

Permit No. _____

CONSTRUCTION PERMIT APPLICATION



Village of North Utica • P.O. Box 188 • Utica, IL 61373
Phone: (815) 667-4111 • Fax: (815) 667-4679

Property Owner Name _____ Phone #: _____

Full Mailing Address _____

Full Construction Address _____

Full Mailing Address _____

Subdivision _____ Lot Size _____ Parcel # _____

Contractor Name _____ Phone Number _____

Full Mailing Address _____ Contractor License # _____

Specifically state the type of the proposed development (i.e. single-family residential, commercial, garage, porch, building materials, etc.):

Building Information	Zoning Information
Construction Cost (materials AND labor at current market prices):	Current Zoning Classification:
Building Length & Width:	Lot Depth:
Building Total Square Footage:	Lot Width:
Building Height to Roof Peak: Building Height to Eaves:	Front Yard Setback:
Intended Construction Use:	Rear Yard Setback:
Existing Structure(s) Use(s):	Side Yard Setback(s):

PERMIT FEES:

- Construction Permit Fees: \$3.00 per \$1,000 of construction cost
- Water Tap-On Fees: \$350 for single-family dwelling, \$400 for multi-family dwelling, and \$1,000 for commercial or industrial construction
- Make checks payable to “Village of North Utica”
- **A \$100 penalty will be assessed for construction starting before the permit is issued.**

General Requirements:

1. **A site plan shall be submitted** showing the property shape, all dimensions, and any existing easements and sidewalks. It shall also show the shape, size, height, and location of all buildings to be constructed/alterd/moved on the lot **AND** all existing buildings already on the lot. Photos or conceptual sketches showing the design of the prospective structure(s) shall be submitted.
2. An off-street parking/loading plan is required for all properties located in the R-3 District and all Commercial and Industrial Districts.
3. A Village Floodplain Development Permit must be obtained if the proposed development is in a floodplain.
4. All new structures requiring Village water service must attach the appropriate water tap-on fee in a separate check. If the structures will not utilize Village water service, an approved LaSalle County Health Department Well Permit must be presented.
5. All new structures utilizing a private septic system must attach an approved LaSalle County Health Department Septic Permit.
6. A Village Sign Permit must be obtained if **ANY** type of signage is part of the proposed development.
7. A Village Fence Permit must be obtained if fencing is part of the proposed development.
8. The recorded warranty deed or current tax bill showing ownership of the property must be presented.
9. A copy of any subdivision covenants shall be presented.
10. Stake (or otherwise identify) all property lines. Stake (or otherwise identify) the entire perimeter or proposed structure(s). Please allow 7 days for the inspector to do the inspection and issue the permit.
11. Please refer to the North Utica Zoning Ordinance for further regulations.

I hereby declare that the information contained with this application is correct and true to the best of my knowledge. I further declare that the buildings and use of the land complies with all provisions of the Zoning Ordinance of the Village of North Utica, Illinois, and that I will comply with any other provisions in applicable ordinances of the Village of North Utica, Illinois.

Applicant Signature _____

Date _____

FOR OFFICE USE ONLY

Date Application Received _____ Reason for Denial _____

Date Fee(s) Received _____ Approved By _____

Initial Insp. _____ Issue Date _____

Permit Issued (Y/N) _____ Final Insp. _____