

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 9, 2015  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consideration of Approval of Minutes: 8-12-15
  
- V. Financial Statement
  - 1.) August 2015 Financial Stmts / Summary / Revenue Reports
- VI. Approval of Bills
  - 1.) August 2015 Prepaids
  - 2.) August 2015 A/P Bills
  
- VII. Finance Liaison
- VIII. Donations / Advertising Requests
  - 1.) Consideration and Possible Action: donation NCICG Golf Outing 9-11-15
  
- IX. Village Treasurer: Consideration and Possible Approval of Treasurer's Report: Fiscal yr. end 3-31-15
  
- X. Appearance Request: Mr. Scott Koley, Streator re: Discussion about the proposal of a Skate Park
  
- XI. Appearance Request: Mr. Doug Ploch, Utica re: New Business renting Pedal Assist Bikes
  
- XII. Clerk
  - 1.) Consideration and Possible Action: Trick or Treat Hours in the Village
  - 2.) Consideration and Possible Action: Children's Miracle Network Fundraiser / requesting a weekend in September 2015 at the intersection of Rt. 6 and Rt. 178 from 8 am-2 pm each day
  - 3.) Consideration and Possible Action: Canal Connection Event 11-1-15 10:30 am – 1:00 pm
    - a) Approval of Event
    - b) Consideration of a donation
  
- XIII. Park & Recreation Liaison
  
- XIV. Water / Sewer Liaison
  
- XV. Streets, Lights & Alleys Liaison
  
- XVI. Governmental Affairs Liaison
  
- XVII. Police Department Liaison

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XVIII. Building / Zoning Enforcement Officer

XIX. Maintenance Department/ Public Works Director

- 1.) Update of ongoing projects in the Village

XX. Village Engineer

- 1.) Discussion re: possible annexation of properties and an estimate to run water to those properties along 777<sup>th</sup> road in Senica Manor
- 2.) Update- Illinois River Bridge / Sewer Discharge Pipe / Village participation
- 3.) Update - Mill St. Design Project / Estimate and Proposed Schedule for such
- 4.) Update - Status of Ameren Gas Line Project
- 5.) Consideration and Possible Action regarding updating the Emergency Plan for Flooding Issues and possible funding / Grant Application
  - a) Gauge at Clark Creek
  - b) Aerial Topography
- 6.) Update - Lincoln St. Drainage Issues

XXI. Village Attorney

- 1.) Summary of Joint Board and Planning Commission Meeting held on 9-09-15
- 2.) Consideration and Possible Action on an Ordinance authorizing the execution of a Pre-Annexation agreement between Daniel M. Burke and Debra A. Burke and the Village of North Utica for property located in Section 20, Township 34

XXII. Village President

XXIII. Public Comment

XXIV. Committee / Trustee Reports

XXV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXVI. Possible Action regarding Executive Session items including employment, compensation, salaries for specific employees; Purchase, Sale or Lease of Property

XXVII. Adjournment

Posted 09-05-15

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**MINUTES**

At 7:07 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Minutes: It was motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to approve the Minutes from the 8-12-15 meeting.

6 Yes

Motion Carried

Financial Statement: It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the August 2015 Financial Statement.

6 Yes

Motion Carried

Approval of Bills: It was motioned by Trustee Schweickert, seconded by Trustee Kevin Stewart to approve the August 2015 Prepaid Bills.

6 Yes

Motion Carried

It was then motioned by Trustee Dave Stewart, seconded by Trustee Kevin Stewart to approve the August 2015 A/P Bills.

6 Yes

Motion Carried

Finance Liaison: NONE

Donations / Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Kevin Stewart to approve a donation to NCICG in the amount of \$50 for their annual Jan Lindeman Golf Outing.

6 Yes

Motion Carried

It was then motioned by Trustee Kevin Stewart, seconded by Trustee John Pappas to approve radio advertising in the amount of \$45 for the Vintage Illinois Wine Festival.

6 Yes

Motion Carried

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**MINUTES**

Treasurer: Village Treasurer Jamie Turczyn presented the Treasurer's Report for Fiscal year ending 3-31-15. With no additional questions from the Board, it was motioned by Trustee Pawlak, seconded by Trustee Dave Stewart to approve the 2015 Treasurer's Report.

6 Yes

Motion Carried

Appearance Request: Mr. Scott Koley, Streator, spoke to the Board about his idea to find a location and funding for a skate park. He is looking for support for the idea and is open to any suggestions for possible locations in the surrounding community. He stated that a skate park would add to the other outdoor activities in the area. He stated that he would keep the Board informed as he tries to move forward with the project.

Appearance Request: Mr. Doug Ploch, Utica, spoke to the Board about his new electric bike rental business. He is currently located on the City Limits property and he is renting pedal assist bikes by the hour. He is also looking for locations downtown. He is talking to a few of the business owners but nothing is in place yet.

Trustee Pappas asked if credit cards will be used to rent the bikes and Mr. Ploch answered that only cash would be accepted.

Trustee Dave Stewart asked about the liability and Mr. Ploch answered that he has insurance and the businesses that rent out the bikes for him would be listed as an additional insured as well.

He then stated that biking is a great addition to the other outdoor activities in the area. He would also like the towpath opened up by the DNR so that people can ride there as well. The Village recognizes the importance of the I & M Canal and towpath to the community and has reached out to the DNR several times to request help. It is unclear whether he will need a business license or a peddler's license and the Board would still like to see a business plan. Mayor Jereb asked Mr. Ploch if he has any agreements with any of the business owners yet. He answered that he is still in the planning phase and doesn't plan to expand further until sometime next year.

Clerk: It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the hours for Trick or Treat in the Village as October 31, 2015 from 6:00 – 8:00 pm.

6 Yes

Motion Carried

The request from Children's Miracle Network was then discussed. They asked to hold a fundraiser at the intersection of Rt. 178 and Rt. 6 on a weekend in September. The Board discussed the request and because of the increase in traffic and the busy time of the year, it was decided that if they would like to fundraise in the Village it would have to be downtown. It was motioned by Trustee Pappas, seconded by Trustee Kevin Stewart to approve a fundraiser at the intersection of Mill and Church St. on September 26, 2015.

6 Yes

Motion Carried

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It was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the annual Canal Connection event hosted by Starved Rock Runners Club to be held on 11-1-15 along with a donation in the amount of \$250.

6 Yes

Motion Carried

Park & Recreation Liaison: Trustee Dave Stewart explained to the Board that the equipment that was on order for Magnuson Park had not come in yet. He will continue to check on the status.

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: Trustee Pappas stated that the Kiosk was being built by members of the Utica Business Association and he thanked the Maintenance Department for their help. They also appreciated the donation from the Village toward the project.

He then stated that they had begun their 50/50 and the drawing will be held on 11-29-15. They are also getting ready for Hopefest which will be held in October. He then stated that the Utica Business Association donated \$500 to the Utica Fire Department from the proceeds of their Appreciation Event in July. He also informed the Board that the bike repair station is being donated by the Ottawa Bicycle Club.

Police Department Liaison: Trustee Kevin Stewart reminded everyone that there have been several burglaries in the area and surrounding communities and residents should be vigilant about keeping an eye on things and leaving lights on to deter any bad activity.

Building / Zoning Officer: NONE

Maintenance Department: NONE

Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village. Senica Manor 777<sup>th</sup> road – An estimate was provided outlining the cost associated with running water to properties located on 777<sup>th</sup> road.

Option A = \$33,800 - \$36,400

Option B = \$32,160 - \$34,560

Option C = \$28,980 - \$30,660

The total to do the entire project would be approx. \$94,940 - \$101,620

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**MINUTES**

Trustee Pawlak asked how deep the rock is in that area. Heitz stated that most of the project would probably require boring so the depth of the rock might not be an issue. Mr. Ploch asked about the benefits of annexing his property. Heitz stated that he would have access to Village water. Also, the properties would be annexed in to the Village and then the road would be the Village's responsibility. Currently the road surface is tar and chip however the Village would probably have to asphalt the road in the future.

The Board decided to review the information and further discuss it at a later date.

Illinois River Bridge – Heitz determined that the sewer discharge pipe located from the river to the sewer plant will need to be replaced. IDOT will include it in their plans once Heitz provides them with the information regarding the length and size.

Mill St. Design – Meetings will need to be held with the Businesses to inform them of the project and schedule. It should be bid out by the middle of January followed by the possible award of a contract at the February 2016 Board meeting. The target to do the project is between the 2016 St. Pat's parade and Memorial Day.

Ameren Gas Line Project – Restoration of areas is still being completed but the project is done.

MFT / Non-MFT Project (Hallet Road) – The estimate for the project is \$261,900. Bids are due on September 17, 2015. The Bids will be reviewed and considered at the September 22, 2015 Special Board Meeting. The project will begin after Burgoo.

Illinois Disaster Relief Fund Grant – No more applications are being taken. The Board is considering doing aerial photos to determine if anything has changed that would impact the flood waters entering the Village. Also, the Board is considering placing a gage on the Clark Creek Bridge that would provide an alert to the Village in the event of rising water.

Public Works Director Spayer stated that he knows someone who does aerial topography photos. He will bring information to the next meeting.

Sidewalk -The sidewalk at the Library will be re-poured by Wozniak concrete once Spayer removes the damaged concrete panels.

Johnson St. Water Main Project - the contractor will rake and re-seed a few areas before the Village will release the final 5% payment on the contract.

Attorney's Report: NONE

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President's Report: Mayor Jereb stated that the Village has been receiving a lot of questions about whether Bonfires are still allowed due to the recent changes to the Burn Ordinance. A copy of the Ordinance will be posted on the Village website and provided to the newspaper for clarification.

Mayor Jereb then stated that he met and had a conversation with a representative of the IDNR about the current status of the I & M Canal and the towpath and the Village's concerns.

He then stated that the Village has begun the process of updating the Comprehensive Plan and welcomed residents and businesses to participate in the conversations about the future of the Village.

He also thanked the Utica Business Association for their construction of the Kiosk and then noted that August Hill Winery had won awards at the Illinois State Fair this year.

Committee / Trustee Reports: NONE

Public Comment: NONE

It was then motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to authorize the Chief of Police to enter into and utilize a Mutual Aid Agreement and compensate Officers as well as to rent another UTV for the Burgoo Weekend Event.

6 Yes

Motion Carried

Executive Session: At 8:45 pm, it was motioned by Trustee Pappas, seconded by Trustee Dave Stewart to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in favor

Motion Carried

It was then motioned by Trustee Kevin Stewart, seconded by Trustee Pawlak to reconvene the meeting at 9:00 pm.

All in favor

Motion Carried

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It was then motioned by Trustee Dave Stewart, seconded by Trustee John Schweickert to amend the 2015 Payroll Schedule retroactive to 8-10-15.

6 Yes

Motion Carried

With no additional business it was motioned by Trustee Bernardoni, seconded by Trustee Pawlak to adjourn the meeting at 9:02 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk