was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to adjourn the meeting at 8:26 pm.

All in favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk