

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
July 8, 2015
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consideration of Approval of Minutes: 06-10-15; 06-17-15

- V. Financial Statement
 - 1.) June 2015 Financial Stmts / Summary / Revenue Reports
- VI. Approval of Bills
 - 1.) June 2015 Prepaids
 - 2.) June 2015 A/P Bills
- VII. Finance Liaison
- VIII. Donations / Advertising Requests

- IX. Appearance Request: Ms. Kelly Waters / Skoog's Pub
 - 1.) Consideration and Possible Action re: Road Closure of Clark St. Alley and Insurance reimbursement for an Event being held in Appreciation of Fire and Police Personnel for their efforts during the recent 5-10-15 Fire on Mill St.
- X. Village Clerk:
 - 1.) Consideration and Possible Action re: Invoice submitted by Utica Township Road Commissioner for Snow Removal

- XI. Park & Recreation Liaison
 - 1.) Consideration and Possible Action re: Purchase of Park Equipment for Neighborhood Park in Senica Manor \$3365
- XII. Water / Sewer Liaison
 - 1.) Consideration and Possible Action re: Reimbursement toward cost of installing a sewer check valve at property located at 206 Case St.
- XIII. Streets, Lights & Alleys Liaison
 - 1.) Consideration and Possible Action: MFT and Road Projects in the Village

- XIV. Governmental Affairs Liaison
 - 1.) Consideration and Possible Action re: Utica Business Association placement of Kiosks and Bike Repair Stations in the Village and possible Donation toward expenses of such
 - 2.) Consideration and Possible Action re: Annual Burgoo Festival
 - a) Burgoo Event to be held on 10-11-15
 - b) Closure of Village Roads for Annual Burgoo Event
 - c) Donation toward Expenses for Annual Burgoo Event
- XV. Police Department Liaison
- XVI. Building / Zoning Enforcement Officer

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- XVII. Maintenance Department/ Public Works Director
- 1.) Update of ongoing projects in the Village
 - 2.) Consideration and Possible Action re: Purchase of a Landscape Rake Attachment in the amount of \$517.97
 - 3.) Consideration and Possible Action re: Purchase of a Concrete Mixer not to exceed \$900
- XVIII. Village Engineer
- 1.) Consideration and Possible Action re: Universal Asphalt Invoice for Johnson St. Water Main Project including the repaving of street
 - a) Engineer's Payer Estimate \$221,403.60
 - 2.) Update- Illinois River Bridge / Sewer Discharge Pipe / Village participation
 - 3.) Update - Status: Streetscape completion with Contractor-- including open items of electrical, stone signage and concrete issues and close out of the Project
 - 4.) Update - Mill St. Design Project / Proposed Schedule for such
 - 5.) Update - Status of Ameren Gas Line Project
- XIX. Village Attorney
- 1.) Consideration and Possible Action to amend Ordinance for the Village of North Utica Sewer Ext. Bond regarding transfer of Bond Payment Trust Department
 - 2.) Consideration and Possible Action to amend the Liquor Ordinance regarding fees for Liquor Licenses
 - 3.) Discussion re: 6-17-15 "State of Emergency and Granting of Emergency Powers to the Village President"
- XX. Village President
- 1.) Consideration and Possible Action re: Executing a Contract between Teska & Associates and the Village of North Utica for updating the Comprehensive Plan
- XXI. Public Comment
- XXII. Committee / Trustee Reports
- XXIII. Executive Session
- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
 - 4.) Security procedures and the use of personnel and equipment to respond to an actual threatened, or a reasonably potential danger to the safety of employees, students, staff or public property.
- XXIV. Possible Action regarding Executive Session items including employment, compensation, salaries for specific employees; Purchase/ Sale / Lease of Property
- XXV. Adjournment

Posted 07-06-15

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MINUTES

At 7:08 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Approval of Minutes: It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the Minutes from the 6-10-15 and 6-17-15 meetings. The Minutes from the 6-10-15 meeting will be amended to included comments from Police Department Liaison, Trustee Kevin Stewart.

6 Yes

Motion Carried

Financial Statement: It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the June 2015 Financial Statement.

6 Yes

Motion Carried

Approval of Bills: It was motioned by Trustee Dave Stewart, seconded by Trustee Pappas to approve the June 2015 Prepaid Bills.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the June 2015 A/P Bills.

6 Yes

Motion Carried

Finance Liaison: NONE

Donations & Advertising: NONE

Appearance Request: Ms. Kelly Waters, Skoog's Pub regarding the Firefighter and Police Appreciation Event being held on 7-26-15 from 1pm-6pm. The event is being held to honor the firefighters and Police that participated in the Mill St. Fire that occurred in May. There will be approx. 15 fire departments and their families invited. Ms. Waters then requested that the back alley (Clark St.) behind Skoog's Pub be closed from 10 am for the event. There will be a band and food will be served. Liability Insurance for the event will be submitted to the Clerk. It was then motioned by Trustee Kevin Stewart, seconded by Trustee Pawlak to approve the 10am road closure for the event.

6 Yes

Motion Carried

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Clerk: The Clerk presented an invoice that was submitted from Utica Township for additional resources used when 2803rd Rd. was plowed during a snow event in the winter. The amount being requested from the township for reimbursement of the additional expenses was \$400. It was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the reimbursement to Utica Township in the amount of \$400.

6 Yes
Motion Carried

Park & Recreation Liaison: Trustee Dave Stewart spoke about the purchase of play equipment for the new Magnuson Park. He suggested a swing set and a slide be installed in the amount of \$3,365. The Board agreed and it was motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to approve the purchase of play equipment in the amount of \$3365.

6 Yes
Motion Carried

Trustee Dave Stewart then stated that future discussion will include the placement of a tile in the ditch along the road so that a parking area can be designated and the purchase and installation of a sign naming the neighborhood park; 'Magnuson Park'.

Water/ Sewer Liaison: Trustee Pawlak spoke the consideration of reimbursement of a sewer check valve to be installed at property located at 206 Case St. The Board previously approved a \$1,000 reimbursement toward a manual check valve. Property owner, Lisa Bray, received an estimate to install an electronic check valve in the amount of \$3,367. She stated that during a previous flood event, she had 7 ft. of sewage water fill her basement and she lost everything. She also stated that the sewer drain behind the Willows doesn't drain and wondered if that is also impacting her property. The Board discussed the matter and decided that Engineer Heitz would investigate the drain and tile behind the Willows to determine the issue there; it could just be a grading issue. He will discuss with the Board at the next meeting. It was then motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the reimbursement of a sewer check valve in an amount not to exceed \$3,367.

6 Yes
Motion Carried

Streets, Lights & Alleys Liaison: Trustee Joe Bernardoni spoke about the Johnson St. water main project and the repaving of the road. He asked Engineer Heitz if there is an area that might be settling over near the Brown property. He will investigate the area as well as near the Church and Plankenhorns' property. Heitz stated that the paving will begin within the week, weather permitting. Chamlin will shoot the elevations and try to look at problem areas however it will be paved back to where it should be.

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Hallet Rd. resurfacing was also discussed. The Village will need to approve a resolution at the next Board meeting to use approximately \$140,000 from the MFT Fund to fund the project. It will not go out for bids until after the Ameren Gas Line project is completed and Heitz will also include striping the crosswalks for intersections that meet Hallet Rd.

Governmental Affairs Liaison: Trustee John Pappas stated that he was not given any additional information about the construction of kiosks yet. The Utica Business Association still needs to discuss the project further.

Trustee Pappas then spoke about the Burgoo Festival being held on 10-11-15. The LaSalle County Historical society is requesting approval of the event, the road closure and a donation from the Village to help off-set some of their expenses. Last year the Village spent \$19,331.32 toward the event which included Police support, Maintenance Department employees for their time in setting up and cleaning up after the event, as well as a \$4,000 donation. After some discussion, it was then motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the Annual Burgoo Festival Event being held on 10-11-15 and a donation in the amount of \$4000 toward their expenses.

6 Yes

Motion Carried

It was then motioned by Trustee Dave Stewart, seconded by Trustee Pappas to approve the Road Closure of Village roads from 10am on Saturday 10-10-15 until 8pm on Sunday 10-11-15 during the Annual Burgoo Festival Event.

6 Yes

Motion Carried

Police Department Liaison: Trustee Kevin Stewart stated that the Police Department staffed the Utica Fireworks event on 7-5-15 and had no issues. He then stated that the department had to order a new radio for squad #992 because it was in need. The old one was in need of emergency repairs and the new one could cost approx. \$400. He also stated that the Village is currently looking into the cost of a new server which will separate the Village Office and the Police Department. He will bring in an estimate to a future meeting for Board review.

Building / Zoning Enforcement: NONE

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Maintenance Department: Public Works Direct Curt Spayer provided an update of ongoing projects in the department. Spayer stated that the repairs to the walls inside of Well 2 are already about 50% complete.

He then stated that he would like to order a landscape rake in the amount of \$517.97 to be used on the park fields. It was motioned by Trustee Pawlak, seconded by Trustee Dave Stewart to approve the purchase of a landscape rake in the amount of \$517.97.

6 Yes

Motion Carried

Then Spayer spoke about purchasing a concrete mixer for the department. The cost of the unit is \$920.00. It was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the purchase of a Concrete Mixer in the amount of \$920.

6 Yes

Motion Carried

Engineer's Report: Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Johnson St. Water Main Project - Heitz submitted an Engineer's Pay Estimate in the amount of \$221,403.60 from Universal Asphalt for the Johnson St. water main project. It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the pay estimate in an amount not to exceed \$221,403.60.

6 Yes

Motion Carried

IL River Bridge – Heitz is working with IDOT to provide information on the Village sewer discharge pipe that will need to be replaced along with the bridge project. The Village will also need to help with IEPA permits during the project as well. The Village has already committed to participation toward path lighting and the shared us path. Trustee Kevin Stewart asked if there is funding that the Village can apply for to be used toward the large expenses. Heitz stated that final cost needs to be determined first.

Streetscape – The contractor, Copenhaver Construction, resolved their outstanding issues so Heitz will submit a letter to IDOT releasing the contractor from the project.

Ameren Gas Line Project – The Contractor is cleaning up the area as the project keeps moving forward. Spayer and Heitz will meet with the contractor to identify any outstanding issues that need attention.

Mill St. Design – Heitz will meet with Mayor Jereb to review the current plans so that revisions can be discussed as necessary and a schedule can be developed for the project.

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Attorney's Report: Attorney Klein stated that the current Bond Registrar (LaSalle State Bank, Utica) who manages payments for the Villages' sewer bond is closing their Trust Department so a new Bond Registrar must be selected and approved by Ordinance. Hometown National Bank in LaSalle has offered to become the new Bond Registrar. Legal firm Ice Miller has prepared the Ordinance for Board consideration. The fee for such is \$187.50 however that amount will be credited back to the Village from the \$500 annual fee that Hometown will charge. It was then motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to retain Hometown National Bank in LaSalle as the new Village Bond Registrar. Ordinance 2015-17

6 Yes

Motion Carried

Attorney Klein then spoke about the Village's Liquor Ordinance. During the previous amendment making Liquor Licenses annual along with the fee for such, the language was not changed in the License / Fee schedule. It still reads 'payment semi-annually'. This amendment would change the language to read that payments are due annually. It was then motioned by Trustee Schweickert, seconded by Trustee Kevin Stewart to amend the Liquor Ordinance changing the above referenced language. Ordinance 2015-18

6 Yes

Motion Carried

President's Report: Mayor Jereb stated that an agreement is being executed between the Village of North Utica and Teska & Associates to update the Village Comprehensive Plan. The only change that Attorney Klein requested was to include 20 copies of the plan plus an electronic version upon completion. On July 2, 2015 a kick-off meeting was held with the Planning Commission and Teska. Going forward, there will be several meetings and community and business open houses to gather input and notice of those meetings will be provided as soon as the dates are confirmed. Trustee Schweickert attended the kick-off meeting and thought it was a very professional meeting. Mayor Jereb agreed and then stated that comprehensive plan would be completed in February 2016.

Mayor Jereb then stated that the Utica Fireworks was a success. We had a great turn out and it was a great family event. He then thanked everyone who helped.

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Public Comment:

Mr. Lisle Elsbury, Duffy's, spoke about the recent impact of projected flooding in the Village. The local newspapers always do a good job promoting Utica and our events. However, the headline in the paper read, 'Mandatory Evacuation in Utica'. People look at the headline and unfortunately don't always read the entire article. The Chicago papers picked up that headline and broadcast that Utica was closed due to flooding when in reality, the Village was only preparing for the possibility. Businesses are still being impacted by a lack of visitors due to the misleading headline. Many calls are still coming in asking if the water has receded. Although we were lucky this time, we still lost a lot of revenue just because of that headline.

Mayor Jereb then stated that the Village is currently working on placing ads in the surrounding area including Chicago and Peoria to get the word out that Utica is open for business.

Mr. Joe Panzica, 777th Rd. in Senica Manor, asked the Board about the possibility of the residents in that area hooking up to water. He said that the first two homes on the street do have Village water. He asked many of his neighbors if they would be interested as well and he provided the Clerk with a plat of the properties in that area and the property owners' responses. Attorney Klein stated that the properties would have to be annexed into the Village and some of the properties are not contiguous. Engineer Heitz stated that it would be a substantial cost to run water to that area and if the properties are annexed, the maintenance of the road also becomes the Villages' responsibility. Attorney Klein will research who is annexed already and Engineer Heitz will determine an estimate of cost to bring water to that area. Attorney Klein also stated that if the property owners want to annex, Petitions will have to be filed and they will have to go through a hearing process. He asked if there is a community well in the area and Mr. Panzica answered that there are individual private wells.

Mayor Jereb then stated that first the Village will have to discuss further to determine how many property owners want to annex in and then hook up to water; It could be cost prohibitive.

Mayor Jereb then asked Heitz to provide an estimate and for Attorney Klein to determine if any of the properties are already annexed.

Utica Fire Chief, Ben Brown, asked if the roads could be changed in Senica Manor because there are so many names and road signs now that in an emergency it becomes very confusing. Heitz stated that changing someone's address is a lot of work because all of their documents, etc. reflect their current address. It may be better to invest in better signage than to try to change all of the homeowners' property addresses.

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Ms. Kelly Waters, Skoog's, stated that the I.A.F.F will be having a poker run on Thursday, 7-30-15. There could be as many as 200 – 500 riders and they would like Mill St. closed from Church St. to Canal St. from 9 am – 5 pm. While there was no one at the meeting representing the I.A.F.F., the Board considered the request. Ms. Waters stated that she will talk to them and make sure that the Village is provided additional information. Skoog's, Duffy's and Joy & Ed's will be participating. It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the request for the road closure pending further information from the I.A.F.F and the businesses.

6 Yes

Motion Carried

At 8:29 pm, it was motioned by Trustee Schweickert, seconded by Trustee Kevin Stewart to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

It was then motioned by Trustee Bernardoni, seconded by Trustee Pawlak to reconvene the meeting at 8:51 pm.

All in Favor

Motion Carried

With no additional business it was motioned by Trustee Pawlak, seconded by Trustee Kevin Stewart to adjourn the meeting at 8:51 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk