

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
November 24, 2015
www.utica-il.gov

AGENDA

- I. 7:00 p.m. Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Consideration of the Approval of Minutes 11-11-15
- V. Clerk's Report

- VI. Finance Liaison: Discussion and Possible Action regarding the 2015 Tax Levy

- VII. Maintenance Department- Consideration and Possible Action to approve necessary repairs and/or the replacement of Pumps for Lift Stations.

- VIII. Maintenance Department
 - 1.) General Update On Village Projects
- IX. Engineer's Report
 - 1.) General Update On Village Projects
 - 2.) Update – Mill St. Design Project
 - 3.) Update – Drainage issue on Johnson St.
 - 4.) Update – Aerial Topography

- X. President's Report
- XI. Public Comment - Limited to matters on Agenda

- XII. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- XIII. Attorney's Report:
 - 1.) Consideration and Possible Action to Accept Property located at 149 Mill St., Utica, IL
 - 2.) Consideration and Possible Action to approve an estimate for repairs to property located at 149 Mill St.

- XIV. Adjournment

Revised 11-22-15

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MINUTES

At 7:00 pm the Special Meeting of the Village Board of Trustees was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called the Roll for attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Village Attorney Herb Klein and Village Engineer Kevin Heitz also attended the meeting.

Approval of Minutes: It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the Minutes from the 11-11-15 meeting.

6 Yes
All in favor

Clerk: NONE

Finance Liaison: The 2015 Tax Levy was discussed. Historically the Village of North Utica has maintained a low tax rate. The Levy amount for 2014 was \$ 49,404. It was decided by the Board to Levy a new tax rate and Levy amount. It was motioned by Trustee Schweickert, seconded by Trustee K. Stewart to recommend approval of the following:

Tax Rate .15304 Levy amount \$ 51,880

** An Ordinance to formally approve such will be considered at the December 9, 2015 Board meeting.

6 Yes
Motion Carried

Maintenance Department: Public Works Director, Curt Spayer informed the Board of repairs and replacement needed for pumps at the Village lift stations. At the Grand Bear lift station, a new pump is needed and Spayer would like to purchase an additional pump to keep in inventory. At the Love's lift station, Spayer was able to repair the pump however he is also considering the purchase of an additional pump for his inventory as well. Spayer estimated the cost of 2 new pumps at a cost of \$ 10,000. It was motioned by Trustee Pawlak, seconded by Trustee K. Stewart to approve the purchase of pump(s) in an amount not to exceed \$10,000.

6 Yes
Motion Carried

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Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Mill St. Design - The design is proceeding and we hope to have the project ready to begin after St. Pat's Day. One side would be completed at a time along the following schedule:

3 weeks – East side of Mill St.

3 weeks - West side of Mill St.

2 weeks - Water Main replacement

2 weeks – to complete and review everything

The project will included all new lighting, sidewalks – both concrete and stamped concrete, ADA accessibility, 6 trees per side with tree grates and protectors, receptacles for lighting at all trees and light poles, and 20 parking spaces along with striping.

Spayer then asked about the possibility of serving the west side of Mill St. with water from the new main, rather than receiving their water from the alley behind the businesses. Mayor Jereb, Engineer Heitz and Spayer will meet to further discuss the idea at their progress meeting being held on Wednesday, December 2, 2015.

Johnson St. – The area that is having issues draining has been reviewed by Engineer Heitz. It's a flat area in the street that is hard to drain. It was not as a result of the contractor and final payment for the project will be released at the December 9, 2015 Board meeting.

Aerial Topography – The Company is currently reviewing the data and Chamlin Engineering will begin setting the data controls which will include the Canal as well.

Illinois River Bridge – Engineer Heitz will get preliminary data back to IDOT by their December 11, 2015 deadline.

President's Report: Mayor Jereb reminded everyone that Christmas in the Village would be held on November 29, 2015 and encouraged everyone to bring their children downtown to attend the annual event.

Public Comment: NONE

Executive Session: NONE

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Attorney's Report: In Attorney Klein's absence Mayor Jereb spoke to the Board about the acquisition of property located at 149 Mill St. The property owner would like to donate the property to the Village. It was involved in a fire in May 2015, and will require weatherproofing. Mayor Jereb and the Village Board agreed that the acquisition of this property is in the best interest of the Village and in preserving the downtown. It was then motioned by Trustee Dave Stewart, seconded by Trustee Kevin Stewart to approve an Ordinance authorizing the Village President Matt Jereb to accept the property located at 149 Mill St. Ordinance 2015-30

6 Yes

Motion Carried

The estimate to make the weatherproofing repairs was then discussed. The estimate, submitted by Cetwinski Construction, Utica, IL, in the amount of \$50,000 which was based on time and material and the timeline to complete the project prior to any severe winter weather was discussed by the Board. The repairs need to be made in a timely manner and once completed the Village would market the building for future sale to someone who would be looking to develop a new business in Utica. It was then motioned by Trustee K. Stewart, seconded by Trustee D. Stewart to approve the estimate submitted by Cetwinski Construction not to exceed \$50,000.

6 Yes

Motion Carried

Adjourn: It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to adjourn the meeting at 7:28 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk