

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Special Meeting of the Board of Trustees
September 22, 2015
www.utica-il.gov

AGENDA

- I. 7:00 p.m. Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consideration of Approval of Minutes 07-21-15; 9-10-15
- V. Appearance Request: Ms. Joni Hunt, IVAC regarding restructuring and updates
- VI. Clerk's Report
 - 1.) Consideration and Possible Action re: Landscaping / Decorations
 - 2.) Consideration and Possible Action re: Employee Insurance Renewal
- VII. Donations / Advertising Requests
 - 1.) American Red Cross
 - 2.) Ottawa Lions Club Candy Day
- VIII. Park & Recreation Liaison
 - 1.) Discussion and update regarding Magnuson Park
- IX. Streets, Lights & Alleys Liaison
 - 1.) Consideration and Possible Action to review Bids and Award the 2015 MFT / Non-MFT Road Project in the Village
 - 2.) Discussion and Possible Action to place Street Lighting in Ridgeview Subdivision in Ann Marie Circle Cul-de-sac
- X. Maintenance Department:
 - 1.) Consideration and Possible Action re: Topography Photographs and Data

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XI. Engineer's Report

- 1.) Consideration and Possible Action re: Purchase of a GIS system to aid in the development of the updated Comprehensive Plan
- 2.) Discussion and Possible Action re: Mill St. Design
- 3.) Discussion and Possible Action re: Lincoln St. Drainage Issues
- 4.) Discussion and Possible Action re: Drainage repairs to property located at 7868 E. 777th Road

XII. President's Report

XIII. Public Comment - Limited to matters on Agenda

XIV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- I. Consideration and Possible Action regarding Executive Session items including employment, compensation, salaries for specific employees; Purchase, Sale or Lease of Property

II. Adjournment

Posted 09-18-15

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MINUTES

At 7:08 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Approval of Minutes: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the Minutes of the 7-21-15 and 9-10-15 meetings.

6 Yes

Motion Carried

Appearance Request: Mr. T. J. Templeton, Vice-President of IVAC, provided an update of recent changes in the organization. The annual fee invoiced to the Village has been reduced from \$1,892 to \$750. The North Central Economic Development Group was created to market the area to potential developers. The region will include LaSalle, Bureau and Putnam counties. They will work with IVAC to facilitate the creation of additional jobs and attracting additional business to the region. They are raising \$400,000 in funds in both the public and private sector; \$200,000 each respectively, which will cover salaries, office necessities and rent and \$100,000 toward marketing. The cost of participation in the Economic Development Group is \$1.30 per capita based on the communities' population. The Village share is \$1270 and requires a letter of intent supporting a three year commitment. Currently they have raised \$192,000 in the public sector and \$75,000 in the private sector. They will market the entire region and after the initial interest is shown in a specific community, the developer will be introduced to the local government for further discussion on the potential development of a project. After some discussion, it was decided by the Board that they will review the information and further discuss the Villages' participation in the regional economic development group at the October 14, 2015 meeting.

Donations & Advertising Requests: It was motioned by Trustee Dave Stewart, seconded by Trustee Pappas to approve a donation to the American Red Cross for their fire preparedness campaign in the amount of \$50.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve a donation to the Ottawa Lions Club for the purchase of a case of candy in the amount of \$75.

6 Yes

Motion Carried

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Clerk: Clerk Laurie Gbur spoke to the Board about seasonal fall and Christmas decorations and landscaping at the Village Hall and the entry signs. The cost for the planters, landscape plants and seasonal decorations will be approx. \$1,700. It was motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to approve the purchase in an amount not to exceed \$1,700.

6 Yes

Motion Carried

The renewal of the employee health insurance was then discussed. The renewal amount will increase the monthly payment by \$190.57. It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the renewal of Blue Cross Blue Shield of Illinois health insurance.

6 Yes

Motion Carried

Park & Recreation Liaison: Trustee Dave Stewart stated that the play equipment for Magnuson Park is on back order due to a part that had not come in yet. Due to it being toward the end of the season, whenever the equipment comes in it will be stored until next spring. Prior to installation, we will come up with a plan to determine the layout of the park and a small parking area.

Streets, Lights & Alleys Liaison: Trustee Bernardoni deferred to Engineer Heitz to discuss the bids for the MFT / Non-MFT project to repave Hallet Road. The bids were below the original engineer's estimate of \$262,000.

Engineer Heitz presented the bids as follows:

Advanced Asphalt -	\$198,751.90
Trovero Construction -	\$231,109.84
Universal Asphalt-	\$215,803.03

It was motioned by Trustee Dave Stewart, seconded by Trustee Pawlak to award the contract to Advanced Asphalt in the amount of \$198,751.90.

6 Yes

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The Board then discussed a request for approval of additional street lighting in Ridgeview subdivision. At the time that Ann Marie Circle and Ann Marie Drive were developed, street lighting was not included. Per the Village Ordinance regarding subdivision lighting, developer Tom Burgess will need to contact Ameren directly to have the lights installed. It is a TIF eligible expense and can be submitted for TIF reimbursement. The Clerk will write a letter to Mr. Burgess informing him of the Boards decision that the lighting be installed at the earliest convenience.

Maintenance Department: Public Works Director Curt Spayer did not have any additional information regarding the aerial topography. He will contact them and present the information at the next meeting.

Engineer's Report: Engineer Heitz provided an update of ongoing projects in the Village. GIS software- The Village had been contacted by Teska & Associates about the purchase of GIS software to help identify land parcels and Village boundaries to aid in the process of updating the Villages' Comprehensive Plan. After some discussion about the possibility of future use of the GIS software that could include layers outlining the location of water, sewer and fire hydrants, it was motioned by Trustee Dave Stewart, seconded by Trustee Pawlak to approve the purchase in an amount not to exceed \$1,500.

6 Yes

Motion Carried

Mill St. Design- Mayor Jereb and Engineer Heitz are meeting to review the design plans. In November it will be ready for Board review and to provide to the business owners on Mill St. The Village will accept bids to begin the project in spring 2016.

Lincoln St. drainage- The utility locate has been completed. Engineer Heitz will mark the Village right of way and make the residents in the neighborhood aware of the plan to open and re-establish the ditch.

7868 E. 777th Rd. - Mr. & Mrs. Kotecki annexed the property into the Village in 2013 when they were planning to build a home on the lot. There was an issue with the drainage and the Board approved up to \$15,000 to repair the drainage because the developed lot would provide additional tax revenue to the Village. It was then determined that the lot was not buildable due to the amount and type of fill placed on the property by the previous owner.

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Mr. Degrush, who owns the home directly south of this lot, continues to have water coming onto his property due to the ongoing drainage issue. Mr. Kotecki would like the Board to move forward with the drainage repairs. Trustee Pawlak stated that the fill that was put on the property created the problem. Engineer Heitz stated that it could be a civil matter between Kotecki and the previous owner. Heitz also stated that the new estimate to install and inlet and repair the drainage issue could be closer to \$20,000. Trustee Dave Stewart asked if fixing the drainage would resolve the issue on the Degrush property. Engineer Heitz stated that the driveway is lower on that property so it will inevitably always have a water issue. Trustee Pappas asked if an inlet was on the property already. Engineer Heitz answered no; the Village would have to install one. The Village would also need to acquire an easement on the property in order to install a culvert. After some additional discussion it was motioned by Trustee Pawlak, seconded by Trustee Dave Stewart to table the matter pending further review of the information and a visit to the property.

6 Yes

Motion Carried

President's Report: Mayor Jereb congratulated local law enforcement for their efforts in capturing the individual that committed the burglaries in Utica and the surrounding communities.

Public Comment: Mrs. Linda Moyer-Halm spoke about the need for publicity and marketing of the community and the need for participation in the planning of the future of Utica by local residents, businesses and other organizations. She also asked if the Village flooded. Mayor Jereb answered no and Mrs. Halm stated that in times when we are threatened by potential flooding we need to stay positive. Mayor Jereb thanked her for her comments.

With no additional business, it was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to adjourn the meeting at 8:25 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk