

**VILLAGE OF NORTH UTICA**  
**801 South Clark St.**  
**North Utica, IL 61373**  
**Committee of the Whole Meeting**  
**January 26, 2016**

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Donation & Advertising Requests
  - 1.) LP Foundation for Educational Enrichment Trivia Night being held on 3-19-16
  
- V. Clerk
  - 1.) Discussion regarding the 2016 Landscape Maintenance Contract for the Village
  
- VI. Building/Zoning Officer Report
- VII. Maintenance Dept
  - 1.) Update – Ongoing projects in the Village
  
- VIII. Engineer’s Report
  - 1.) Update - Mill St. Design Project / Estimate and Proposed Schedule for such
  - 2.) Update – Aerial Topography
  
- IX. Attorney’s Report
  
- X. President’s Report
  
- XI. General Discussion of Village Affairs
  
- XII. Public Comment
  
- XIII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
  - 2.) Pending/Imminent Litigation
  - 3.) Purchase / Sale of Real Estate
  
- XIV. Possible recommendations regarding Executive Session
  
- XV. Adjournment

Posted: 01-22-16

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**MINUTES**

At 8:35 pm the Committee of the Whole meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called the Roll. Present at the meeting were Trustees Schweickert, D. Stewart, Pawlak, Bernardoni, and Pappas. Trustee Kevin Stewart was absent. Also present were Village Engineer Kevin Heitz and Village Attorney Herb Klein.

Donation and Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve a donation in the amount of \$100, to LP Foundation for Educational Enrichment Trivia Night being held on 3-19-16.

5 Yes

Motion Carried

Clerk: Village Clerk Gbur spoke about the 2016 Landscape Maintenance Contract and provided the Board with a copy of the contract, along with a scope of work to be performed, for review prior to the next meeting. There are a couple of additional areas along that have been added to the scope of the work for the 2016 season. The Board is happy with the work that was performed by D & M Landscape and if there is an existing option for renewal they would like to consider D & M again.

Building / Zoning Officer Report: NONE

Maintenance Department: NONE

Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Aerial Topography- Data should be available for review within a week or two. Mayor Jereb asked Heitz if he could also reach out to Marseilles regarding their emergency plan as well as the U. S. Army Corp of Engineers for their information on water levels, etc. Heitz agreed and stated that we hope to have all of the data compiled and a plan in place by the end of March before the spring rainy season.

Engineer Heitz had previously presented the Mill St. Design to the Utica Business Association and the Planning Commission. The comments were positive and everyone is excited about the project which will take approx. 10 – 12 weeks to complete. At the February Board meeting the Board will authorize the Engineer to seek bids for the project and the Bids will be considered at the March Board Meeting.

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Attorney's Report: NONE

President's Report: Mayor Jereb made a request on behalf of the LPYFB League to consider their annual fundraiser. They would like to seek permission to utilize the Rt. 178 and Rt. 6 intersection on 5-7-16 from 8 am – noon. The Clerk will check to see if the date is available and the Board will consider the request at the February meeting.

General Discussion of Village Affairs:

Trustee Schweickert – about the comments made at the Planning Commission meeting earlier in the evening. “There is a big misconception about the Comprehensive Plan, what it is and why the Village is updating it. The Plan is only used as a guide for the future and after several meetings, there was plenty of time for people to show up and give their input.”  
The Board agreed with the comments.

Treasurer Jamie Turczyn – had attended the 1-26-16 meeting of the EDGNCI (Regional Economic Dev. Group). They reviewed their current budget and they have raised 96% of their goal. They are seeking nominations for their Board to serve terms of one, two or three years which will be defined by a lottery of the elected candidates. Utica will receive one vote on the Ballot. At the February Board meeting the Board will authorize Village President Jereb to cast a vote on behalf of the Village.

\*\*The nominations are due on 2-10-16 and the Ballots are due on 2-17-16. There will be 6 Public Board Members and 7 Private Board members.

Public Comment: NONE

With no additional business, it was motioned by Trustee Schweickert, seconded by Trustee Pawlak to adjourn the meeting at 9:00 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk